

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Jared Warner, Wein Mustard, Steph Roland, Patrick L. Harris, Jamie Wheeler, Julie Bolender, Alex Butler, Caitlin Forsha, and Jacob Clary were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades yea; Mr. Britton, yea; and Mr. Daniels, yea

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-34. The total file amount paid was \$348,343.03. The total General Fund paid was \$27,660.43. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea

RESOLUTIONS

Res No 25-176 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize the repayment of one earlier advance from 4240 Upgrades RFL to 1000 County General Fund in the amount of \$12,923.45 (Res No 24-181). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Res No 25-177 Mr. Britton moved, seconded by Mr. Daniels, Board of Elections request a budget modification within the 1000 County General Fund in the amount of \$7,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Res No 25-178 Mr. Britton moved, seconded by Mr. Daniels, Veterans Service Commission request a budget modification within the 1000 County General Fund in the amount of \$54,925.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Res No 25-179 Mr. Britton moved, seconded by Mr. Daniels, Veterans Service Commission requests a budget modification within the 1000 County General Fund in the amount of \$1,031.35. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Res No 25-180 Mr. Britton moved, seconded by Mr. Daniels, Veterans Service Commission request a budget modification within the 1000 County General Fund in the amount of \$1,353.68. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Res No 25-181 Mr. Britton moved, seconded by Mr. Daniels, County Engineer, to purchase one (1) new 2025 John Deere 6120M Cab Tractor from Ag Pro, not to exceed a total of \$97,570.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Res No 25-183 Mr. Britton moved, seconded by Mr. Daniels, Board of Elections request a budget modification within the 2300-2025 Primary Election Grant Fund in the amount of \$25,280.39. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Jared Warner, Erin Mustard – Highlandhelps.com
Health Commissioner Warner introduced Ms. Erin Mustard. She spoke of the new Highland Helps website and the resources it can bring to our community. She explained that it is a one stop for mental health, substance use, domestic violence, etc. The project was funded through a grant which allowed the creation of the website.

DISCUSSION

Commissioner Roades presented the America 250 plaque that represented Concord Township. He explained that we have 10 townships who have agreed to participate.

CONTRACTS

#58 Highland County Commissioners, Sheriff, Highland County Fair Board – 2025 Highland Co Fair Contract
MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Highland County Fair contract. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

#59 Highland County Commissioners, McCarty Associates LLC – Bid Proposal – Highland County Hi-Tech Center Roof Project No. A25-140

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Hi-Tec Center Roof Project Contract. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

APPROVALS

- Jail Grant Quotes
 - o Washington Lock Service (\$9,450.00 & \$36,421.65)
 - o Craftmaster Hardware (\$46,950.00)
 - o Spectra Contract Flooring (\$94,900.00)

MOTION Mr. Daniels moved, seconded by Mr. Britton, to authorize the approval of all three jail grants. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

AUTHORIZE TO EXECUTE

- Ohio Water Development Authority – Fund Payment Request
 - o RFL WWTTP Improvements Pay App 7
- Ohio Water Development Authority
 - o Pay App No 5. – Mechanical Construction

MOTION Mr. Daniels moved, seconded by Mr. Britton, to authorize the president to execute both Pay Apps, to Mechanical Construction and OWDA. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

DISCUSSION

Commissioner Roades announced that Tri-Leaf has sent a notice to approve for a tower in the sinking spring area. He also announced an upcoming Recycling Event in Ross County on September 8th. Commissioner Britton went through the Weller’s Planned Maintenance Agreement, and although the price has gone up a little bit, he is okay with moving forward with this agreement.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the Planned Maintenance Agreement for Weller’s Plumbing and Heating in the amount of \$22,430.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Auditor Butler announced permissive sales tax for June is up 1.3% from this month last year and overall sales tax is up 1.2%.

Recess 9:27 a.m. // Reconvene 10:00 a.m.

MEETINGS/APPOINTMENTS

10:00 a.m. – Public Viewing – Alley Vacation US 62

Chris Fauber

Recess 10:15 a.m. // Reconvene 10:30 a.m.

11:00 a.m. – Public Hearing – Alley Vacation US 62

Res No 25-182 Mr. Britton moved, seconded by Mr. Daniels, Commissioners agree to vacate one (1) alley in New Market Township. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Recess 10:40 a.m. // Reconvene 11:30 a.m.

11:30 a.m. – Work Session - Highland County CIC

Jim Evans, Jeff Dickey, Julie Bolender, Kevin Zimmerman

Commissioners discussed the comprehensive plan for Economic Development with the CIC. They have decided to have three firms in to discuss their qualifications and price.

Recess 12:20 a.m. // Reconvene 12:25 a.m.

10:00 a.m. – Executive Session 121.22(G)(1) – to consider employee compensation
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Mary Remsing in. ROLL CALL: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 12:25 p.m. / Exited: 12:59 p.m.

1:00 p.m. – Executive Session – post-audit conference
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. ROLL CALL: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 1:00 p.m. / Exited: 3:25 p.m.

CORRESPONDENCE

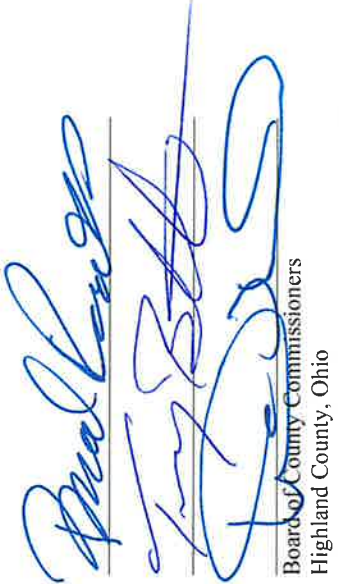
- Gov. DeWine Comms – Governor DeWine Celebrates Grand Opening of School-Based Health Clinic in Washington County
- Gov. DeWine Comms – Governor DeWine Appoints McDowell to Hamilton County Court of Common Pleas, General Division
- Common Pleas Court – Motion for Partial Withdrawal of Plaintiff’s Motion for Default and Summary Judgment
- Keith Faber, Ohio Auditor of State – GASB 102 Update
- Dana Simas – I left a message for you today – Ricoh Scanners
- Gov. DeWine Comms – Governor and First Lady DeWine Celebrate New Muskingum County Rest Area allForms – James Stearns – Penn Township Trustees
- Thomas McManis – FCFC – DCY Grants Management System (GMS) Portal Webinar
- Appalachian Regional Commission – IN THE REGION – 13 Appalachian Colleges & Universities
- Area Agency on Aging – Advisory Council Meeting – August 28, 2025
- allForms – Patrick – Liberty Township Zoning
- allForms – Bryan Stewart – Immigrant
- Gov. DeWine Comms – Governor DeWine Celebrates Revitalization, Beautification of Portsmouth and Ohio River

REPORTS

Dog and Kennel – Call Log Report 8/11/2025 to 8/23/2025
Dog and Kennel – Dog Count Report 8/17/2025 to 8/23/2025

Meeting Adjourned at 3:25 p.m.


Clerk


Board of County Commissioners
Highland County, Ohio