

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Brad Roades, Terry Britton, and David Daniels present.

Mr. Roades called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Jared Warner, Alex Butler, Windy Santana, Wayne Howard, Beth Howard, Randy Sanders, Dara Gullutt, Sarah Collins, Lynn White, Jeannie Mullinex, Damon Lucas, Jacob Clay, and Caitlin Forsha were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-14. The total file amount paid was \$325,339.85. The total General Fund paid was \$67,868.48. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

RESOLUTIONS

Res No 25-77 Mr. Britton moved, seconded by Mr. Daniels, Commissioners request an additional appropriation from unanticipated revenue within the 2605 Revolving Loan Fund in the amount of \$14,021.37. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-78 Mr. Britton moved, seconded by Mr. Daniels, EMA requests additional appropriation from unanticipated revenue within the 2780 Emergency Management Fund in the amount of \$1,017.46. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-79 Mr. Britton moved, seconded by Mr. Daniels, Commissioners appoint Brad Roades as the designee to the Solid Waste Management District Policy Committee for the year 2025 representing the Highland County Commissioners. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-80 Mr. Britton moved, seconded by Mr. Daniels, Probation requests a budget modification within the 2665 Specialized Docket Subs Fund in the amount of \$50.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-81 Mr. Britton moved, seconded by Mr. Daniels, County Sheriff declares the following items no longer needed by the County and obsolete, ORC 307-12 (A)(1). Therefore, the board declares the listed items to be surplus property and no longer needed: see attached list. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-82 Mr. Britton moved, seconded by Mr. Daniels, Various County Offices declare the following items no longer needed by the County and obsolete, ORC 307-12 (A)(1). Therefore, the board declares the listed items to be surplus property and no longer needed: see attached list. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-83 Mr. Britton moved, seconded by Mr. Daniels, EMA requests an additional appropriation from unanticipated revenue within the 2785 Right to Know Fund in the amount of \$82,619.76. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Jared Warner – Health Department Annual Report & Levy

Health Commissioner Jared Warner was present for the meeting to discuss National Public Health Week and went over the 2024 Annual Report for the Health Department. He highlighted upcoming events such as dumpster days, public health screenings, and health awareness events. Also, in topics of discussion, Commissioner Warner announced the importance of the Health Department Levy that will be on the May ballot. This will be a combined reduced levy which is a reduction to current property tax and is only 1% of your property tax rate – equivalent to \$18.00 per \$100,000.00.

9:00 a.m. – Sexual Assault Awareness Month Proclamation

Ms. Dara Gullett spoke on behalf of Alternatives to Violence for Sexual Assault Awareness Month. She expressed that sexual assault cases are the lowest they have ever been, but she expressed that is not necessarily good as our local hospitals and clinics are not certified or knowledgeable enough to administer Rape kits. They continue to issue many civil protection orders, support groups, and many free services. A proclamation was read, and a picture was taken. Dara did announce that April 30th is Denim Day, and she encouraged the Commissioners to wear denim that day.

9:30 a.m. – Rocky Fork Lake Detachment Group

Mr. Wayne Howard was the spokesperson for this group, which he explained to be a U.S. Coast Guard Auxiliary Detachment Group, based out of Maysville Kentucky, but representing a local presence here at Rocky Fork State Park. He expressed that they are available strictly for boater safety checks and information. They are not law enforcement and encourage citizens to let them do vessel safety checks to get the sticker on the side of their boat. He gave material to the Commissioners and presented them an accommodation certificate.

DISCUSSION

Commissioner Roades asked if Sheriff Sanders had any updates. He did update the Commissioners on Next Gen 9-1-1 and he did learn that Spectrum is not compatible with this system and that they will have to explore other fiber options.

Mr. Damon Lucas with FRS informed the Commissioners that FRS has recently purchased 6 new vans, 12 more are on the way, and two were delivered last week. They currently have 85 vehicles in total.

CONTRACT

#17 Commissioners, Engineer, Miller-Mason Paving Co. - 2025 Highland County Chip Seal Program – Miller-Mason Paving Company

#18 Commissioners, Greystone Systems, Inc. – Standard Commercial Security Agreement – Highland County Administration Building Renovation

#19 Commissioners, Greystone Systems, Inc. – Standard Fire Alarm Agreement

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Engineer’s 2025 Highland County Chip Seal Program Contract as well as the two contracts for Greystone regarding the Admin Building. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

AUTHORIZE TO EXECUTE

Change Order No. 1 – HIG CR 5 New Market Road Reconstruction & Resurfacing

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve Change Order No 1 for the New Market Road Project. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Contractor’s Application for Payment No. 17 – Doll Layman, Ltd.

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve Payment No 17. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

LETTER OF SUPPORT

Record Disaster Mitigation Program

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Record Disaster Mitigation Program letter for the Highland Co Records Storage Department. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

DISCUSSION

Commissioner Roades announced that we need to designate a Highland County Liaison for Hyper Reach. Commissioner Britton recommended that we nominate Amy Bradley to be that representative.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve Amy Bradley. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Commissioners agree to give Tirell Cumberland a 30-day notice to vacate the North High Business Center area. The Commissioners will be sending this letter via email.

Johnson Controls has reached out about a warranty expiration on our chiller. The Commissioners want to look into this further.

MEETINGS/APPOINTMENTS

10:00 a.m. – Work Session – Stephanie Gilbert – Executive Committee Member Orientation

Stephanie Gilbert, Nicole Oberrecht

Commissioners met with Stephanie to discuss updates throughout the region.

CORRESPONDENCE

allForms – Gina Yezzi

allForms – Holli Ertel

allForms – Penny Downs

allForms – Shaun Ertel

allForms – Donna Miller

allForms – Caitlyn Whaley

allForms – Dale Easter

allForms – Richard Hawk

allForms – Joyce King

allForms – Bobbie Steele

Travis Twito – Great Deals! No Fooling Here! 6799

Nick Ciolli – Legislative Alert: House unveils Substitute Budget Bill

Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Announce \$8 Million in RAPIDS Grants for Cutting Edge

Equipment to Support Workforce Development

Robin Tholen – All-Ohio Save the Date 2025

Gov. DeWine Comms – Governor DeWine Signs \$11 Billion Transportation Budget

Highland County Historical Society – AED Training

Highland County Community Action – Head Start 60th Anniversary

Stephanie Huber – Regional Business Advisory Council

Wilmington – Clinton County Chamber of Commerce 2025 Directory

ODJFS – County Financial Participation Percentage Rate for Job and Family Services Programs in State Fiscal Year 2026

Chelsea Egan – Take 5 Car Wash Fleet Membership

Gov DeWine Comms – Governor DeWine Signs Bill Into Law

REPORTS

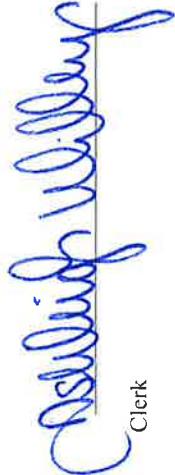
Dog and Kennel – Dog Count Report – 3/30/2025 to 4/05/2025

Dog and Kennel – Call Log Report – 03/30/2025 to 04/05/2025

Juvenile Disbursement Activity Report – April 2025

Probate and Juvenile Court – Inventory 2025

Meeting Adjourned at 10:45 a.m.


Clerk






Board of County Commissioners
Highland County, Ohio