

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Brad Roades, Terry Britton, and David Daniels present.

Mr. Roades called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Jamie Wheeler, Carl Rayburn, Jamie Herrmann, Terry Walker, Cynthia Marks, Ruth Spendlove, Juanita Kelley, Mechell Karnes, Lin Packard, Matt Binder, Dallas Puckett, Jeff Euevson, Scott Crouthers, Sheriff Sanders, Jacob Clary, and Caitlin Forsha were present at the meeting.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-18. The total file amount paid was \$206,072.66. The total General Fund paid was \$35,773.18. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

## **CONTRACTS**

**#27** Commissioners, Sheriff, Fortress Technologies, LLC – IT Service Agreement

Sheriff Sanders explained that this was an addendum to the current contract they have with Fortress Technologies to include deadlines.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve contract 27. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

**#28** Commissioners, Local Government Services LLC, Auditor – Consulting Services Agreement

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the auditor's office legal services contract. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

## **LETTER OF SUPPORT**

Senator Wilkin – Next Generation 9-1-1 Access Fee  
Commissioner Daniels explained that they would be sending this letter to Senator Wilkin. The Commissioners expressed their support due to the public safety factor and the help it brings to law enforcement. The rate will be increasing from \$0.60 to \$1.25 per phone line.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve this change in order for public safety and law enforcement to be ready when needed. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

## **DISCUSSION**

Commissioner Roades said that the Sewer Plant would like to utilize space at the old dog pound. Commissioner Daniels said that he did not want to lose the ability to house sick dogs, so he wanted to see how much space they were needing. Commissioner Britton recommended looking at the barn to see if it needs cleaned out.

Commissioner Daniels announced that we are going to be conducting a Campground Analysis out at Rocky Fork Lake in the Sewer District. We have done many upgrades out there and 4-5 campgrounds out there have not been assessed since the original project. Before we implement any changes, he suggests we speak with the campgrounds themselves.

## **MEETINGS/APPOINTMENTS**

9:15 a.m. – Jamie Wheeler – National Tourism Day  
*Jamie Wheeler, Carl Rayburn, Sheriff Sanders, Caitlin Forsha, Jacob Clary*  
Ms. Jamie Wheeler announced that it was National Tourism and Travel week and also that the Highland County Summer Scavenger Hunt had begun. She showed the Commissioners what the app looked like and passed out flyers.

9:30 a.m. – Older Americans Month Proclamation  
*Jamie Herrmann, Jenni Lewis, Terry Walker, Cynthia Marks, Ruth Spendlove, Juanita Kelley, Mechell Karnes, Lin Packard, Caitlin Forsha, Jacob Clary*  
Commissioners met with Area Agency on Aging and the Highland County Senior Citizens Center in honor of Older Americans Month. They highlighted the 681 individuals served in 2024 and all the activities that the Senior Center offers.

9:45 a.m. – Work Session – Cierra Moore  
*Cierra Moore*  
Commissioners met with Cierra Moore to discuss multiple Johnson Controls quotes, the fire hydrant testing, and carpet cleaning quotes.

10:15 a.m. – Work Session – Erica Tucker (Phone Call)

Commissioners spoke on the phone with Erica Tucker of the RPHF Solid Waste District. They discussed the problems we are having with our recycling bins and also the possibility of a mega site.

10:30 a.m. – Work Session – McCarty Associates – Multiple Cos, Hi-Tec Update  
*Nicole Oberrecht, Dallas Puckett, Matt Binder*

Commissioners discussed 4 possible change orders for the Records Storage Building.

*Recess 11:28 a.m. // Reconvene 1:00 p.m.*

#### **MEETINGS/APPOINTMENTS**

1:00 p.m. – FRS Transportation, ODOT, Brown County Commissioners, Adams County Commissioners – FRS Transportation TDP Program

*Virtual Zoom Meeting – Kirby Pearth, Gwen Griffin, Damon Lucas, Marvin Randalson, Barbara Moore, Brown Co. Commissioners*

Commissioners listened to an update for the Transit Development Plan with all of the stakeholders. The overall plan was discussed as well as the background of the project and statistics.

2:00 p.m. – Work Session – Alpha Construction IN – Weekly Progress Meeting  
*Jeff Euевson, Scott Crouthers, Dallas Puckett, Matt Binder, Nicole Oberrecht*  
Commissioners attended the weekly progress meeting for the Record's Storage Building. Alpha Construction gave updates on the project and what was holding them up to this point. Schindler Elevator Companies re-inspection fee is in question and Commissioners asked Ms. Oberrecht to reach out to them to see if we could find a resolution.

#### **CORRESPONDENCE**

Secretary LaRose Press – Ohio Secretary of State Week in Review

Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review

allForms – Ed Oliver – Brown Enterprise Solutions

Jeremy Phillips – Juvenile Detention Center/Joint Board of County Commissioners Meeting

Gov. DeWine Comms – Governor DeWine Comms – Governor DeWine Announces 6 Projects Set to Create More Than \$835 Million in Investments

Department of Development – Monitoring Notice

Chad Shaffer – Duke Energy Government Relations

Highland County Senior Citizens Center – 55 Year Celebration

allForms – Kay Thomas – Liquor License

Lt. Governor Tressel Comms – Lt. Governor Tressel Hosts Mansfield Area Education and Business Leaders for Workforce Roundtable

GovDeals Accounting – ACH Payment

allForms – Jeff O'dell – Probate Court

Charitable Registration – Charitable Annual Report Filing for Highland County Land Reutilization Corporation  
Steve Caraway – White House State Leadership Conference

allForms – Joseph Norton – CO Job

Gov. DeWine Comms – Governor DeWine Hosts U.S. Secretary of Agriculture Rollins in Western Ohio

Gov. DeWine Comms – Governor DeWine Advocates for Ohio Families

Lt. Gov Tressel Comms – Lt. Governor Tressel Breaks Ground on Health and Wellness Center at Mahoning County Career and Technical Center

Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Preview In-Demand Jobs Week 2025

allForms – Brittany Freeman – Marriage License

allForms – Alexis Streitenberger – HMHA

allForms – Kevin Curren – Property Search

Municipal Publishing – 2025 Ohio Municipal Guide

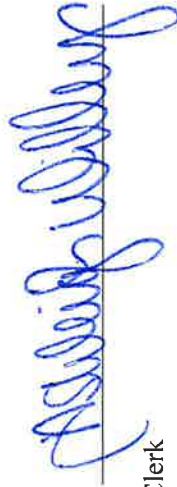
#### **REPORTS**

*Dog and Kennel – Dog Count Report – 04/27/2025 to 5/03/2025*

*Dog and Kennel – Call Log Report – 04/25/2025 to 05/03/2025*

*Juvenile Distribution Activity Report May 2025*

**Meeting Adjourned at 2:25 p.m.**

  
Clerk







Board of County Commissioners  
Highland County, Ohio