

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Caryl Rayburn, Janet Grothe, Jamie Wheeler, Craig Seaman, Jennifer Schinkal, Jeremy Ratcliff, Alex Butler, Vickie Warnock, Caitlin Forsha, Jacob Clary were present for the meeting.

MOTION Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Daniels, yea; Mr. Roades, yea; and Mr. Britton, yea,

MOTION Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 24-50. The total bill file amount paid was \$2,291,412.66. The total General Fund paid was \$54,214.66. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Jamie Wheeler – Visitors Bureau Update
Ms. Jamie Wheeler came in to give a presentation on the Visitors Bureau and an overview on 2024. She highlighted the social media and website along with a few big events and projects. Looking into 2025 she highlighted Hopewell Ceremonial Earthworks, ORCA, America 250, and the e-newsletter.

9:00 a.m. – Janet Grothe – Innergex
Ms. Janet Grothe came in while she was in town for the Winter Landowner dinner and gave a small update on the project. They are still waiting for the PGM grid updates. They do have panels and supplies in storage. While here, she also brought a contribution for the Highland County Sheriff's Office. Sergeant Craig Seaman gave a brief overview of the new Flock Safety Camera system that will be in place across the county. This will include five license plate reader cameras that will help in crime and missing person or abduction searches. This will allow the sheriff's office to have access to anyone else's systems that also utilize flock. Sgt. Seaman said these will be placed in high crime and trafficked areas throughout the county.

Mr. Rayburn gave an update on the Transportation Regional Guide which will be placed online for residents to be able to view this information.

RESOLUTIONS

Res No 24-272 Mr. Roades moved, seconded by Mr. Britton, Highland County Board of Commissioners, award Unger Construction, LTD the PY2023 Critical Infrastructure Rolling Acres Wastewater System Repair/Replacement project. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea, and Mr. Roades, yea.

Res No 24-273 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the Victim Witness Assistance fund in the amount of \$168,94. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-274 Mr. Roades moved, seconded by Mr. Britton, Highland County Commissioners endorse AMERICA250-OH and their mission to educate, preserve, innovate and celebrate every Ohio in every county. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-275 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the Victim Witness Assistance fund in the amount of \$815.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-276 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the Public Assistance Fund (2050) in the amount of \$25,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-277 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within the Children's Services Fund in the amount of \$325,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-278 Mr. Roades moved, seconded by Mr. Britton, Commissioners request to establish a new line within Rocky Fork Lake Sewer District (5030) Utilities. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-279 Mr. Roades moved, seconded by Mr. Britton, Treasurer requests a budget modification within the 1000 County General Fund in the amount of \$710.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-280 Mr. Roades moved, seconded by Mr. Britton, Juvenile Probate Court requests a budget modification within the 1000 County General Fund in the amount of \$5,700.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-281 Mr. Roades moved, seconded by Mr. Britton, Highland County Sheriff's Office declares the following items no longer needed by the county and obsolete, ORC 307-12 (A)(1). Therefore, the board declares the listed items to be surplus and no longer needed by the County; see attached list. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-282 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests a budget modification within the 1000 County General Fund in the amount of \$475.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-283 Mr. Roades moved, seconded by Mr. Britton, Commissioners requests to establish a new line item within the 7210 DETAC Pros. Attorney Fund – Contracts & Services. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-284 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize the establishment of a new line within the Block Grant PY 22 (CI) – Other Expense. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-285 Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize the establishment of two new line items within the 2100 Board of Developmental Disabilities Fund – Community Residential Contracts & Services and Community Residential Waiver Match & Other Expense. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

MOTION Mr. Britton moved, seconded by Mr. Roades, to amend the agenda to include resolution 24-286. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Res No 24-286 Mr. Roades moved, seconded by Mr. Britton, Commissioners agree to reduce the rate of property tax within the ten-mill limitation for tax year 2024, (collectible in 2025) pursuant to ORC 5705.313. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

CONTRACTS

#70 Highland County Commissioners, US 23 Major Crimes Task Force and the Highland County Sheriff's Office
#71 Highland County Commissioners, Flock Group, Inc. – Innergex solar company purchase of cameras for the Highland County Justice Department

MOTION Mr. Britton moved, seconded by Mr. Roades, to approve the Flock Camera contract along with the Task Force contract for the Sheriff's Office. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

AUTHORIZE TO EXECUTE

Highland County Policy and Procedure Handbook

Commissioner Daniels explained that this had been reviewed by all department heads and approved.

MOTION Mr. Britton moved, seconded by Mr. Roades, to adopt the policy and procedure handbook. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Authorized Certifications for OPWC Disbursements- Highland County Engineer – HIG CR 5 New Market Road Reconstruction and Resurfacing

Amendment – State of Ohio, Department of Development and Highland County

Amendment No. 2 – Capital Improvement Community Park – Recreation/Conservation Project – Clay Township
MOTION Mr. Britton moved, seconded by Mr. Roades, to approve the OPWC Certifications, Amendment No 2, a time extension for the Buford Playground project, and the Amendment for the Ameresco report through the Department of Development. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

APPROVALS

BNM Painting – Administration Building

Ohio Division of Liquor Control – Beechwood Carry Out & Pizza

MOTION Mr. Britton moved, seconded by Mr. Roades, to approve the painting quote from BNM Painting for the remaining cove base, and also the Beechwood Pizza Liquor License documents. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

MEETINGS/APPOINTMENTS

9:45 a.m. Executive Session – ORC 121.22 (G)(1) To Consider Employee Compensation

EXECUTIVE SESSION – MOTION: Mr. Briton moved, seconded by Mr. Roades, to enter executive session to consider employee compensation. **ROLL CALL: Mr. Daniels, yea; Mr. Roades, yea; and Mr. Britton, yea.**

Entered: 9:45 p.m. / Exited: 12:00 p.m.

CORRESPONDENCE

11/22/2024 – Ohio 811

12/2/2024 - Lt. Governor Husted – TechCred Results

12/2/2024 - Governor DeWine – Pat Gelsinger Retirement

12/6/2024 - Ohio Secretary of State Week in Review

12/6/2024 – Governor DeWine Week in Review

Innergex in the community

12/3/2024 – Request for consideration of CEBCO Insurance for County Employees in 2026

12/3/2024 – Resources for community resilience and disaster recovery

Center for Marketing and Opinion Research, LLC

12/3/2024 – Jared Warner – HCHD Comp Review

12/9/2024 – Common Pleas Court – Defendant, Marshall Township Board of Trustees. Motion to Deny Plaintiff's Motion for Default and Summary Judgement of Expedited Tax Foreclosure with Order to Direct Transfer

REPORTS

12/1/2024 – *Weekly Dog Warden Call Log*

12/1/2024 – *Weekly Dog Count*

Meeting Adjourned at 12:00 p.m.


Clerk




Board of County Commissioners
Highland County, Ohio