

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Tonya Sturgill, Rick Moore, Jeremy Ratcliff, Randy Sanders, Shana Refrit, Doug Karnes, Mary Remsing, Caitlin Forsha, and Jacob Clary were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous regular meeting. The vote was as follows: Mr. Roades yea; Mr. Britton, yea; and Mr. Daniels, yea

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-40. The total file amount paid was \$465,813.16. The total General Fund paid was \$64,645.90. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea

MEETINGS/APPOINTMENTS

9:00 a.m. – Rick Moore – Celebrate Recovery

Mr. Rick Moore of the Highland County Church of Christ and the Celebrate Recovery Council was present at the meeting to discuss their group and what they have to offer. He noted that it is a Christian based 'AA' group, that provides resources and helped, based on scripture and Jesus Christ. Ms. Tonya Sturgill was present for the meeting and informed the Commissioners that we do have flyers and send individuals to the weekly meetings if they so choose.

RESOLUTIONS

Res No 25-216 Mr. Britton moved, seconded by Mr. Daniels, Commissioners award the MARCs Tower Project to Verdantas in the amount of \$106,161.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-217 Mr. Britton moved, seconded by Mr. Daniels, Commissioners agree to hereby dissolve the Family & Children First Council effective December 31, 2025, and designate Director Jeremy Ratcliff to notify any and all local or state stakeholders of this action. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-218 Mr. Britton moved, seconded by Mr. Daniels, Probation requests a budget modification within the (2615) CCA 2.0 FY24-25 Fund, in the amount of \$7,994.72. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-219 Mr. Britton moved, seconded by Mr. Daniels, Probation requests a budget modification within the (2660) ATP fund in the amount of \$10,416.01. Also requested is a decrease in appropriation from (2660) Other Expense in the amount of \$10,198.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-220 Mr. Britton moved, seconded by Mr. Daniels, Highland County JFS requests a budget modification within the (2115) Children Services Fund, in the amount of \$20,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-221 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unanticipated revenue within the 1000 County General Fund, Sheriff – Contract & Services, in the amount of \$1,035.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-222 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize an additional appropriation from unappropriated funds within the (2170) Probation Services Fund, in the amount of \$40,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-223 Mr. Britton moved, seconded by Mr. Daniels, Highland County Engineer requests to create the following line items within the 4110 Engineer Building Capital Improvement Fund (see resolution). Also requested is an appropriation in the amount of \$175,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

CONTRACTS

#68 Commissioners, Ohio Department of Rehabilitation and Correction, Highland County Probation Department – Addendum to Community-Based Corrections Subsidy Grant Agreement

Ms. Tonya Sturgill said that this is for the state budget increase in the CCA grant. Total there were 17 possible points, and we were awarded 14, allowing for an increase and renewal in the CCA grant budget.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve Contract 68 as submitted. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

AUTHORIZE TO EXECUTE

- Change Order No. 1 – PID 111319 HIG-VAR-Guardrail FY25

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve Change Order No. 1 for the Engineer's Guardrail project. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Change Order No. 004 – Electrical Upgrades – 1st Floor Admin Building

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve Change Order No 4 for the 1st floor electrical changes. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

DISCUSSION

Commissioner Roades expressed that we received two quotes for the Jail Flooring Fixture Removal and Replacements. One was from Dance Excavation for \$12,000.00 and another from J.R. Enterprise for \$14,800.00. Commissioner Roades expressed that these were really high, and he wanted to do more research before approving. Commissioner Daniels agreed, although he did acknowledge both quotes were comparable.

Commissioner Roades also asked about the Change Order for the 1st floor cabinet/storefronts. All three Commissioners expressed concerns with the high price.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to deny the outstanding change order for the first floor storefront changes. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:15 a.m. – Executive Session 121.22 (G)(1) – Employee Compensation
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Tonya Sturgill in. ROLL CALL: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 9:15 a.m. / Exited: 9:27 a.m.

9:30 a.m. – Work Session – McCarty Associates
Doug Karnes
Commissioners discussed the billing for the Administration Building Project.

10:00 a.m. – Budget Meeting – Sheriff’s Office
Mary Remsing, Sheriff Sanders. Shana Reffitt

11:00 a.m. - Shelving Walk-Through – Virtual Meeting
Julie Wallingford, Cliff Cook

CORRESPONDENCE

- Secretary LaRose Press – Ohio Secretary of State Week in Review
- Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
- allForms – Harsh Tiwari – Website Audit
- allForms – Kate Waxman – Wikipedia
- Gov. DeWine Comms – Governor DeWine Celebrates Grand Opening of Greenspace at Cincinnati Children's College Hill Campus
- Gov. DeWine Comms – Governor DeWine Announces \$10 Million School Bus Safety Grant Program
- HC Senior Citizens Center – Newsletter
- allForms – Liza Bhuyan – Dedicated Tech Services
- Liza Bhuyan – DTS Capabilities Statement
- Gov. DeWine Comms – Governor DeWine Announces Departure of Ohio Department of Behavioral Health Director Cornyn
- Appalachian Regional Commission – IN THE REGION: Opportunities to Help + Learn
- State Historic Preservation Office – Update on OHC Staffing Changes and SHPO Operations
- Christopher Valdes – AEG Fuel Supply Opportunity
- Gov. DeWine Comms – Governor DeWine Authorizes Ohio Board of Pharmacy to Adopt Emergency Rule Legalizing Tools to Prevent Drug Overdoses
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- Gov. DeWine Comms – Ohio Property Tax Working Group Issues Recommendations
- Department of Rehabilitation & Correction – 2025 Jail Inspection
- Klinton Hill – 2025 Highland County Jail Audit
- Gov. DeWine Comms – Governor DeWine Tours Reynoldsburg School-Based Health and Vision Center and Promotes OhioSE
- Appalachian Children Coalition – Gallia County Community Connector
- allForms – Jeff Craig – Location
- allForms – Alisa King – Zoning

REPORTS

Dog and Kennel – Call Log Report 9/30/2025 to 10/06/2025
Dog and Kennel – Dog Count Report 9/08/2025 to 9/14/2025
Juvenile Court – Activity Disbursement October 2025
Sheriff’s Office – Credit/Procurement Card Expenditures September 2025
Sheriff’s Office – Statement of Expenditures from Sheriff’s Allowances September 2025

Meeting Adjourned at 12:05 p.m.


Clerk


Board of County Commissioners
Highland County, Ohio