

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:01 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Jeanette Mottie, Randy Sanders, Christian Dunlap, Christopher Fauber, Alex Butler, Caitlin Forsha, and Jacob Clary were present at the meeting.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades yeas; Mr. Britton, yeas; and Mr. Daniels, yeas

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-30. The total file amount paid was \$248,988.32. The total General Fund paid was \$60,412.62. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas

## RESOLUTIONS

**Res No 25-152** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize the execution of a Local Jail Capital Project Grant Agreement with respect to the Highland Jail Facility. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

**Res No 25-153** Mr. Britton moved, seconded by Mr. Daniels, Board of Elections request an additional appropriation from unanticipated revenue within the (1000) County General Fund, in the amount of \$732.08. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

**Res No 25-154** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize the Recorder's Office to declare the following item, no longer needed by the County and obsolete, ORC 307.12 (I). Therefore, the Board declared the listed item to be surplus property and no longer needed by the County, ASUS Laptop Computer. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

**Res No 25-155** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize and designate Highland County Community Action Organization as the lead applicant for the 2025 HUD Lead Hazard Reduction Grant Program (NOFO FR-6900-N-13). The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

## AUTHORIZE TO EXECUTE

- HCCAO – HUD Lead Hazard Reduction Grant Application Letter

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize HCCAO to apply for the HUD Lead Hazard grant via letter. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

- Jake Sweeney – 2025 Dodge Durango V8 (Commissary Funds)

Sheriff Sanders explained that this vehicle would be strictly for jail transport, so it is being paid for from the Commissary account.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize the Sheriff's Office to purchase a 2025 Dodge Durango from Jake Sweeney. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

- Contractor's Application for Payment – Pay App No. 18 (Final) Doll Layman, Ltd.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize pay app number 18 to Doll Layman for the completion of the project. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

## CONTRACTS

**#51** Highland County Commissioners, Canon U.S.A., Economic Development – 63 Month Copier Lease

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve Contract 51 noting that Economic Development and Land Bank will split the cost. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

**#52** Highland County Commissioners, Ohio Department of Rehabilitation and Correction, Highland County Sheriff – Local Jail Capital Project Grant Agreement – Ohio Department of Rehabilitation and Correction Jail Project

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve Contract 52 as submitted for the Jail Project grant. The vote was as follows: Mr. Roades, yeas; Mr. Britton, yeas; and Mr. Daniels, yeas.

## DISCUSSION

Commissioner Roades discussed that the Ohio Public Defender has set the rate of reimbursement for 2026 at 82%. He noted the Commissioners will continue reimbursement to attorneys at \$75.00 an hour.

Commissioner Roades also announced a public notice from ODNR regarding an industrial mineral permit and notification of new ownership for the quarry on 124 in Marshall.

**MEETINGS/APPOINTMENTS**

9:15 a.m. – Engineer’s Bid Opening New Market Road & Prospect Road  
Filmore Construction \$1,048,759.49  
Miller-Mason Paving Co. \$956,906.24 \* will be awarded next week \*  
The Shelly Co. \$1,129,829.74

*Recess 9:35 a.m. // Reconvene 9:56 a.m.*

10:00 a.m. – Executive Session 121.22(G)(22) – to consider the purchase or sale of property for public purposes

**Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. ROLL CALL: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 10:00 a.m. / Exited: 10:05 a.m.**

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize one Commissioner to speak with a real estate agent on behalf of the building located at 212 Hobart Drive Hillsboro, OH 45133. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

*Recess 10:05 a.m. // Reconvene 10:30 a.m.*

**MEETINGS/APPOINTMENTS**

10:30 a.m. – Virtual Meeting – Stepping Up Initiative

*Recess 11:05 a.m. // Reconvene 11:20 a.m.*

**MEETINGS/APPOINTMENTS**

11:45 a.m. – Budget Meeting – Juvenile/Probate Court  
*Judge Greer*

**CORRESPONDENCE**

- Brave Program – Summer 2025 Newsletter
- CCAO Newsletter – County Funding
- Gov. DeWine Comms – Governor DeWine’s Recovery Ohio Initiative to Host Mental Health Day at the Ohio State Fair
- CCAO Sc Electric Facilities Program – Program Overview
- Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Issue Statements on Shooting of Officers in Lorain
- Jennifer Lewis – AAA7 Update
- Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Announce Four New All Ohio Future Fund Sites to Attract Economic Development Projects
- Gov. DeWine Comms – Second Lady Usha Vance and Ohio First Lady Fran DeWine Read with kids at the Ohio State Fair
- Anne Griffith – Avery’s Pay Rate
- Gov. DeWine Comms – Great Day Improvements Expanding in Northeast and Southwest Ohio, Creating Nearly 1,000 New Jobs
- Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Announce Three Projects Set to Create More than \$13 Million in Investments
- allForms – Sherrie Barrett – Name Change
- Michelle Swallen – Avery’s Offer Letter
- Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
- Secretary LaRose Press – Ohio Secretary of State Week in Review
- Gina Collinsworth – Ohio Historic Preservation Tax Credit Program and Ohio History Fund Grant Applications Available

**REPORTS**

*Dog and Kennel – Call Log Report 7/18/2025 to 7/23/2025*  
*Dog and Kennel – Dog Count Report 7/20/2025 to 7/26/2025*

**Meeting Adjourned at 11:52 a.m.**

  
Clerk



Board of County Commissioners  
Highland County, Ohio