

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Brad Roades, Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Tonya Sturgill, Nicole Roades, Katy Roades, Randy Sanders, Damon Lucas, Caitlin Forsha, and Jacob Clary were present at the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the minutes from the previous regular meeting. The vote was as follows: Mr. Roades yea; Mr. Britton, yea; and Mr. Daniels, yea

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 25-41. The total file amount paid was \$529,096.19. The total General Fund paid was \$70,740.63. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea

Before the meeting got started, Commissioner Britton took a moment to thank Nicole Roades and her staff at Southern State Community College for making accommodation for us during the construction of our building.

MEETINGS/APPOINTMENTS

9:00 a.m. – OneOhio Update – Tonya Sturgill

Ms. Tonya Sturgill updated the Commissioners on OneOhio funds and the application process. The first round was able to fund \$2.75 million and allow 10 applications. The next round has \$2.1 million dollars. RFPs will be released in December to be reviewed by the board in February. Commissioners asked about evenly distributed funds throughout the different counties. Ms. Sturgill noted that funds are disbursed as evenly as possible and they try to keep it all local.

RESOLUTIONS

Res No 25-224 Mr. Britton moved, seconded by Mr. Daniels, Probation requests an additional appropriation from unappropriated funds within the (2665) Specialized Docket Subs Fund, in the amount of \$62,408.11. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-225 Mr. Britton moved, seconded by Mr. Daniels, Veterans Services requests an additional appropriation from unanticipated revenue within the (1000) County General Fund, in the amount of \$574.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-226 Mr. Britton moved, seconded by Mr. Daniels, Highland County Engineer requests a budget modification within the (2065) Repair – MVL Fund, in the amount of \$90,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-227 Mr. Britton moved, seconded by Mr. Daniels, Court of Appeals requests an additional appropriation from unappropriated funds within the (1000) County General Fund in the amount of \$8,050.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-228 Mr. Britton moved, seconded by Mr. Daniels, County Court requests an additional appropriation from unappropriated funds within the (2210) County Court Special Projects Fund in the amount of \$5,000.00. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

Res No 25-229 Mr. Britton moved, seconded by Mr. Daniels, Board of Elections requests an additional appropriation from unappropriated funds within the (1000) County General Board of Elections, in the amount of \$17,078.50. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

CONTRACTS

#69 Commissioners, Jay Car Construction Company, Inc., WDC Group – New Truck Storage & Office Facility for Highland County Engineer

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve Contract 69 as submitted. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

AUTHORIZE TO EXECUTE

- Change Order No 2 – Highland Solar and New Market I & II Solar Farm Final Resurfacing

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve Change Order No. 2 for the Engineer's New Market Road project for a negative \$756.14. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Contractor's Estimate – Pay App No. 6 – Mechanical Construction Co. Inc.

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve Pay App No. 6 for the RFL W/TP Phase 2 project. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Certification by State or Local Official of PHA Plans Consistency with Consolidated Plan or State Consolidated Plan

Ashleigh Willey explained that this plan is an annual renewal that will be submitted to HUD. It shows that the Metropolitan Housing Authority and the County Consolidation Plan share equal goals and values.

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the PHA Plan. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

- Airespring – Order Form and Term Plan

MOTION Mr. Daniels moved, seconded by Mr. Britton, to approve the Airespring order form and term plan. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

DISCUSSION

Commissioner Roades discussed two quotes received for striping and sealcoating at 212 Hobart Drive.

- Howland Asphalt and Sealcoating - \$6,922.00
- Simmons Paving Company - \$13,991.00

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the low bid for Howland Asphalt. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Commissioner Roades also discussed a quote from Reeds Trailer Sales for \$2,895.00. This is to outfit the 2018 Chevrolet for the sewer plant with toolboxes and a tailgate.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve the Reeds Trailer Sales quote. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.

Mr. Damon Lucas was present at the Commissioners' meeting. He brought flyers for raffle tickets available for a 2018 Transit Van that they can no longer use. It is being raffled for \$10.00 per ticket, and they hope that it can be purchased by those that may not have a vehicle.

Commissioner Daniels also announced he attended the SCORJDC meeting last week and they are working with insurance on a claim for some chillers that are causing issues and have since installation. He expressed that they are trying to turn it into insurance, but if they cannot for some reason, the cost will come back on the counties.

Recess 9:26 a.m. // Reconvene 10:00 a.m.

MEETINGS/APPOINTMENTS

10:00 a.m. – Ruble Lane Public Viewing

Chris Fauber, Kenneth Bohl

Recess 10:16 a.m. // Reconvene 11:00 a.m.

11:00 a.m. – Ruble Lane Public Hearing

Commissioners stated that no opposition was given at the site.

Res No 25-230 Mr. Britton moved, seconded by Mr. Daniels, Commissioners agree to vacate one (1) lane in Clay Township - Ruble Lane. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea, and Mr. Daniels, yea.

11:15 a.m. – Executive Session - Highland County Engineer – ORC 121.22(G)(1) Employee Compensation
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Christopher Fauber and Brett Geary in. **ROLL CALL:** Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. **Entered: 11:09 a.m. / Exited: 1:27 p.m.**
No action taken.

11:45 a.m. – Executive Session - Highland County Recorder – ORC 121.22(G)(1) Employee Compensation
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Chad McConaughy in. **ROLL CALL:** Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. **Entered: 1:30 p.m. / Exited: 2:15 p.m.**
No action taken.

12:15 p.m. – Executive Session - Highland County Auditor – ORC 121.22(G)(1) Employee Compensation
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Alex Butler in. **ROLL CALL:** Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. **Entered: 2:15 p.m. / Exited: 2:45 p.m.**
No action taken.

12:15 p.m. – Executive Session - Highland County Treasurer – ORC 121.22(G)(1) Employee Compensation
Executive Session – MOTION: Mr. Daniels, moved, seconded by Mr. Britton to enter into executive session for the above listed reason. Commissioners invited Vickie Warnock in. **ROLL CALL:** Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. **Entered: 2:45 p.m. / Exited: 3:15 p.m.**
No action taken.

CORRESPONDENCE

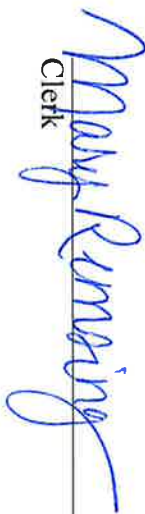
- Cherry Poteet – Public Records Request
- allForms – William Howard – Housing
- Secretary LaRose Press – RELEASE: Secretary LaRose Launches New Voter Registration Data Dashboard
- Gov. DeWine Comms – Governor DeWine Celebrates New Gallia Academy High School Wellness Center
- Clemans – Nelson – Price Increase
- CCAO – County Advisory Bulletin – County Cybersecurity Programs
- Grant Bagshaw – Grant Information – RJ Pompeo
- Todd Shelton – South Central Power / ConnectSCP – Fiber Broadband Interview
- Gov. DeWine Comms – Governor DeWine Declares Consumer Product Emergency for Intoxicating Hemp
- Ohio Environmental Protection Agency Updates – Ohio EPA’s Recycle Ohio Grant Program is Now Accepting Applications
- Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Announce 5 Projects Set to Create 218 Jobs, More Than \$2.1 Billion in Investments

REPORTS

Dog and Kennel – Call Log Report 9/30/2025 to 10/06/2025
Dog and Kennel – Dog Count Report 9/08/2025 to 9/14/2025
Sheriff’s Office – Statement of Costs of Prisoners’ Meals for the Month of September 2025

October 15, 2025

Meeting Adjourned at 3:25 p.m.


Clerk




Board of County Commissioners
Highland County, Ohio