

Highland County Board of Commissioners' Agenda

October 29, 2025

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVALS

Bill File 25-43

Total General Fund \$59,001.17 Total Bill File \$436,463.21

MEETINGS/APPOINTMENTS

9:00 a.m. – Julie Bolender – Countywide Comprehensive Plan

CONTRACTS

#71 Commissioners, The Montrose Group, LLC, economic development consulting services

9:15 a.m. – Jeremy Ratcliff – SNAP benefits

9:30 a.m. – Lauren Shreve – RPHF Solid Waste Mega Site Discussion

RESOLUTIONS

Res No 25-241 Job and Family Services is requesting a budget modification within the Children Services Special Fund (2115) in the amount of \$315,000.00.

Res No 25-242 Job and Family Services is requesting a transfer of funding from Children Services Special Fund to Public Assistance in the amount of \$226,909.38. This transfer is for Children Services shared cost distribution.

Res No 25-243 Job and Family Services is requesting a transfer of funding from Children Support Enforcement Administration Fund to Public Assistance in the amount of \$24,727.31. This transfer is for Child Support cost distribution.

Res No 25-244 Commissioners rescind Resolution No. 25-231 re-appointing Michael Richards to the Board of Developmental Disabilities for a 4-year term due to the end date of the term being incorrect.

Res No 25-245 Commissioners approve the re-appointment Michael Richards to the Board of Developmental Disabilities for a 4-year term, 01/01/2026 to 12/31/2029.

Res No 25-456 Commissioners approve an additional appropriation from unanticipated revenue within the (2540) Victim Witness Assistance Fund in the amount of \$1,850.00.

Res No 25-247 Commissioners approve a budget modification within the County General Fund from Transfers Out to Economic Development, Contracts and Services, in the amount of \$25,000.00.

Res No 25-248 Commissioners grant authorization for the listed “Then and Now” purchase orders from October 29, 2025, and the County Auditor is authorized to issue warrants for their payment (see attached resolution).

AUTHORIZE TO EXECUTE

- Highland County Engineer – A&A Safety Inc. - Change Order #1 – HIG CR VAR Pavement Markings FY25 PID 111321 – reduction in grand total of \$6,788.31
- Highland County Engineer – PDK Construction Inc. – Change order #2 – PID 111319 HIG-VAR-GUARDRAIL FY25 – reduction in grant total of \$740.75
- Subordination of Mortgage – Joyce Wainscott-King, Highland County Community Action Organization
- Release of Surety Bond #107410795 – New Market Solar

- Release of Surety Bond #107410796 – New Market Solar

CORRESPONDENCE

- Julia Wise, Highland County Community Action – Community Services Block Grant application
- OVRDC – Brownfield Remediation Grant opportunities
- 10/17/2025 – Governor DeWine week in review
- 10/10/2025 – Secretary of State week in review
- 10/20/2025 –all Forms – Lydia Turner – inquiry regarding deed research
- CCAO – federal shutdown impact on SNAP, Medicaid, and TANF
- Fairfield Local Schools – Ribbon Cutting Event – Based Heath Center and Innovation Learning Lab
- October 22, 2025 – November SNAP Message, JFS Director, Jeremy Ratcliff
- 10/25/2025 – Governor DeWine announces \$6 million for driver training scholarships.
- 10/24/2025 – Ohio Secretary of State Week in Review
- 10/24/2025 – Governor DeWine Begins Literacy Leaders Tour w/visit to Putman Elementary School in Blanchester
- 10/24/2025 – Governor DeWine Week in Review
- 10/27/2025 – Jim Tressel – update to fitness challenge
- 10/27/2025 – Gov. DeWine announces job creation.
- 10/28/2025 – all Forms – R. Allen – Clerk of Courts/Municipal Court contact

REPORTS

- *Dog Kennel - Weekly Call Log- 10/17/2025*
- *Dog Kennel -Weekly Call – 10/25/2025*
- *Dog Kennel – Dog count report 10/20/2025 – 10/26/2025*

BOARD OF HIGHLAND COUNTY COMMISSIONERS

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ADDITIONAL MEETINGS & EVENTS

DATE	TIME	DESCRIPTION	ATTENDING