

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Brad Roades, Terry Britton, and David Daniels present.

Mr. Roades called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Nicole Oberrecht, Karen Daniels, Caryl Rayburn, Crais Rayburn, Denny Kirk, Nicole Roades, Jennifer Schinkal, Shana Refitt, Bob Prosek, Alex Butler, Ali Redmond, Brian Smith, Dave Wilson, Julia Wise, Debbie Zile, Tim Hamilton, Jeanette Mottie, Julie Wallingford, Cierra Moore, Jacob Clary, and Caitlin Forsha were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-15. The total file amount paid was \$248,695.10. The total General Fund paid was \$70,055.85. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Southern State Community College – 50th Year Celebration Proclamation
Nicole Oberrecht, Karen Daniels, Caryl Rayburn, Crais Rayburn, Denny Kirk, Nicole Roades, Jennifer Schinkal, Shana Refitt, Bob Prosek, Alex Butler, Caitlin Forsha, Jacob Clary
SSCC President Nicole Roades was present with Board Members Karen Daniels and Denny Kirk to express their appreciation for the support of Highland County over the past 50 years and to also give a college update. Ms. Roades spoke on the many campuses they have had over the years, the 2,200 students they have grown into and different programs they offer. She said 25% of the students are Highland County residents. Commissioner Daniels asked about workforce and how they play a role in that with the upcoming economical growth coming into the surrounding areas. Ms. Roades explained that they rely a lot on the OACC community that is filled with other Community Colleges in the area where they are able to connect and share ideas such as curriculum and classes that could be offered. Commissioner Roades read the proclamation and a picture was taken.

9:15 a.m. – CORSA Insurance Update
Nicole Oberrecht, Caryl Rayburn, Crais Rayburn, Jennifer Schinkal, Shana Refitt, Bob Prosek, Alex Butler, Ali Redmond, Brian Smith, Dave Wilson, Caitlin Forsha, Jacob Clary
Ms. Ali Redmond, our CORSA representative was present with Dave Wilson – a CORSA board member and also Gurnsey County Commissioner, as well as Brian Smith, our new local agent who will be replacing Todd Heskett at the end of 2025. Ms. Redmond went over the CORSA renewal insurance rates and highlighted some important numbers. The total pool increased 12.7%, but Highland County actually only went up 10.78%. She explained that the total reinsurance rate is where the increase is coming from. Overall, they expressed Highland County was doing well and encouraged Mary Remsing, CORSA Lost Control Coordinator to continue hitting incentives.

9:45 a.m. – Airespring Agreement – Sheriff's Office
Nicole Oberrecht, Shana Refitt, Jennifer Schinkal, Tim Hamilton, Bob Prosek, Alex Butler, Jeremy Ratcliff, Julia Wise, Debbie Zile, Jeanette Mottie, Caitlin Forsha, Jacob Clary
Ms. Shana Refitt explained that Greystone Systems had been looking into the phone contracts to try to save money at the Sheriff's Office. Overall, he found a contract that can save them \$2,300.00 on their standard phone agreement. Mr. Hamilton explained that this would transition their legacy system to a redundant telephone and there would be no new equipment costs.

AUTHORIZE TO EXECUTE

Airespring Master Service Order Agreement
MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the service order agreement through Airespring for the Sheriff's Office. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Chief Deputy Schinkal added that it was National Telecommunications Week and she wanted to express her appreciation for the dispatchers at the HCSO and the front line work that they do.

9:45 a.m. – Highland County Airport – Bob Prosek
Nicole Oberrecht, Bob Prosek, Alex Butler, Jeremy Ratcliff, Julia Wise, Debbie Zile, Jeanette Mottie, Caitlin Forsha, Jacob Clary

Mr. Prosek presented to the Commissioners that the system that cleans the oil that they repurpose was installed in 1997 and is needing replaced. A technician was out in the fall and patched it up, but it will not make it through next winter. Installed the unit will be \$17,825.00 as they received \$1,250.00 off for the trade in and \$800.00 off if we install it in April. The original price was \$19,875.00. The commissioners said they would discuss and get back to him. Mr. Prosek said to let him know what they are thinking regarding funding.

9:45 a.m. – Jeremy Ratcliff – Subgrant Agreement

Nicole Oberrecht, Alex Butler, Jeremy Ratcliff, Julia Wise, Debbie Zile, Jeanette Mottie, Caitlin Forsha, Jacob Clary

Mr. Ratcliff came in for the ODJFS Subgrant Agreement. This is an agreement that connects all three parts of his agency and is an agreement that is signed every year. He expressed there are no changes to it from the previous year.

APPROVALS

Ohio Department of Job and Family Services – Subgrant Agreement G-2627-11-6149

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the subgrant agreement. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

CONTRACT

#20 Commissioners, Ohio Department of Job and Family Services, Highland County Job and Family Services – IV-D Contract – Prosecuting Attorney Legal Services – April 1, 2025 – March 31, 2026
MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the IV-D Contract between JFS and the Highland Co. Prosecutor. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

9:45 a.m. – Debbie Zile – Law Library MOU

Nicole Oberrecht, Debbie Zile, Cierra Moore, Julie Wallingford, Alex Butler, Julia Wise, Jeanette Mottie, Jacob Clary, Caitlin Forsha

Ms. Debbie Zile was present to explain the MOU she submitted for the Highland County Law Library. She had submitted a technology grant for a copy machine in which the attorneys frequent. There is also a computer that has a small printer in which the attorney use that she also submitted for. She was awarded the grant and now just needs the MOU signed.

AUTHORIZE TO EXECUTE

Memorandum of Understanding – Statewide Consortium of County Law Library Resources Boards and Board of Commissioners and Highland County Law Library Resources Board

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the MOU for the Highland County Law Library. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

10:00 a.m. – Julia Wise – Head Start and HEAP

Nicole Oberrecht, Cierra Moore, Julie Wallingford, Alex Butler, Julia Wise, Jeanette Mottie, Jacob Clary, Caitlin Forsha

Ms. Wise came to ask the Commissioners for their support in the many programs that HCCAO offers which are going through the capital budget right now and may be cut. She highlighted the HEAP and Head Start Programs. She asked the Commissioners to send letters to our Senators and Representatives.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the letters of support to Representative Taylor, Senator Moreno and Senator Husted. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

10:00 a.m. – Jeanette Mottie – CHIP Program

Nicole Oberrecht, Cierra Moore, Julie Wallingford, Jeanette Mottie, Jacob Clary, Caitlin Forsha
 Ms. Mottie came before the Commissioners to get permission to submit the 2025 Chip Grant. As she stated the last cycle she had only been in the office for a month, she has revamped many forms and hopes to successfully submit it this year. The grant opens on May 06, 2025.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to submit a letter to HCCAO in regards to the 2025 CHIP Grant. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Commissioner Britton was excused from the rest of the meeting.

RESOLUTIONS

Res No 25-84 Mr. Daniels moved, seconded by Mr. Roades, Commissioners Support the State Issue 2 Renewal of the State Capital Improvement Program on the May 6, 2025, Statewide Ballot. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea.

Res No 25-85 Mr. Daniels moved, seconded by Mr. Roades, Board of Elections request an additional appropriation from unappropriated funds within the 2300 – 2025 Primary Election Grant Fund in the amount of \$46,000.00. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea.

Res No 25-86 Mr. Daniels moved, seconded by Mr. Roades, Highland County Auditor requests to create a new line within the 1000 county general fund – Vendors License O.C.C. Also requested is an appropriation of \$1,000.00. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea.

Res No 25-87 Mr. Daniels moved, seconded by Mr. Roades, Job and Family Services requests an additional appropriation from unappropriated funds within the 2015 Child Support Enforcement fund in the amount of \$25,000.00. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea.

CONTRACTS

#21 Commissioners, Engineer, PDK Construction, Inc. – HIG-VAR Guardrail FY25

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the HIG-VAR Guardrail FY25 Contract. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea.

DISCUSSION

Ms. Nicole Oberrecht stated that construction is coming to an end on the Records Storage Building and she wanted to know if we were planning to leave the building in its natural state or have it painted. The Commissioners agreed to get quotes to have it painted.

Commissioner Daniels announced that we received a new Liquor License for the Dollar General in Paint Township on route 50. We will need to respond by April 30th and will be open for public comment.

Commissioner Roades amended the agenda to add a change order for the Administration Building Project.

AUTHORIZE TO EXECUTE

Change Order 001 – Asbestos Test – Administration Building

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve change order in the amount of \$746.00 for the Asbestos test. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea.

Recess 10:14 a.m. // Reconvene 10:16 a.m.

MEETINGS/APPOINTMENTS

10:15 a.m. – Cierra Moore – SO Pannels/Valves, BMV Issues, Trailer, Hi-Tec Ceiling Tile

Nicole Oberrecht, Cierra Moore, Julie Wallingford

Ms. Cierra Moore met with the commissioners to discuss many topics. The trailer was the first topic of discussion in which the Commissioners recommended she reach out to the local FFA/Welding chapters. Also discussed were the panels in the pods at the Sheriff's Office. Commissioner Daniels agreed to have Cierra use the current panels we have first before buying new. The next topic was the BMV and the email sent by Chris Lee. Cierra addressed everything that was needed from her and was told to respond to Chris as this was an outdated report and many things had already been resolved.

10:30 a.m. – Julie Wallingford – Work Session

Nicole Oberrecht, Julie Wallingford

Ms. Wallingford was present to speak about grant opportunities that she has available to her. She asked if the Commissioners would allow her to apply for grants when they came available. She also asked about a conference on May 8th for her and Austin to attend. The Commissioners agreed to send her to this conference. She also discussed upcoming shred days as well as April 23rd is when bids are due for the Records Building.

CORRESPONDENCE

Secretary LaRose Press – Secretary LaRose Issues Statement Following Passage of SAVE Act
Gov. DeWine Comms – Governor and First Lady DeWine Honor Austintown and Perry Elementary Schools as Science of Reading Champions

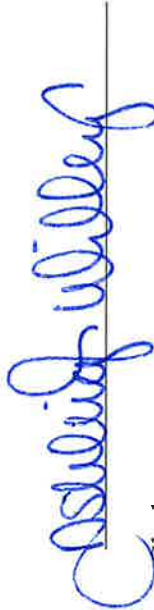
Lt. Governor Tressel Comms – Lt. Governor Tressel Continues Regional Workforce Conversations at Wright State University
Secretary LaRose Press – Secretary LaRose Releases Statement on New Election Integrity Enhancements
Gov. DeWine Comms – Governor DeWine Announces \$3 Million to Help Law Enforcement Combat Illegal Drug Activity
Secretary LaRose Press – Secretary LaRose Testifies Before Congressional Subcommittee on Elections
Gov. DeWine Comms – Governor DeWine, Lt. Gov. Tressel Announce \$8.3 Million in Super RAPIDS Grants to Equip Ohio Students for Careers in Growing Industries
Men's Health Month or Week
Innergex Newsletter
S.A.T.H. Newsletter – Spring 2025
City of Hillsboro – Notice of Public Hearing
Gov. DeWine Comms – Governor DeWine Calls for Ban of Cell Phones in Schools
CCAO Legislative Platform – Newsletter
Secretary LaRose Press – Secretary LaRose Announces Start of Early Voting for May Primary Election
Bre Rogers – Ohio Report and Highland County EDC
Gov. DeWine Comms – Governor DeWine Names John Logue as Nominee for Director of the Ohio Environmental Protection Agency
allForms – Jordan Cartwright – CPO
allForms – Wanya Raymond – Public Records Request
Bobbie Steele – Copy of Will

REPORTS

Dog and Kennel – Dog Count Report – 04/06/2025 to 4/12/2025


Dog and Kennel – Call Log Report – 04/07/2025 to 04/12/2025

Meeting Adjourned at 11:42 a.m.


Clerk






Board of County Commissioners
Highland County, Ohio