

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Jeremy Ratcliff, David Bushelman, Carl Rayburn, Randy Sanders, Alex Butler, Nicole Oberrecht, Cierra Moore, Caitlin Forsha, and Jacob Clary were present at the meeting.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades yea; Mr. Britton, yea; and Mr. Daniels, yea

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-29. The total file amount paid was \$248,988.32. The total General Fund paid was \$60,412.62. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea

**RESOLUTIONS**

**Res No 25-142** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (2640) RPIG PY23, in the amount of \$9.46. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-143** Mr. Britton moved, seconded by Mr. Daniels, Commissioners request to create a new line item within the 2780 Emergency Management Agency Fund: Contract & Services. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-144** Mr. Britton moved, seconded by Mr. Daniels, Commissioners request to create a new line item within the 2175 Probate Court Computer Fund: Contract & Services. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-145** Mr. Britton moved, seconded by Mr. Daniels, Commissioners requests to create a new line item within the 2180 Juvenile Court Computer Fund: Contract & Services. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-146** Mr. Britton moved, seconded by Mr. Daniels, Sheriff's Office declares the following items, no longer needed by the County and obsolete, ORC 307.12(I). Therefore, the board declares the listed items to be surplus property and no longer needed by the county, see attached list. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-147** Mr. Britton moved, seconded by Mr. Daniels, Probation requests a budget modification within the (2620) PSG FY24-25 fund in the amount of \$14,728.84. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-148** Mr. Britton moved, seconded by Mr. Daniels, JFS requests a transfer from Public Assistance Fund (2050) to Children Services Fund (2115) in the amount of \$44,324.64. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-149** Mr. Britton moved, seconded by Mr. Daniels, JFS requests a budget modification within the (2190) Family & Children First ADM GT fund in the amount of \$12,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-150** Mr. Britton moved, seconded by Mr. Daniels, Commissioners requests to rename Fund 4110 to Engineer Building Improvement Cap Imp. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-151** Mr. Britton moved, seconded by Mr. Daniels, Commissioners rename Fund 3100 to Engineer Building Improvement Debt Ret. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**APPROVALS**

- South Central Power/ConnectSCP Letter

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize South Central Power/Connect SCP to work with the Highland County Airport. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

**AUTHORIZE TO EXECUTE**

- State Emergency Response Commission – Local Emergency Planning Committee Application of LEPC Member Appointments for Multiple Members

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize Dave Bushelman to update the LEPC plan Committee. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Dinsmore Closing Documents - \$4,574,000.00 Highland County, Ohio Building Improvement Limited

Tax General Obligation Bond, Series 2025 – Closing Documents

Commissioner Daniels explained that the Signature and No-Litigation Certificate, General Closing Documents, and General Obligation Bond, Series 2025 Closing Documents were all for the new Engineer Truck Barn.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize the president to execute all of the closing documents from Dinsmore for the Engineer Truck Barn. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

**CONTRACTS**

**#50** Commissioners, Hillsboro Business Complex LLC – Economic Development Lease Agreement **MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve Contract 50 as submitted. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

**DISCUSSION**

Auditor Butler was present to discuss the Permissive Sales Tax for July. The total amount was \$870,822.82, down 1% from this month last year, but YTD we are still 1.25% higher.

**MEETINGS/APPOINTMENTS**

9:30 a.m. – Cierra Moore – Work Session

The Commissioners met with Cierra to discuss various maintenance issues and topics. The first issue was the exhaust fan at the Justice Center from Weller’s Plumbing & Heating at the Justice Center. Commissioners authorized her to get that fixed. Also in discussion were the intercoms at the Sheriff’s Office, Securitas Technology (new camera drops), a trailer hitch for her truck, unit 5 and the mold in the kitchen at the Sheriff’s Office, and the Hi-Tec Center carpet quotes. Among these topics, Commissioners authorized Cierra to contact Superior Alarm to do the work on the Cameras at the Justice Center. Also approved was the Gingerich Floor Quote for the Hi-Tec Center in the amount of \$6,708.00.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the Gingerich Floor quote in the amount of \$6,708.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

11:00 a.m. – Executive Session – dealing with employment of a public employee or official; investigation of charges or complaints against a public employee, official, licensee, or a regulated individual ORC 121.22 (G)(1) **Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Brett Geary to attend. ROLL CALL: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 10:44 a.m. / Exited: 11:27 a.m.**  
No action taken.

**CORRESPONDENCE**

- Gov DeWine Comms – Governor DeWine Cuts Ribbon to Celebrate Four New Rest Areas in Union and Van Wert Counties
- Secretary LaRose Press – Secretary LaRose Releases Successful Post-Election Audit Results for May Election
- allForms – Cole Branham – Rural Cemetery Plots
- Gov. DeWine Comms – Governor DeWine Announces Record Funding Awarded During Latest round of Tech Cred
- Gov. DeWine Comms – Governor DeWine Announces more than \$45 million in Literacy Grants for Schools
- Common Pleas Court – Proof of Pulication
- Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Celebrate Walleye Capital of the World
- Sunday Creek Horizons – Remembering Jack Cera
- allForms – Cynthia Castle – Death Certificate

**REPORTS**

*Dog and Kennel – Call Log Report 7/7/2025 to 7/12/2025*  
*Dog and Kennel – Dog Count Report 7/14/2025 to 7/18/2025*

**Meeting Adjourned at 11:27 a.m.**

  
Clerk

  
Board of County Commissioners  
Highland County, Ohio