

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Cierra Moore, Janet Grothe, Cassie Macy, Layna Thrush, Taylor Calder, Randy Sanders, Anneka Collins, Caitlin Forsha, and Jacob Clary were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-23. The total bill file amount paid was \$1,660,424.60. The total General Fund paid was \$65,607.25. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MEETINGS AND APPOINTMENTS

9:00 a.m. – Cierra Moore - Quotes

Cierra was present to present the commissioners with four quotes. They were presented as follows:

Interior Supply – Panels and Struts

- Cierra Moore requested approval for the purchase of panels and struts.
- Cost of panels: **\$685.76**
- Total cost for panels and struts: **\$858.66**

MOTION Mr. Roades moved, seconded by Mr. Daniels, to approve the purchase of panels and struts. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Johnson Controls

- Proposal to flush rust from pipes and replace components where a hole exists.
- Cost: **\$3,156.28**

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the Johnson Controls quote. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Dispatch Bathroom Repairs

- Mini-split leak caused drywall damage requiring repair.
- Swisshelm submitted a quote of **\$1,500.00**.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the quote for drywall repair. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Lobby Lighting Project

- S&S Contractors proposed removing 18 can lights and replacing them with 2' x 2' LED fixtures.
- Cost: **\$4,969.00**

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the quote from S&S. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Commissioner Roades asked Cierra to give an update on the mower. She said that Moon's found that it had flooded itself, but was now up and running.

Ms. Janet Grothe and team were present at the meeting to give an update on the Palomino project. They currently have 40 people on site Monday- Friday from 7-3:00 p.m. and panels are being delivered through August. Commissioners asked that they are keeping up with the RUMA permits and staying in contact with the County Engineer.

RESOLUTIONS

Res No 26-125 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a "Then and Now" purchase order and the County Auditor is authorized to issue warrants for payment. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-126 Mr. Daniels moved to table this resolution, seconded by Mr. Roades, Commissioners authorize payment of the County's share of the South Central Ohio Regional Juvenile Detention Center HVAC Remediation Project in the amount of \$197,694.26. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-127 Mr. Daniels moved, seconded by Mr. Roades, Commissioners continue to support Ohio Valley Regional Development Commission's Economic Development District planning partnership investment grant program with the USDOC Economic Development Administration for the annual performance period January 1, 2027, through December 31, 2027. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

CONTRACTS

#44 Highland County Commissioners, J’s Cleaning Services – Janitorial Services Contract – Workforce Development Center **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the cleaning service contract for the Workforce Development Center. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

#45 Highland County Commissioners, Sheriff, Allied Correctional Services – Medical Services Business Agreement **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the medical services contract for the jail at the sheriff’s office. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

AUTHORIZE TO EXECUTE

RoofLynx – Change Order 2 – Because He Lives Food Pantry **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the change order for the steel decking. The vote was as follows: Mr. Britton, yea; Mr. Daniels, nay; and Mr. Roades, yea.

Authorized Certifications for OPWC Disbursements – HIG CR 5E New Market and 5F Prospect Rd Reconstruction Disbursements **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the disbursement or the OPWC project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, nay; and Mr. Roades, yea.

APPROVALS

- Post Acceleration Payment between LEO Capital Investment, LLC (Borrower) and Highland County Board of Commissioners (Lender) **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Post Acceleration – June payment recognition. The vote was as follows: Mr. Britton, yea; Mr. Daniels, nay; and Mr. Roades, yea.

DISCUSSION

Sheriff Sanders brought up that the Jail is having problems with the Securitas System, which controls all of the locks, cameras, etc. The Windows 11 upgrade has caused the problem, even with purchasing new servers as they recommended. The total price of repair is \$73,600.00. Sheriff Sanders also mentioned a 2020 Chevrolet Tahoe that has become available for \$23,000.00. It has 29,000 miles and is fully outfitted. They have had two crashes recently and are low on vehicles. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to authorize Sheriff Sanders to purchase the 2020 Tahoe as he sees fit. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Recess 9:40 a.m. // Reconvene 9:55 a.m.

MEETINGS/APPOINTMENTS

9:30 a.m. – Records Storage Update
Julie Wallingford, Jennifer Maynard

Commissioners went through a punch list of items needing addressed. Julie did inform the Commissioners her last day is June 22nd.

MEETINGS/APPOINTMENTS

10:00 a.m. – Work Session - Ty Hamilton – OSU Extension
Ty Hamilton, Nicole Oberrecht

Mr. Hamilton talked about Danielle Combs leaving OSU Extension and what this does to the structure of the organization. He was asking for input on what they would like to see in her advertised position.

RESOLUTIONS

Res No 26-128 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a Transfer from Transfers out to 1000 County General Fund – Motor Vehicles in the amount of \$24,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Recess 11:01 a.m. // Reconvene 1:00 p.m.

MEETINGS/APPOINTMENTS

1:00 p.m. – Dave Brown - Insurance Updates

Tiffany Johnson, Ike Hodson, Heather Loudin, Chris Fauber, Erin Mustard, Chad McConnaughey, Dave Brown, Jeff Flemming, Sara Lamoreaux, Karen Faust, Tonya Sturgill, Amy Bradley, Ashley Sanders, Kathryn Allen, Avery Elliott, Michelle Swallen
Commissioners discussed the Medical Mutual Proposal with Brown Rayburn.

2:00 p.m. – Kevin Williams & Justin Grant – CEBCO
Tiffany Johnson, Ike Hodson, Heather Loudin, Chris Fauber, Erin Mustard, Chad McConaughy, Dave Brown, Kevin Williams, Justin Grant, Karen Faust, Tonya Sturgill, Amy Bradley, Ashley Sanders, Kathryn Allen, Avery Elliott, Michelle Swallen
Commissioners discussed the CEBCO Insurance proposal.

3:00 p.m. – Work Session – Health Insurance Discussion
Tiffany Johnson, Ike Hodson, Heather Loudin, Chris Fauber, Erin Mustard, Chad McConaughy, Karen Faust, Tonya Sturgill, Amy Bradley, Ashley Sanders, Kathryn Allen, Avery Elliott, Michelle Swallen

Commissioners discussed amongst department heads the two policies that were before them. Department heads and elected officials had concerns with Brown Rayburn and why we would utilize their services now that we have a Human Resources Department. Commissioners told everyone they will look over the numbers and make a decision, most likely next week.

CORRESPONDENCE

5/29/2026 – Duke Energy – In the Matter of the Application of Duke Energy Ohio, Inc. for an Increase in Natural Gas Rates
06/01/2026 – Gov. DeWine Comms – Governor DeWine Names Benjamin Surver as Interim Director of the Ohio Department of Public Safety
06/01/2026 – Gov. DeWine Comms – Governor DeWine Announces Eight Projects Set to Create 1,618 Jobs, More Than \$1.8 Billion in Investments
06/01/2026 – Mike Shelton – Fence in Right of Way
06/01/2026 – Secretary LaRose Press – RELEASE: Secretary LaRose Expands Transparency Around Election Law Enforcement
06/01/2026 – Lt. Gov. Tressel Comms – Lt. Governor Tressel Visits Construction Site at University of Cincinnati as WorkOhio Job Connector Tour Continues
06/02/2026 – Isaac Walker – Website Conversation Follow-Up
06/02/2026 – allForms – D. Searles – Needs Housing
06/02/2026 – Secretary LaRose Press – RELEASE: Secretary LaRose Launches New Cyber Defense Program
06/03/2026 – Lauren Shreve – Upcoming Youth Programs & Disposal Events
06/03/2026 – Gov. DeWine Comms – Governor DeWine Announces \$5 Million Investment in Workforce Partnerships Across Ohio
06/04/2026 – Appalachian Regional Commission – IN THE REGION: Building Strong Development Projects
06/04/2026 – Secretary LaRose Press – Secretary LaRose Announces Expansion of State-Federal Fraud Prevention Partnership
06/04/2026 – Jennifer Lewis – AAA7 Update – June 2026
06/05/2026 – Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
06/05/2026 – Secretary LaRose Press – Ohio Secretary of State Week in Review
06/05/2026 – Statehouse Report
06/05/2026 – Gov. DeWine Comms – Governor’s Appointments for June 5, 2026
06/06/2026 – Gov. DeWine Comms – Governor DeWine Unveils New Original Artwork at Great Council State Park
06/08/2026 – CCAO Newsletter
06/08/2026 – Counties Current: June 8, 2026
06/08/2026 – Lt. Gov Tressel Comms – Lt. Governor Tressel Continues WorkOhio Job Connector Tour at Industrial Metal Treatment

REPORTS

Dog Warden Weekly Call Log, ending 06/06/2026.
Dog Warden Weekly Dog Count, ending 06/07/2026

Meeting Adjourned at 3:15 p.m.



Clerk



Board of County Commissioners
Highland County, Ohio

