



## HIGHLAND COUNTY COMMISSIONERS

**Terry Britton**

**David Daniels**

**Brad Roades**

### AGENDA

### HIGHLAND COUNTY BOARD OF COMMISSIONERS

**JANUARY 7, 2026**

**9:00 AM**

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF MINUTES**

- December 17, 2025 Regular Meeting Minutes
- January 05, 2025 – Organizational Meeting

#### **APPROVALS**

**Bill File: 26-01**

**Total General Fund: \$161,351.40 Total Bill File: \$404,686.71**

#### **MEETINGS/APPOINTMENT**

9:00 a.m. – David Weightman, Clearway Energy Group – Concord Township Solar Project

9:00 a.m. – Terry Mikkelsen – A/V Proposal

#### **DISCUSSION**

Auditor Alex Butler – Millhuff-Stang Certified Public Accountant, Engagement Letter: Compilation

Recorder Chad McConaughey – Zoning

Mary Remsing – MARCs Tower

#### **RESOLUTIONS**

**Res No 26-08** Commissioners approve by this action, a blanket resolution to cover all travel of Recorder, Chad McConaughey, to all State and District meetings as deemed necessary, for 2026.

**Res No 26-09** Commissioners approve by this action, a blanket resolution to cover all the travel of Christopher M. Fauber, P.E., P.S., Highland County Engineer, to the listed meetings and all additional meetings as necessary.

**Res No 26-10** Commissioners authorize the Highland County Engineer to use the existing county employee forces and proceed by “Force Account” in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges, and culverts as determined by the County Engineer in Highland County during the year of 2026.

**Res No 26-11** Commissioners authorize the Highland County Engineer to use the R.C. 325.19(F) to establish an alternative vacation leave schedule during (4) 10-hour days from April 2026 to October 2026 as set.

**Res No 26-12** Commissioners agree to the re-appointment of Kimberly Douglas, to the Highland County District Library Board of Trustees for a four-year term, beginning February 2026.

**Res No 26-13** Commissioners authorize a request from the Board of DD to establish new lines within the 2195 Multi System Youth Incentive Fund.

**Res No 26-14** Commissioners authorize a request for an additional appropriation from unappropriated funds within the 2795 Policeman Rotary Fund in the amount of \$32,578.50.

**Res No 26-15** Commissioners authorize a request for an additional appropriation from unappropriated funds within the 7210 Prosecutor DETAC Fund in the amount of \$2,867.78.



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**Res No 26-16** Commissioners authorize a request for an additional appropriation from unappropriated funds within the 2075 Youth Services Grant – DCC Fund in the amount of \$2,780.50.

**Res No 26-17** Engineer requests a budget modification within the 4110 Engineer Building Capital Improvement fund in the amount of \$3,500,000.00.

**Res No 26-18** Commissioners agree to reduce the 2026 County Budget as follows: see attached list.

**Res No 26-19** Commissioners requests a transfer in the amount of \$18,013.80.

**Res No 26-20** Commissioners authorize an additional appropriation from unappropriated funds within the 2540 Victim Witness Fund in the amount of \$1,500.00.

**Res No 26-21** Commissioners grant authorization for the listed "Then and Now" purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution).

### **CONTRACTS**

#1 Highland County Commissioners, Montgomery County Microfilming Board – 01/01/2026 – 12/31/2026

#2 Highland County Commissioners, Wilkin Heating & AC, Inc. – Planned Service Agreement – Dog and Kennel

### **AUTHORIZE TO EXECUTE**

- 2<sup>ND</sup> Amendment to State Energy Program Grant Agreement, Energy Efficiency Program for Ohio Communities (Ameresco)
- Angela Ellis – Satisfaction of Mortgage
- Jake Sweeney – 2 – 2026 Dodge Durango - \$86,276.00 – Sheriff's Office
- Juvenile Court – Grant Amendment

### **MEETINGS/APPOINTMENT**

9:15 a.m. – Julie Bolender – Small Business Bootcamp

9:30 a.m. – Work Session – Jeremy Ratcliff

10:00 a.m. – Work Session – Amy Bradley

### **CORRESPONDENCE**

12/14/2025 – OPRA Request: HIG-CR 92A 22B-E Road Resurfacing

12/17/2025 – Governor DeWine announces historic preservation projects

12/17/2025 – OPRA Request: Careytown Road/Roundhead Road intersection improvement

12/17/2025 – Secretary LaRose warns Ohioans of Top Five Christmas Season Scams Circulating Right Now

12/18/2025 – OPRA Request: 2021 Highland County Chip Seal Program

12/18/2025 – all Forms – Great Oaks website

12/19/2025 – Governor DeWine appointments for 12/19/2025

12/19/2025 – Governor DeWine signs bill into law

12/19/2025 – Governor DeWine – week in review

12/19/2025 – Secretary Of State week in review

12/19/2025 – Verizon Antenna Upgrade

12/22/2025 – Counties Current – 12/2025

Marshall Church of Christ – new building project

12/25/2025 – OPRA Request: Petersburg Road/Overman Road Intersection Improvements



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12/26/2025 – Ohio Secretary of State week in review  
12/27/2025 – OPRA Request: HIG-VAR-Guardrail FY25  
12/27/2025 – all Forms – G. Edwards – sewer bill  
12/29/2025 – Governor DeWine – Announces Ohio’s Rural Health Transformation Program Award  
12/30/2025 – Secretary LaRose announces 81 close contests in 2025 General Election, Successful post-election audit  
12/31/2025 – OPRA Request: 2020 Chip Seal Plan Holder List  
12/31/2025 – Governor DeWine announces end of year results for violent crime reduction operations across Ohio  
12/31/2025 – Governor DeWine statement on Anti-Fraud Measures for Publicly-Funded Childcare in Ohio

### **REPORTS**

*Dog Warden Weekly Dog Count, ending 12/21/2025*

*Dog Warden Weekly Dog Count, ending 12/28/2025*

*Dog Warden Weekly Call Log, ending 12/20/2025*

*Statement of Expenditures – Sheriff’s Office – Statement of Expenditures allowances for the month of December 2025*

*Sheriff’s Office Credit/Procurement Card Expenditure Report for the Month of December 2025*

*Sheriff’s Office Statement of Costs of Prisoners’ Meals for the Month of December 2025*

*Recorder’s Office Inventory as of 12/31/2025*

*Clerk of Courts Inventory as of 12/31/2025*

### **BOARD OF HIGHLAND COUNTY COMMISSIONERS**

*119 Governor Foraker Place, Suite 211*

*Hillsboro, OH 45133*

*Phone: 937-393-1911 Fax: 937-393-5850*

*[commissioners@co.hIGHLAND.oh.us](mailto:commissioners@co.hIGHLAND.oh.us)*

### **Highland County Commissioners’ Meeting Schedule**

**Wednesday, January 7, 2026**

Commissioners’ Session Room

### **ADDITIONAL MEETINGS & EVENTS**

DATE	TIME	DESCRIPTION	ATTENDING