

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Caryl Rayburn, Janet Grothe, Jamie Wheeler, Craig Seaman, Jennifer Schinkal, Jeremy Ratcliff, Alex Butler, Vickie Warnock, Caitlin Forsha, Jacob Clary were present for the meeting.

MOTION Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Daniels, yea; Mr. Roades, yea; and Mr. Britton, yea,

MOTION Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 24-51. The total bill file amount paid was \$749,271.44. The total General Fund paid was \$85,929.44. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

RESOLUTIONS

Res No 24-287 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within the 2220 Sheriff Donation Fund in the amount of \$5,783.26. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-288 Mr. Roades moved, seconded by Mr. Britton, Highland County Sheriff requests a budget modification within the 1000 County General Fund in the amount of \$5,889.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-289 Mr. Roades moved, seconded by Mr. Britton, County Offices declare the following items no longer needed by the County and obsolete, ORC 307-12 (A)(1). Therefore, the Commissioners declare the listed items to be surplus property and no longer needed by the County; see attached list from County Auditor, Recorder, IT Department, and Job and Family Services. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-290 Mr. Roades moved, seconded by Mr. Britton, Victim Witness requests a budget modification within the 2540 Victim Witness Assistance fund in the amount of \$213.58. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-291 Mr. Roades moved, seconded by Mr. Britton, Highland County Veterans Services requests a budget modification within the 1000 County General fund in the amount of \$42,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-292 Mr. Roades moved, seconded by Mr. Britton, Highland County Engineer requests a budget modification within the 2065 Repair MVL fund in the amount of \$319,476.93. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-293 Mr. Roades moved, seconded by Mr. Britton, Highland County Treasurer requests a budget modification within the 1000 County General fund in the amount of \$3,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-294 Mr. Roades moved, seconded by Mr. Britton, JFS requests a transfer from Public Assistance Fund (2050) to Children Services Fund (2115) in the amount of \$25,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-295 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 County General fund in the amount of \$8,130.50. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-296 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 2187 Corona Local Fiscal Recovery fund in the amount of \$363.85. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-297 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 2280 Records Preservation fund in the amount of \$182.95. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-298 Mr. Roades moved, seconded by Mr. Britton, Land Bank requests a budget modification within the 2505 County Land Bank fund in the amount of \$222.91. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-299 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 2510 Chore Services fund in the amount of \$393.76. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-300 Mr. Roades moved, seconded by Mr. Britton, Victim Witness requests a budget modification within the 2540 Victim Witness Assistance fund in the amount of \$479.31. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-301 Mr. Roades moved, seconded by Mr. Britton, EMA requests a budget modification within the 2780 Emergency Management Agency fund in the amount of \$262.32. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-302 Mr. Roades moved, seconded by Mr. Britton, Treasurer requests a budget modification within the 7200 DETAC-CO. Treasurer fund in the amount of \$92.26. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-303 Mr. Roades moved, seconded by Mr. Britton, Auditor requests a budget modification within the 1000 County General fund in the amount of \$150.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-304 Mr. Roades moved, seconded by Mr. Britton, Auditor requests a budget modification within the 2055 Real Estate Assessment fund in the amount of \$7,770.96. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-305 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within the 2055 Real Estate Assessment Fund in the amount of \$3,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-306 Mr. Roades moved, seconded by Mr. Britton, Probation requests a budget modification within the 2615 CCA 2.0 FY24-25 fund in the amount of \$3,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-307 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize the establishment of a new line within the 1000 County General – Treasurer fund – Equipment. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-308 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 5030 Rocky Fork Lake Sewer District fund in the amount of \$7,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-309 Mr. Roades moved, seconded by Mr. Britton, Board of Elections requests a budget modification within the 1000 County General Fund in the amount of \$4,210.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-310 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize the establishment of a new line within the 2640 RPIG PY23 fund – Other Expense. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-311 Mr. Roades moved, seconded by Mr. Britton, Commissioners approve the appointment of Patty Day and Autumn Eads to the Board of Developmental Disabilities for a 4-year term. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

DISCUSSION

Commissioner Daniels presented quotes from Cornele Plumbing for the Water Bottle Refilling Station Grant we received from the Health Department. These quotes are to approve the labor and installation.

MOTION Mr. Britton moved, seconded by Mr. Roades, to approve the Cornele Plumbing Quotes; \$1,655.00 for the Court House, \$2350.00 at the Administration Building, and \$827.50 at the Hi-Tec Center. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

CONTRACTS

#72 Commissioners, Ohio Department of Development, CDBG – PY 2024 Community Development Program – Grant Agreement

MOTION Mr. Britton moved, seconded by Mr. Roades, to approve the CDBG PY24 Contract. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Recess 9:16 a.m. // Reconvene 9:44 a.m.

MEETINGS/APOINTMENTS

9:45 a.m. Executive Session – ORC 121.22 (G)(1) To Consider Employee Compensation

EXECUTIVE SESSION – MOTION: Mr. Britton moved, seconded by Mr. Roades, to enter executive session to consider employee compensation. **ROLL CALL: Mr. Daniels, yea; Mr. Roades, yea; and Mr. Britton, yea.** *Entered: 9:45 p.m. / Exited: 10:50 a.m.*

Recess 10:51 a.m. // Reconvene 3:24 p.m.

RESOLUTIONS

Res No 24-312 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a transfer from Transfers Out to 2000 Dog and Kennel Fund in the amount of \$25,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-313 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a transfer from Transfers Out to 2540 Victim Witness Fund in the amount of \$82,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-314 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unanticipated revenue to County – Transfers Out in the amount of \$2,000,000.00. Also requested is a transfer from Transfers Out to 4050 Capital Improvement Fund in the amount of \$2,000,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-315 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a transfer from Transfers Out to 4220 Airport Capital Improvement Fund in the amount of \$20,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-316 Mr. Roades moved, seconded by Mr. Britton, Commissioners direct a portion of the County's Coronavirus Local Fiscal Recovery Fund Payment to Rocky Fork Lake W/WTP Improvements Project (Phase 2) in the amount of \$200,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-317 Mr. Roades moved, seconded by Mr. Britton, Commissioners direct a portion of the County's Coronavirus Local Fiscal Recovery Fund Payment to Zetron Max Radio Console System Upgrade Project in the amount of \$85,678.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-318 Mr. Roades moved, seconded by Mr. Britton, Commissioners request a budget modification within the 1000 County General fund in the amount of \$12,098.33. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-319 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 2280 Records Preservation fund in the amount of \$301.20. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-320 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 2230 Concealed Carry Law fund in the amount of \$750.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-321 Mr. Roades moved, seconded by Mr. Britton, Commissioners approve the 2025 Annual Appropriation Resolution. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Commissioner Daniels gave thanks to Nicole Oberrecht and the office staff for all the work that they did on the 2025 Budget. He also thanked all the Elected Officials and Department Heads who help in not over-requesting and abiding by their budget. Commissioner Britton thanked Oberrecht for all she had done.

APPROVALS

Advanced Radio Technology Quote

MOTION Mr. Britton moved, seconded by Mr. Roades, to approve the 911 Radio Console Upgrade Quote. This ties into MARCs Radio Upgrades in which the Commissioners are allocating \$85,678.00 of ARPA funding for towards the quote of \$122,740.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Commissioner Britton gave thanks to the Press for all that do to report our meetings and keep transparency throughout the year. Commissioners wished everyone a Merry Christmas.

CORRESPONDENCE

allForms – Dava Mays

Gov. DeWine Comms – Governor DeWine Announces 14 State Projects Set to Create \$283 Million in Investments

Gov. DeWine Comms – Governor DeWine Announces New Effort to Improve Care Coordination and Reduce Fatal Drug Overdoses

In The Court of Common Pleas, Highland County, Ohio – Reply Brief vs. South Beach Park

Summer Stegall – Complaint

Jason – Your Input is Needed: Shape the future of Change

CCAO Newsletter

Talia Gilvens – 2024 Highland County CHIP Grant Program Sheet

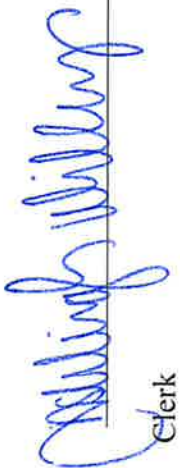
Ohio Auditor of State – The General Standard for December 2024

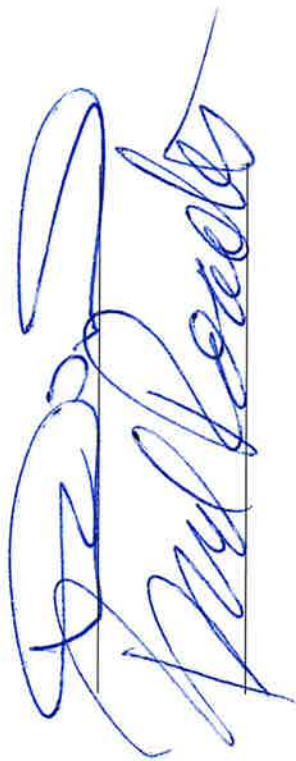
Ohio Environmental Protection Agency Updates – AGO Open Dumping Grants
Children and Youth – Shared Plan Priority Incentive Plan Overview
allForms – Kelli Frear
Ohio Power Siting Board – Highland County Solar Project Update
Sunrush Water – We Have Coffee
Julie Bolender – Ohio Supplier
Ted McReynolds – Staffing

REPORTS

12/09/2024-12/12/2024 – Weekly Dog Warden Call Log
12/08/2024-12/14/2024 – Weekly Dog Count

Meeting Adjourned at 3:34 p.m.


Clerk




Board of County Commissioners
Highland County, Ohio