

**November 19, 2025**

## **Highland County Board of Commissioners' Agenda**

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF MINUTES**

### **APPROVALS**

**Bill File 25-46**

**Total General Fund \$80,184.43**

**Total Bill File \$439,338.89**

### **MEETINGS/APPOINTMENTS**

9:00 a.m. - Jamie Wheeler – Visitors Bureau Update

- Small Business Saturday Proclamation

9:15 a.m. – Sheriff Sanders – Jail Medical Cost

### **DISCUSSION**

Cintas – Fire Protection Services Agreement - Justice Center

Cintas – Kitchen Suppression System – Justice Center

Meeting/Building holiday schedule

### **MEETINGS/APPOINTMENTS**

9:30 a.m. Chris Fauber – Executive Session – Employee Compensation, ORC 121.22(G)(1)

10:00 a.m. – Executive Session – Brett Geary – Sheriff's Office FOP Negotiations – ORC 1212.22(G)(1)

11:00 a.m. – Julie Wallingford – Records Storage Shelving

### **RESOLUTIONS**

**Res No 25-267** Commissioners authorize a transfer from PA Grant to Public Assistance Fund (2050) in the amount of \$58,376.00 for the Mandated County Share for SFY 2026.

**Res No 25-268** Commissioners authorize the Highland County Recorder to create line items within Recorder, General Fund (Equipment and Contracts & Repairs). Also requested is an appropriation from unappropriated funds to Equipment in the amount of \$4,000.00.

**Res No 25-269** Commissioners authorize Highland County Job and Family Services a transfer from Public Assistance (2050) to Children Services Special Fund (2115) in the amount of \$209,818.81. This transfer is for foster care cost utilizing Title XX funding.

**Res No 25-270** Commissioners authorize a budget modification within the Engineer's budget, Repair-MVL fund (2065) in the amount of \$40,000.00 from Laborers-Salary to Other Expense.

**Res. No 25-271** Commissioners authorize a budget modification within the Sheriff's Office budget in the amount of \$600.00, from Contracts and Services to Training.

**Res No 25-272** Commissioners authorize an appropriation within the Sheriff's Office budget from unanticipated revenue in the amount of \$1,621.48 to Salaries-Employees.

**Res No 25-273** Commissioners authorize the Record's Office to declare the following items, no longer needed by the County and obsolete, ORC 307.12(I), see attached list.

**Res No 25-274** Commissioners authorize a budget modification within the County General Fund (1000) in the amount of \$47,122.27.

**Res No 25-275** Commissioners authorize a transfer from Transfers Out to 2000 (Dog and Kennel) in the amount of \$11,046.72. Also requested is an additional appropriation from unappropriated funds to Salaries-Employees \$9,484.54, PERS \$1,496.29, and Medicare \$65.89.

**Res No 25-276** Commissioners authorize a budget modification within the 2187 (Corona Local Fiscal Recovery) fund in the amount of \$495.77 to Salary-Employee \$459.00 and OPERS \$36.77.

**Res No 25-277** Commissioners authorize an additional appropriation from unappropriated funds within the 2505 (County Land Bank) in the amount of \$31,803.77, to Salary – Employee \$289.05, OPERS \$14.72 and Insurance \$31,500.

**Res No 25-278** Commissioners authorize a budget modification within the Real Estate Assessment Fund (2055) in the amount of \$146.02 from Health Insurance to PERS.

**Res No 25-279** Commissioners authorize a transfer from Transfers Out to Victim Witness (2540) in the amount of \$3,395.37. Also requested is an additional appropriation from unappropriated funds to Salaries-Employees \$3,119.98 and PERS \$275.39.

**Res No 25-280** Commissioners request a budget modification within DETAC-Prosecutor (7210) in the amount of \$1,375.25, from Supplies to Salaries-Employees \$1,281.35 and PERS \$93.90.

**Res No 25-281** Commissioners request a budget modification within the Common Pleas Fund (2295) in the amount of \$390.60, from Postage to Mediation Salaries \$386.50 and Medicare \$4.10.

**Res No 25-282** Commissioners request an additional appropriation from unappropriated funds in the TCAP FY24-25 Fund (2625) in the amount of \$466.75 to Operating Expense.

**Res No 25-283** Commissioners authorize a budget modification within the Rocky Fork Lake Fund (5030) in the amount of \$12,000.00, from Supplies to Contracts & Services.

**Res No 25-284** Commissioners grant authorization for the listed “Then and Now” purchase orders from November 19, 2025, and the County Auditor is authorized to issue warrants for their payment (see attached resolution).

### **CONTRACTS #77**

**#77** Highland County Commissioners, Maximus US Services, Inc. – IVE 26-27 renewal

**#78** Highland County Commissioners, Parry Landscapes and Lawn Care, LLC – 2025-2026 Snow Removal

### **AUTHORIZE TO EXECUTE**

\*Change Order #1 – Unger Construction, Ltd. – Rolling Acres – Remove and replace chain link fence \$38,900.00

\*Change Order #3 – Gibler Road Bridge Replacement – Decrease of \$31,478.09

\*McCarty Associates, LLC., fee proposed for mezzanine, Highland County Justice Center - \$6,000.00

\*Ohio Water Development Authority – Fund Payment Request RFL WWTP Improvements

\*Contractor’s Estimate – Pay App No. 3 – Mechanical Construction

### **CORRESPONDENCE**

11/10/2025 – Governor DeWine – Celebrates New School-Based Health Clinic in Leesburg

11/10/2025 - Governor DeWine – Issues Statement on MLB Micro-Prop Bet Restrictions

11/10/2025 – Go Rail – Webinar: How to Tap into FRA’s Updated Passenger Rail Grant Program

11/12/2025 – All Forms – D. Bennett

11/13/2025 – Montrose Group, LLC – Upcoming webinar

11/13/2025 – Secretary LaRose deploys tech-focused “Eva” to aid election officials

11/13/2025 – All Forms – A. Pietropinto

11/13/2025 – Magnolia Bank – J. Williams

11/13/2025 – Maintenance Update

11/14/2025 – Ohio Auditor of State, Delayed release of the 2025 OMB compliance supplement and impact on single audits

11/13/2025 – Lauren Shreve – Ross-Pickaway-Highland-Fayette Solid Waste Districts – grant and scholarship opportunities for 2026  
 11/14/2025 – Lundrigan Law Group – Sewer Parcel 32-16-000-318.058/Our Family Campground EDU’s  
 11/14/2025 – Ohio Auditor of State – The General Standard for November 2025  
 11/14/2025 – 2026 Starts Off in the Midwest, Conway, Inc.  
 11/14/2025 – Governor DeWine announces nearly \$13.8 Million for Neighborhood Revitalization, Critical Infrastructure  
 11/14/2025- Governor DeWine announces more than \$13 Million in Public Transit funding to connect Ohioans to Jobs  
 11/14/2025 – PY 2025 Highland County Community Development Program Competitive Awards  
 11/14/2025 – Governor DeWine week in review  
 11/14/2025 – Secretary LaRose – week in review  
 11/14/2025 – Secretary LaRose – Ohio Wins Legal Fight to Protect Elections from Foreign Dark Money  
 11/14/2025 – Lundrigan Law Group – Sewer Parcel 32-16-000-318.058/Our Family Campground EDU’s  
 11/17/2025 – HCHS Newsletter  
 11/17/2025 – Lauren Shreve – RPHF Solid Waste District – Battery Recycling

## **REPORTS**

*Dog Warden – Weekly Dog Count - 11/10/2025 – 11/16/2025*

*Dog Warden – Weekly Call Log – 11/10/2025 – 11/16/2025*

## ***BOARD OF HIGHLAND COUNTY COMMISSIONERS***

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## **ADDITIONAL MEETINGS & EVENTS**

<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>	<b>ATTENDING</b>
<b>11/18/2025</b>	<b>9 a.m.</b>	<b>Planning Commission Meeting</b>	<b>Brad Roades, Terry Britton, David Daniels</b>