The Board of County Commissioners, Highland County, Ohio, met this day for a Special Meeting with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:30 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Nicole Oberrecht and Amy Bradley were present for the meeting.

## MEETINGS/APPOINTMENTS

9:30 a.m. – Amy Bradley – Policy & Procedure Manual

Amy Bradley, Nicole Oberrecht

Commissioners met to continue discussion over the Policy and Procedure Manual.

Meeting Adjourned at 11:09 a.m.

Board of County Commissioners Highland County, Ohio