

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners’ office and are available for review upon request.

**NOTE** Jacob Clary, Caitlin Forsha, Jeanette Mottie, Alex Butler, Sheriff Sanders, Chris Fauber, Kelly Dennis, Bill Showman, April Putnam, Alisha DeBoard, Raegan Malbanc, Latrell Haithcock, Carl Rayburn, Craig Rayburn, and Doug Karnes were present at the meeting.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous regular meeting. The vote was as follows: Mr. Roades yea; Mr. Britton, yea; and Mr. Daniels, yea.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-42. The total file amount paid was \$234,271.55. The total General Fund paid was \$24,413.69. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

### **MEETINGS/APPOINTMENTS**

9:00 a.m. – Red Ribbon Week Proclamation

Kelly Dennis with Paint Valley ADAMH discussed Red Ribbon Week. The theme this year is, “Life is a Puzzle” and there is an essay contest throughout the district with each school participating in activities throughout the week.

### **RESOLUTIONS**

**Res No 25-231** Mr. Britton moved, seconded by Mr. Daniels, Commissioners re-appoint Michael Richards to the Board of Developmental Disabilities for a 4-year term starting January 1, 2026. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-232** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize the Sheriff’s Office representatives to sign a 4117.14 (G)(11) waiver with the FOP OLC to facilitate negotiations. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-233** Mr. Britton moved, seconded by Mr. Daniels, Commissioners grant authorization for the listed “Then and Now” purchase orders from October 8, and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-234** Mr. Britton moved, seconded by Mr. Daniels, Commissioners grant authorization for the listed “Then and Now” purchase orders from October 22, and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-235** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the 1000 County General Fund, Maintenance & Operations, in the amount of \$31,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-236** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (1000) County General Fund, Commissioners, in the amount of \$1,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-237** Mr. Britton moved, seconded by Mr. Daniels, EMA requests additional appropriation from unappropriated funds within the (2785) Right to Know Fund in the amount of \$9,475.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-238** Mr. Britton moved, seconded by Mr. Daniels, Highland County Engineer requests an additional appropriation from unappropriated funds within the (4110) Engineer Building Improvement Fund, in the amount of \$50,000.00.

**Res No 25-239** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the (1000) County General Fund, Tec, in the amount of \$1,500.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

**Res No 25-240** Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize the Record’s Office to declare the following items, no longer needed by the County and obsolete ORC 307.12 (I). Therefore, the said board declares the listed items to be surplus property and no longer needed by the County, see attached list. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

## CONTRACTS

#70 Commissioners, Greystone Systems, Inc. – Standard Sale Agreement – Meeting Room Projection Screens

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the contract with Greystone Systems, Inc. as presented. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

## AUTHORIZE TO EXECUTE

- Satisfaction of Mortgage – Robert & Mary Jane Hudson  
**MOTION:** Mr. Daniels moved, seconded by Mr. Britton, to approve the contract with Greystone Systems, Inc. as presented. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.
- Notice of Award – Jay Car Construction Company, Inc. – New Truck Storage & Office Facility for Highland County Engineer  
**MOTION:** Mr. Daniels moved, seconded by Mr. Britton, to execute the Notice of Award to Jay Car Construction Company, Inc. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.
- Authorized Certifications for OPWC Disbursements  
**MOTION:** Mr. Britton moved, seconded by Mr. Daniels, to execute the Notice of Award to Jay Car Construction Company, Inc. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

## DISCUSSION

- Permissive (Sales) Tax Receipts, Alex Butler, County Auditor, was in to discuss permissive sales tax.
- Snow Removal Bid Opening – November 5<sup>th</sup> at 9:15 a.m. Commissioner Roades stated there will be a bid opening for snow removal for the administration building, courthouse, parking lot and Records building.
- Sewer Billing Clerk Position, Commissioner Roades announced they have hired Alex Stratton for the sewer clerk position. She will begin employment on November 4, 2025.

## MEETINGS/APPOINTMENTS

9:15 a.m. – Bid Opening – Because He Lives Food Pantry Roof Replacement – CDBG PY24

Bids received from:

BK Contracting LLC - \$65,150.00  
Roof Lynx - \$49,987.00

McCarty's will review bids received and will provide a recommendation to commissioners to act upon in their meeting on 10/29/2025.

9:30 a.m. – Executive Session – Highland County Engineer – ORC 121.22(G)(1) Employee Compensation – **MOTION: To enter executive session per ORC 121.22(G)(1), Mr. Daniels moved, seconded by Mr. Britton. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 9:23 a.m. Exited: 9:55 a.m. No Action Taken**

10:00 a.m. – Work Session – Julie Wallingford  
TAB Production, LLC provided an overview of shelving to the commissioners for the Records Storage Building.

11:00 a.m. – Executive Session – ORC 121.22 (G)(3) – to confer with an attorney for the public body concerning pending or imminent litigation. **MOTION: To enter into executive session per ORC 121.22 (G)(3), Mr. Daniels moved, seconded by Mr. Britton. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 11:01 a.m. Exited: 11:15 a.m.**

2:00 p.m. – Work Session – CIC Meeting – Julie Bolender, David Daniels, Terry Britton, Jeff Aubry, Kathryn Hapner, Brad Roades, Ryan Scribner, Nate Green, Kevin Zimmerman, Jamie Wheeler, James Evans

During the work session, the group heard a presentation from Nate Green and Ryan Scribner of The Montrose Group regarding their proposal to facilities a county-wide strategic plan.

### OLD BUSINESS

- 212 Hobart Drive – Painting

### CORRESPONDENCE

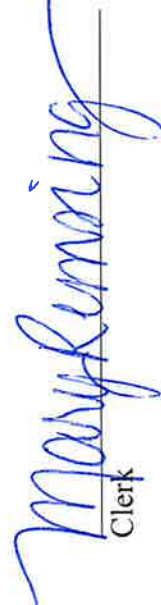
- Keith Faber – Ohio Ethics Commission Advisory Opinion 2025-02
- Jenna Griffin Gage – Rural Ohio Hospital Tax Pilot Program Update
- Highland County Board of Elections – Letter to Commissioners
- Gov. DeWine Comms – Violent Crime Reduction Initiative in Cincinnati Leads to Arrests for Strangulation, Assault
- Erin Blankenship – Deed Change
- No Response – Important Pricing Information from AutomationDirect
- Kimberly Martin – Environmental Control
- Gov. DeWine Comms – Governor DeWine Issues Statement on Expansion of Stellantis in Toledo
- allForms – Shanna Grandis – Cell Tower
- Gov. DeWine Comms – Governor DeWine issues Reprieves
- Secretary LaRose Press – Ohio Secretary of State Week in Review
- Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
- Gov. DeWine Comms – 8 Felony Arrests, 6 illegal Firearms Recovered During Violent Crime Reduction Initiative in Cleveland
- Gov. DeWine Comms – Governor DeWine Announces Formation of Public Safety in Ohio State Parks Working Group

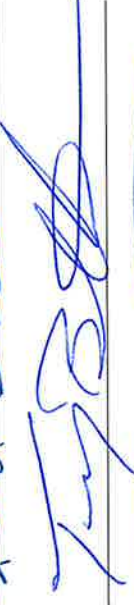
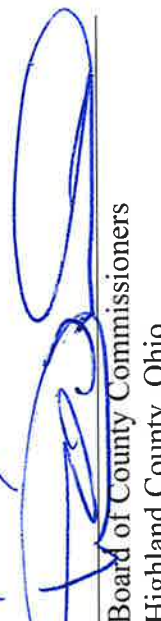
### REPORTS

*Dog and Kennel – Call Log Report 10/06/2025 to 10/16/2025*

*Dog and Kennel – Dog Count Report 9/08/2025 to 9/14/2025*

Meeting Adjourned at 5:00 p.m.

  
Clerk

  
  
  
Board of County Commissioners  
Highland County, Ohio