

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Derek Ames, Nate, Brady Carter, Julie Bolender, Heath Brown, Amy Bradley, Julie Wallingford, Vickie Warnock, Caitlin Forsha, Jacob Clary were present for the meeting.

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Daniels, yea; Mr. Roades, yea; and Mr. Britton, yea,

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 24-47. The total bill file amount paid was \$770,591.61. The total General Fund paid was \$139,424.60. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

#### MEETINGS/APPOINTMENTS

9:00 a.m. – Derek Ames – Reach for Tomorrow

Commissioners met with Mr. Derek Ames and Nate from The Cleft. They introduced a new program called Ready for Life which offers help for High School students to prepare them for life ahead. Nate discussed the programs offered in career readiness, the length of the program, and how they get into schools.

9:00 a.m. – Brady Carter – Manufacturing Ready Program

Mr. Carter was present with Ms. Julie Bolender and Mr. Heath Brown to discuss the upcoming manufacturing ready program. Mr. Carter helps identify and meet client issues within manufacturers and helps to better prepare individual and retention within our local factories. He highlighted the upcoming Regional Manufacturing Ready Training that will be held on December 2<sup>nd</sup>-13<sup>th</sup> at 9:00 a.m. – 3:30 p.m.

Ms. Amy Bradley and Ms. Julie Wallingford were present to present the hiring of Part-Time employee Austin Nevill.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the hiring of Austin Nevill at \$15.00 per hour at 24 hours or less per week. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

9:30 a.m. – Investment Meeting

Treasurer Vicki Warnock held the investment meeting that included the interest rates for the end of September. The interest investments were at \$1,867,056.63. Most interest rates were above 5%.

While Ms. Warnock was present, Commissioner Daniels also asked her about the Greystone quote she received for a card reader entrance on her office. She explained with the upcoming 1<sup>st</sup> half settlement crowd and the amount of money they have in the office; she thinks that this is fitting. The Commissioners said they will review and get back in touch with her.

#### RESOLUTIONS

**Res No 24-233** Mr. Roades moved, seconded by Mr. Britton, Commissioners rescind Resolution No. 24-224, Rocky Fork Lake Sewer District Fund. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-234** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize Highland County Job and Family Services Director, Jeremy Ratcliff, the authority to release and accept funds per OAC 5101:9-6-82, for an intercounty adjustment through the calendar year 2025. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-235** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within the 5030 Rocky Fork Lake Sewer District Fund in the amount of \$5,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-236** Mr. Roades moved, seconded by Mr. Britton, JFS requests a transfer from PA Grant to Public Assistance Fund (2050) in the amount of \$57,542.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-237** Mr. Roades moved, seconded by Mr. Britton, JFS requests a budget modification within the 2050 Public Assistance Fund in the amount of \$136,703.66. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-238** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 County General fund in the amount of \$1,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-239** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 County General fund in the amount of \$800.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-240** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 County General Fund in the amount of \$26,304.04. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-241** Mr. Roades moved, seconded by Mr. Britton, Victim Witness request an additional appropriation from unanticipated revenue within the 2540 Victim Witness fund in the amount of \$5,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-242** Mr. Roades moved, seconded by Mr. Britton, Victim Witness request an additional appropriation from unanticipated revenue within the 2540 Victim Witness fund in the amount of \$4,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-243** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 County General fund in the amount of \$2,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-244** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 2070 Soil and Water fund in the amount of \$1,200.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-245** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 County General Fund in the amount of \$927.52. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-246** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within the 2460 Child Emergency Fund in the amount of \$56,142.42. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Mr. Jeremy Ratcliff explained the need for this money and how it will help with the expansion of in County Homes. They currently have hired two staff members to man this project and have 13 homes in the works.

**Res No 24-247** Mr. Roades moved, seconded by Mr. Britton, Engineer requests an additional appropriation from unappropriated funds within the 2065 Repair MV/L Fund in the amount of \$32,592.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## CONTRACTS

**#65** Commissioners, Canon Solutions America, Inc., Sheriff – 63 Month Copier Lease – Justice Center

**#66** Commissioners, Mechanical Construction Company – Rocky Fork WWTP Improvements Phase II – Owner-Contractor Agreement

**#67** Commissioners, Canon Solutions America, Inc., Record Storage – Contract 59 Amendment – Laserfiche Cloud Remote Implementation Services

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the Canon copier leases for the Sheriff's Office and an addendum to the Records Storage Laser Fiche software, and then the Owner/Contractor Agreement for Mechanical Construction. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## AUTHORIZE TO EXECUTE

Change Order – Alpha Construction – Extra Blacktop Patching Needed

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to deny the change order for Alpha Construction as they do not see that the cost they are asking for this specific project is justifiable. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## LETTER OF SUPPORT

Alternatives to Violence – Office of Criminal Justice Services Funding

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to authorize the letter of support for grant funding for Alternatives to Violence. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## APPROVALS

Weller's Plumbing & Heating – Planned Service Agreement  
CCAO/Palmer Energy – Letter of Exclusivity

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the the CCAO/Palmer Energy Letter of Exclusivity. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Commissioner Britton stated he was questioning a few things on the Planned Service Agreement, so more discussion to come on that.

## CORRESPONDENCE

FSM Utilities – Notice to Police Department  
Naveel – Secure OhioEstatePlanningLawyers.com

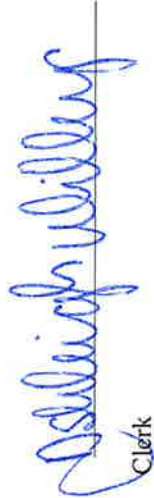
The Letter Shop – Group Discounts & Free Delivery for Highland County Offices  
Common Pleas Court – Briefing Schedule  
Highland County Dog Pound – Over Capacity

## REPORTS

*Dog and Kennel – Call Log Report 11/11/2024 to 11/16/2024*

*Dog and Kennel – Dog Count Report 11/10/2024 to 11/16/2024*

**Meeting Adjourned at 9:53 a.m.**

  
Clerk





  
Board of County Commissioners  
Highland County, Ohio