

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton, and David Daniels present.

Mr. Britton called the meeting to order at 9:12 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE John Pruitt, Randy Sanders, Owen Hurd, Kevin DeWine Mary Lopez, Eli Simon, Shal Soar, Julie Bolender, Greg Hawkins, Amatha Farens, Jeff Duncan, Josh Thacker, Jody Wilson, Caitlin Forsha, Jacob Clary, Ethan Reynolds, were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous regular meeting. The vote was as follows: Mr. Roades yeay; Mr. Britton, yeay; and Mr. Daniels, yea.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-45. The total file amount paid was \$301,309.33. The total General Fund paid was \$82,980.48. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Highland County Homeless Shelter – Proclamation

Mr. Greg Hawkins and Amatha Farens presented to promote Hunger and Homelessness Awareness Week, November 16th to November 22nd.

9:18 a.m. – Desir Solar

Desri Solar presented a presentation on a new battery facility in an existing project area. This part of the project is in early stages of development and are amending their application for 55-acres for the new facility to be placed in the existing footprint. Also, discussed was an additional 2,000 acres they plan to acquire for a solar farm, Nuthatch, two-thirds of which has already been acquired. Desri has met with Clay and Whiteoak townships as well as the fire department in September of this year.

9:30 a.m. – Josh Thacker – Anchor Addiction and Wellness Center

Mr. Josh Thacker and Jody Wilson with Anchor Addition and Wellness Center presented to commissioners to discuss placement throughout the county of their mobile units. They currently have units located in Pike and Ross Counties.

DISCUSSION

2026 Snow Removal Award

Commissioner Roades stated that Parry Landscaping will be awarded the 2026 Snow Removal that was bid out last week. Mr. Lawton Parry came in as the lowest bidder. Commissioner Roades stated that Mr. Parry also did the snow removal for the county last year.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to award Parry Landscaping for the 2026 Snow Removal. The vote resulted as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

RESOLUTIONS

Res No 25-256 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (2665) Specialized Docket Subs Fund in the amount of \$2,000.00 from Program Expense to PERS. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-257 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within (2295) Common Pleas Criminal/Civil in the amount of \$500.00 from Repair and Maintenance to Other Expense. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-258 Mr. Britton moved, seconded by Mr. Daniels, Commissioners request a budget modification within the General Fund, County Misc, in the amount of \$3,000.00 from Group and Liability to Examinations. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-259 Mr. Britton moved, seconded by Mr. Daniels, Commissioners request a budget modification within the General Fund, in the amount of \$834.00, from Unemployment Compensation to PA Grant Examination.

Res No 25-260 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize Highland County Job and Family Services Director, Jeremy Ratcliff the authority to release and accept funds per OAC

5101:9-6-82, for intercounty adjustment of allocations through the calendar year 2026. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-261 Mr. Britton moved, seconded by Mr. Daniels, Commissioners desire to authorize any active member of the Highland County Airport Authority to submit an application for funding and execute the grant contract and any related documents for the FY 2026 Grant Program. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-262 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (2115) Children’s Services Fund in the amount of \$3,000.00 from FAC Other Expense to PERS FAC Children Services. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-263 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (2050) Public Assistance Fund in the amount of \$30,000.00 from Unemployment Compensation Overflow to Health Insurance Overflow (\$10,000.00) and from Unemployment Compensation to Health Insurance (\$20,000.00). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-264 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (2015) Child Support Enforcement Fund in the amount of \$17,000.00 from Workers Compensation to PERS CSEA (\$10,000.00) and from Unemployment Compensation to Health Insurance (\$13,00.00). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-265 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the Board of Elections, General Fund in the amount of \$8,000.00 from Supplies to PERS (\$7,000.00) and from Advertising and Printing to Board Travel (\$1,000.00). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-266 Mr. Britton moved, seconded by Mr. Daniels, Commissioners grant authorization for the listed “Then and Now” Purchase orders from November 12, 2025, and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

CONTRACTS

#75 Highland County Commissioners – Maximus Service Agreement – Central Services Cost Allocation Plan

MOTION Mr. Daniels moved, seconded by Mr. Britton, to accept the contract with Maximus as presented. The vote resulted as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

#76 Highland County Commissioners – Mr. Robert Kiser – Lease Agreement Airport Crop Land

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the lease agreement for the Airport Crop Land. The vote resulted as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

AUTHORIZE TO EXECUTE Mechanical Construction Company, Change Order #2, Rocky Fork Phase 2

MOTION Mr. Daniels moved, seconded by Mr. Britton, to accept the change order for Mechanical Construction Company. The vote resulted as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

CORRESPONDENCE

- 11/4/2025 – Governor DeWine – teen arrested after fleeing traffic stop in stolen vehicle during violent crime reduction initiative in Cincinnati.
- 11/4/2025 – Governor DeWine – NextGen Training Center in Fairfield County
- 11/4/2025 – All Forms – K. Conlin – survivorship
- 11/4/2025 – All Forms – B. Reinholz – voting issues for November 2025
- 11/5/2025 – Juliana Graham-Price – QEP program overview – Highland County solar project status (October 2025)
- 11/5/2025 – Governor DeWine – signs bills into law.
- 11/5/2025 – Mark Zurada – Public Records Request – Highland County Chip Seal Program
- 11/5/2025 – CSBG Letter to Commissioners
- 11/6/2025 – Governor DeWine – Welcomes 20 Inductees to Ohio Veterans Hall of Fame
- 11/6/2025 – Public Records Request – Highland County Purchase Orders

- 11/6/2025 – Governor DeWine – update on efforts to support food assistance during federal shutdown.
- 11/6/2025 - Governor DeWine – Celebrates opening of Scioto Valley School District's New School-Based Health Clinic
- 11/6/2025 – Secretary LaRose – Condemns Ohio elections commission's failure to act on household scandal complaints.
- 11/7/2025 – Governor DeWine – Announces Youth Mobile Crisis Service Available Statewide
- 11/7/2025 – All Forms – K. Wilson – Quit claim deed.
- 11/7/2025 – Governor DeWine – suspect flees traffic stop w/two young children in vehicle during violent crime reduction initiative in Cleveland.
- 11/7/2025 – Board of Elections – Grant Appropriation, W-2/1099 Protocol, and Comp Time
- 11/7/2025 – Governor DeWine week in review
- 11/7/2025 – Secretary LaRose – week in review
- 11/8/2025 – Jordan O'Shea – JO Resume
- 11/10/2025 – O Shea Smith – Public Records Request

REPORTS


Dog Warden weekly call-log 10/31/2025 - 11/09/2025

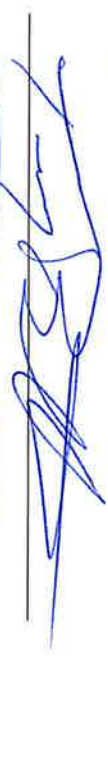
Dog Warden weekly dog count 11/03/2025 – 11/09/2025


Meeting Adjourned at 10:34 a.m.



Clerk







Board of County Commissioners
Highland County, Ohio