

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Brad Roades, Terry Britton, and David Daniels present.

Mr. Roades called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners’ office and are available for review upon request.

NOTE Nick Bundren, Melanie Swisher, Adam Dyer, Alex Butler, Todd Shelton, Lee Rutherford, Kayty Schooley, Todd Shumaker, Jeff Turner, Caitlin Forsha, Jacob Clary were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous meeting. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-11. The total file amount paid was \$491,453.46. The total General Fund paid was \$40,764.26. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

RESOLUTIONS

Res No 25-62 Mr. Britton moved, seconded by Mr. Daniels, Highland County Community Action requests an additional appropriation from unanticipated revenue within the 2565 Housing Trust Account in the amount of \$25,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-63 Mr. Britton moved, seconded by Mr. Daniels, Commissioners request to repay two earlier advances from 4240 Upgrades RFL to 1000 County General fund in the amount of \$1,144,385.27 (Res No 24-78,99, and 112). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-64 Mr. Britton moved, seconded by Mr. Daniels, Commissioners appoint the 2025 Board Members to the Highland County Local Corrections Planning Board & Reentry Coalition. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-65 Mr. Britton moved, seconded by Mr. Daniels, Auditor requests an additional appropriation from unappropriated funds in the amount of \$29,401.53. Also requested is a transfer of funds from 1000 Transfers Out to 2100 Transfers In, in the amount of \$29,401.53. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-66 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a transfer from County, Transfers Out, to EMA 2780 in the amount of \$30,000 for per capita match. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

Res No 25-67 Mr. Britton moved, seconded by Mr. Daniels, Commissioners determine that two advances from 2024 should, in fact, be reclassified as a transfer (where repayment is no longer needed) in the amount of \$400,000.00 for the Children Services Special fund. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

CONTRACTS

#15 Commissioners, JTM Smith Construction, Inc., Highland County Engineer – HIG TR 118-0.70 Gible Road Bridge Replacement – ODOT PID 117363

#16 Commissioners, McCarty Associates – Agreement for the Provision of Limited Architectural Services – Hi - Tec Center Roof Replacement

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve contract 15 for the Gible Road Bridge Replacement project and contract 16 for the Hi Tec Center Roof Replacement project. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Melanie Swisher – Paint Valley ADAMH Board Update
Commissioners met with Melanie Swisher of Paint Valley ADAMH to hear an update on what is going on there. She updated them that Tonya Sturgill is now the Board President. She did say that they are looking for board members who are a mental health consumer or someone with family who has a substance use disorder. She went over the crisis facility that will be built in Ross County. They are slated to be through with construction in April of 2026.

9:15 a.m. – Bid Opening – 2025 Chip Seal Bid Opening
Miller Mason Paving Company - \$733,709.00
Shelly Company - \$843,460.00

9:30 a.m. – Nick Bundren – The Ohio Land and Liberty Coalition Mr. Bundren attended the meeting to discuss Solar in Highland County and how informed the Commissioners thought they were on the topic. Land and Liberty are doing an 88 County initiative to visit and learn from each county. He asked about opposition, how the commissioners faced that, and the lack of oversight from the OPSB. They also asked about the PILOT program. The last topic of discussion was Brownfield and if that would be a good place to put solar facilities.

AUTHORIZE TO EXECUTE

Willowbrook Solar I, LLC RUMA Agreement Performance Bond Release

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Willowbrook RUMA as Engineer Fauber has said they have fulfilled all the requirements. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; Mr. Daniels, yea.

DISCUSSION

The Ohio Department of Liquor Control sent out the Large Liquor License Renewal for Highland County. The Commissioners will allow public comment on this topic until April 23rd.

Auditor Butler announced that he will be hosting a series of meetings across the county as information meetings. The dates and locations will be as follows: April 8th – HCCAO in Greenfield, April 16th – Hi Tec Center, April 17th – Lynchburg Area Joint Fire, April 23rd - Leesburg North Joint Fire Department, and April 24th – Mowrystown Village Council Meeting Hall.

Commissioner Roades updated that the RFQ for the Courthouse is due Friday the 21st. He also announced a HyperReach meeting with shareholders will be on Tuesday March 18th.

Recess 9:42 a.m. // Reconvene 9:45 a.m.

MEETINGS/APPOINTMENTS

9:45 a.m. – Work Session – Julie Wallingford
Julie Wallingford

Ms. Wallingford came to the meeting to discuss the Records Storage Building and the move. April 4th will be the walk-through with the two companies. Commissioners asked her to start looking at shelving, the chain link fence, and the layout of the shelves. They did ask for a cost estimate for rolling files and shelves. Ms. Wallingford also discussed upcoming training and grant opportunities.

10:15 a.m. – Work Session – Nicole Oberrecht
Nicole Oberrecht

Ms. Oberrecht discussed all of her projects that are taking place currently, a few change orders that will be coming before the commissioners next Wednesday and then an update on the sewer upgrades.

10:30 a.m. – SCP Connect Update – Todd Shelton
Todd Shelton, Kayty Schooley, Lee Rutherford

South Central Power Company came in for an update on fiber and where they are at in the county. They have completed the New Market and Petersburg fiber expansion and are currently working in the East Wood (Harwood) area, Paint Creek Lake and Sinking Spring. They have over 1,100 members currently and are always looking for grant opportunities to expand their network.

RESOLUTIONS

Res No 25-68 Commissioners award the 2025 Highland County Chip Seal Program bid to Miller-Mason Paving Co. in the amount of \$739,709.00.

Recess 10:48 a.m. // Reconvene 1:00 p.m.

MEETINGS/APPOINTMENTS

1:00 p.m. – Administration Building Alignment Meeting

Tom Shumaker, Joseph Lawwill, Jeff Turner, Heather Moore, Ingrida Molneryte-Pekarskiene
Commissioners met with CCC and Blue Scope Construction for a pre-construction meeting regarding the Administration Building. Commissioners were able to meet with their project managers and go over the timeline of the project.

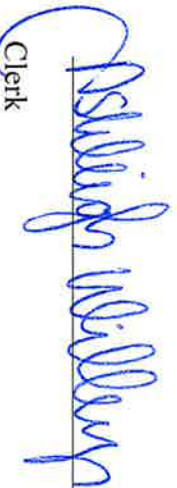
CORRESPONDENCE

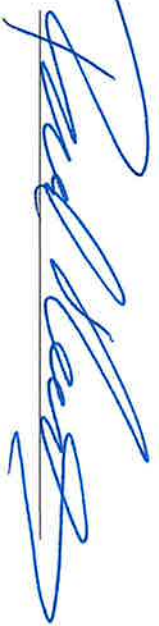
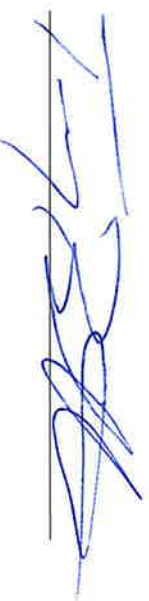
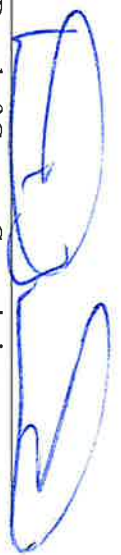
Department of Development – Business Application Deadline is Approaching for the Ohio Procurement Internship Program Secretary LaRose Press – Release: Secretary LaRose Encourages Inactive Voters to Confirm Voter Registration Ahead of Required Removals
Renewable Properties, LLC – Leasing or Purchasing a Portion of your 26.46-acre Property
CCAO – HC 1087
allForms – Ashley D. Smith
Theresa Vozenilek – Ohio County Commissioners: An Invitation to Attend the Ohio County Employees Retirement Plan (OCERO) Webinar About Investing
Department of Development – Development Offers Free Cyber Support to Ohio's Small Businesses Through CyberSECURE Program
David Radachy – Ag Buildings
Secretary LaRose Press – Ohio Secretary of State Week in Review
CCAO – Next Gen 9-1-1
Gov. DeWine Comms – Governor DeWine Honors Ohio Schools Through New Science of Reading Recognition Program
Appalachian Regional Commission – In the Region – Thank You for 60 Years of Partnership
Josh Millard – Congressman Dave Taylor (OH-02) Community Project Funding Information for FY2026
State Historic Preservation Office – SHPO Online Mapping Service Returns – See What's New!
Gov. DeWine Comms – Governor DeWine Delivers 2025 State of the State Address
allForms – Joseph Abdel-Qader
allForms – Beverly Staten
Zak Orner – DLZs Gary Silcot is Abusing Power in Greenfield; Highland County Court must explain

REPORTS

Dog and Kennel – Dog Count Report – 3/09/2025 to 3/15/2025
Dog and Kennel – Call Log Report – 03/10/2025 to 03/15/2025

Meeting Adjourned at 2:51 p.m.


Clerk




Board of County Commissioners
Highland County, Ohio