

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Jeremy Ratcliff, Randy Sanders, Taylor Avedisian, Joshua Thacker, Alex Butler, Caitlin Forsha, and Jacob Clary were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades yea; Mr. Britton, yea; and Mr. Daniels, yea

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-35. The total file amount paid was \$313,686.80. The total General Fund paid was \$41,226.09. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea

RESOLUTIONS

Res No 25-184 Mr. Britton moved, seconded by Mr. Daniels, Commissioners received a petition filed by Joshua Tyler of New Market Township to vacate one (1) alley (Couch Street) in New Market, approximately 233.75 feet long located west of U.S. Highway 62, located in the center of Floyd R. Jr & Chiann Looker (PN 30-19-307-007.00) property between lots 44 and 48 in New Market Township, Highland County. Commissioners agree to set the public viewing for Wednesday, September 17th at 10:00 a.m. at the site of the Alley and a public hearing on Wednesday, September 17th at 11:00 a.m. at Southern State Community College. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-185 Mr. Britton moved, seconded by Mr. Daniels, Sheriff's Office requests a budget modification within the 1000 County General fund in the amount of \$10,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-186 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unappropriated funds within the (5020) Mowystown Sewer Fund in the amount of \$5,200.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-187 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the 1000 County General Fund in the amount of \$1,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-188 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the 1000 County General Fund in the amount of \$35,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-189 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unanticipated revenue within the (1000) County General Fund in the amount of \$4,299.36. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-190 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unanticipated revenue within the (1000) County General Fund in the amount of \$1,225.23. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-191 Mr. Britton moved, seconded by Mr. Daniels, Highland County Treasurer request to create the following fund 7285 Treasurer Tax Certificate. Also Requested is the creation of a new line within the 7285 fund: Fees. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

CONTRACTS

#60 Commissioners, Highland County Airport Authority, U.S. Department of Transportation Federal Aviation Administration - Federal Aviation Administration Airport Improvement Program (AIP) FY 2025 – 3-39-0040-021-2025

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Highland County Airport Grant. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

APPROVALS

- Letter of Recommendation – Environmental Engineering Services
- Records Department – Application for Grant Funding

MOTION Mr. Daniels moved, seconded by Mr. Britton, to authorize the approval of the Letter of Recommendation for EES as well as the Records Department Grant Funding Application for the Walmart Grant. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

AUTHORIZE TO EXECUTE

- Water Pollution Control Loan Fund – Change Order 1

MOTION Mr. Daniels moved, seconded by Mr. Britton, to authorize the president to execute Change Order Number 1 for the Water Pollution Control Loan Fund. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Certificate of Substantial Completion – Highland County Records Storage Building
- MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize the president to execute the Certificate of Substantial Completion for the Records Storage Building. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Change Order No. 1 – Highland Solar and New Market I & II Solar Farm Final Resurfacing – Decrease in Original Contract

MOTION Mr. Daniels moved, seconded by Mr. Britton, to authorize the president to execute Change Order No. 1 for the New Market Rd. Solar Resurfacing contract. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

DISCUSSION

Commissioner Britton announced that OVRDC has reached out about the Bylaws Subcommittee. He said that the Bylaws had not been updated since 2017 and to address this issue, they need one person from each county for the Committee.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to appoint Julie Bolender as the Highland County liaison. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:15 a.m. – Joshua Thacker – Anchor Addiction and Wellness Center
Mr. Thacker was present to represent Anchor Addiction and Wellness Center – a Ross County company that was granted funds for Ohio’s 1st MAT Unit which is a Mobile Treatment Center that they have available for local events. He said they just want to bring awareness and help with overdoses and treatment in the area.

Commissioner Roades asked if Mr. Jeremy Ratcliff had anything to share. He said that there are 109 kids in care and that they are working on the Right Stuff Software implementation in which they are hopeful to have complete by January 1.

CORRESPONDENCE




- Department of Development – Krissy Wahlers – HB 96 Lead Entity Designation for Building Demolition and Site Revitalization Program
- Karla Dunbar – CCAO Webinar (9/4) The Big Shift: One Big Beautiful Bill Act’s Impact on Ohio Counties
- Karla Dunbar – Join Us for a 2025 Post-Budget Briefing Near You – RSVP Today
- Gov. DeWine Comms – Governor DeWine Visits McCombsville to Kick Off Three Major Renovation Projects
- allForms – Karen Theodore – Neighbor
- Innergex – Palomino Solar Energy Project Public Notice of Commencement of Construction
- Michelle Swallen – 2025 Primary Grant Funds
- Gov. DeWine Comms – Governor DeWine Celebrates Opening of Ashtabula City School District’s School-Based Health Center
- Gov. DeWine Comms – Governor DeWine Celebrates Launch of Cleanup Project at Gorge Dam
- Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Announce 4 Projects Set to Create 233 Jobs, More Than \$287 Million in Investments
- Secretary LaRose Press – RELEASE: Secretary LaRose Issues Statement Regarding Activist Lawsuit Attempting to Derail Key Election Integrity Law
- Common Pleas Court – In The Matter of the Expedited Foreclosure of Liens For the Delinquent Land Taxes by Action in Rem: Vickie L. Warnock, Treasurer of Highland County, Ohio
- Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
- Gov. DeWine Comms – Governor DeWine Celebrates Medical Facility Expansion at buckeye Career Center to Boost Career Technical Education
- Lt. Gov Tressel Comms – Team Tressel Fitness Challenge Launches in Schools Across Ohio
- Secretary LaRose Press – Ohio Secretary of State Week in Review

REPORTS

Dog and Kennel – Call Log Report 8/11/2025 to 8/23/2025
Dog and Kennel – Dog Count Report 8/17/2025 to 8/23/2025
Sheriff’s Office – Credit/Procurement Card Expenditures – August 2025
Sheriff’s Office – Statement of Expenditures from Sheriff Allowances - August 2025
Sheriff’s Office – Statement of Cost of Prisoners’ Meals – August 2025

Meeting Adjourned at 10:00 a.m.


Clerk




Board of County Commissioners
Highland County, Ohio