

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the purchase of furniture from the LOTH once the final quote is ready. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Ms. Oberrecht discussed the legal notice for RFQs of engineering services for the MARCs Tower Sept. 10<sup>th</sup>, which is also the day of the Engineer Building Bids.

Mr. Jeremy Ratcliff discussed a recent trip he took with Larry Gray of the Board of DD. They traveled to Belmont County JFS/Board of DD to look at the way they are working with DD Eligible services for high needs children who are in foster care and programs that they offer for that.

### **CORRESPONDENCE**

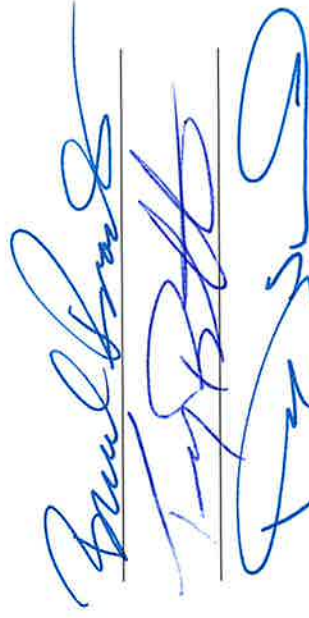
- Gov. DeWine Comms – Governor DeWine Appoints Myers to Montgomery County Municipal Court
- John Abbott – OMNIA Partners Membership Information
- Gov. DeWine Comms – Ohio Unveils \$7.1M Career Pathway Investment to Expand Student Access to In-Demand Careers
- Appalachian Regional Commission – In the Region – Power Open Now
- Gov. DeWine Comms – Governor DeWine Announces \$12.7 Million in ODOT Funding for Local Safety Improvements
- Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
- Secretary LaRose Press – Advisory Correction: LaRose Announces Meeting of the Ohio Board of Voting Systems Examiners
- Secretary LaRose Press – Advisory: LaRose Announces Meeting of the Ohio Board of Voting Systems Examiners
- Gov. DeWine Comms – Governor DeWine Issues Statement on Ohio National Guard
- Secretary LaRose Press – Ohio Secretary of State Week in Review
- allForms – Latischa R. Wright – Marriage Certificate
- Highland County Common Pleas Court – Notice of Default Judgement
- allForms – Randall Plikerd – Highland Co Land Bank
- Gov. DeWine Comms – Governor DeWine Celebrates the Opening of New Visitor Center in Mohican State Park
- Appalachian Regional Commission – ARC Seeks Applicants for Economic Revitalization Projects in Appalachia’s Coal Communities
- Cors&Basset Attorney at Law – NOTICE of Affidavit for Lien on Public Funds – Project: Highland County Record’s Storage Facility
- Gov. DeWine Comms – Governor DeWine Activates State Disaster Relief Program for 12 Ohio Counties
- Contracts and Monitoring – DCY GMS Portal Launch Training for Grantees Session 1.ics; DCY GMS Portal Launch Training for Grantees Session 2.ics; DCY GMS Portal Launch Training for Grantees Session 3
- Michael Gilmore – Watch for Emails Like This!
- Common Pleas Court – Motion for Default and Summary Judgement of Expedited Tax Foreclosure with Order to Direct Transfer
- Innergex – Public Notice of Commencement of Construction
- Ohio Environmental Protection Agency – Ohio Environmental Protection Agency NPDES Inspection
- allForms – Janet Hauser – Mad River Rd. Sewage Treatment Plant Customer

### **REPORTS**

*Dog and Kennel – Call Log Report 8/10/2025 to 8/16/2025*  
*Dog and Kennel – Dog Count Report 8/10/2025 to 8/16/2025*

**Meeting Adjourned at 9:19 a.m.**

  
 Clerk

  
 Board of County Commissioners  
 Highland County, Ohio

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Jon Parr, Kim Davis, Randy Sanders, Jeremy Ratcliff, Nicole Oberrecht, Caitlin Forsha, and Jacob Clary were present at the meeting.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades yeay; Mr. Britton, yeay; and Mr. Daniels, yeay

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-33. The total file amount paid was \$1,294,548.36. The total General Fund paid was \$48,368.06. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay; and Mr. Daniels, yeay

## RESOLUTIONS

**Res No 25-170** Mr. Britton moved, seconded by Mr. Daniels, Commissioners approve the appointment of Amy Bradley as the CORSA Loss Control Coordinator for Highland County. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay, and Mr. Daniels, yeay.

**Res No 25-171** Mr. Britton moved, seconded by Mr. Daniels, JFS request a transfer from Public Assistance Fund (2050) to Children Services Fund (2115) in the amount of \$26,250.00. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay, and Mr. Daniels, yeay.

**Res No 25-172** Mr. Britton moved, seconded by Mr. Daniels, Job and Family Services to declare the following items, no longer needed by the County and obsolete, ORC 307.12 (I). Therefore, the board declares the listed items to be surplus property and no longer needed by the County, see attached list. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay, and Mr. Daniels, yeay.

**Res No 25-173** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unappropriated funds within (4040) Hi-Tec Capital Improvement Fund in the amount of \$55,000.00. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay, and Mr. Daniels, yeay.

**Res No 25-174** Mr. Britton moved, seconded by Mr. Daniels, Victim Witness requests to create the following line item within the 2540 Victim Witness fund: Training. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay, and Mr. Daniels, yeay.

**Res No 25-175** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unappropriated funds within the (4220) Airport Capital Improvement Fund in the amount of \$24,300.00. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay, and Mr. Daniels, yeay.

## MEETINGS/APPOINTMENTS

9:00 a.m. – Overdose Awareness Proclamation

Ms. Kim Davis spoke on behalf of Highland County Probation regarding Overdose Awareness. The Highland County Ceremony will be taking place on August 28<sup>th</sup> at 7:00 p.m. where they will have resources available for family members who may have lost loved ones as well as counselors. She also spoke of Recovery Month and the upcoming Kristen Cannon memorial 5K on August 23<sup>rd</sup> and the Adams Walk in Greenfield on August 30<sup>th</sup>. Commissioner Roades read the proclamation, and a group picture was taken.

## CONTRACTS

**#55** Commissioners, Quadient Leasing USA Inc., Clerk of Courts – Quadient Postage 60-month Lease **MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the Quadient postage contract. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay; and Mr. Daniels, yeay.

**#56** Commissioners, Bricker Graydon, Economic Development – Terms of Engagement for Economic Development Matters

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the Bricker Graydon contract as it is for legal services that deal specifically with the Hotel Project only. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay; and Mr. Daniels, yeay.

**#57** Commissioners, Ohio Department of Job and Family Services, Highland County CSEA – IV-D Contract Amendment

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the IV-D contract amendment as submitted. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay; and Mr. Daniels, yeay.

## DISCUSSION

Commissioner Roades announced that we have hired a new Dog Warden.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize the hiring of Erin Dunham as Dog Warden for the Highland County Dog Pound at an hourly rate of \$19.00/hour. The vote was as follows: Mr. Roades, yeay; Mr. Britton, yeay; and Mr. Daniels, yeay.

Commissioner Roades asked Clerk Ashleigh Willey to discuss the LOTH furniture quote. Ms. Willey explained that the quote was for furnishing the Commissioners' Meeting Room, Chairs for the Commissioners' Office, breakroom furniture for the Commissioners' Kitchen, and a new desk for Human Resources. The current quote was for \$36,291.52, but she explained that she was waiting for a price for a matching Commissioners office desk and that would change the final quote a little.