

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Scott Miller, Andrea McKeever, Jami Riggsby, Vincent Antinore, Chuck Williams, Valerie Williams, Dara Gullette, Jeanine Mullenix, Jennifer Schinkal, Sarah Collins, Margaret Mobley, Alex Butler, Anneka Collins, Baylee Willey, Jacob Clary, and Caitlin Forsha were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-15. The total bill file amount paid was \$548,393.52. The total General Fund paid was \$326,628.12. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Sexual Assault Awareness Month Proclamation

Ms. Dara Gullett said that they have been in contact with 340 victims so far this year. 16% have been or were sexually assaulted. Commissioners read a proclamation and a picture was taken.

9:00 a.m. – National Telecommunications Week Proclamation

Mr. Scott Miller noted that it was National Telecommunications week. In 2025 they had 471 hours of training and took 15,823 calls. They had a 99% rating on picking up calls within 4 seconds.

9:00 a.m. – Mary Remsing – HighCo Project Update

Ms. Remsing reported that due to a clerical error to the state, it was her recommendation that the Commissioners reject the April 1st bid and do a re-bid on May 6th.

RESOLUTIONS

Res No 26-82 Mr. Daniels moved, seconded by Mr. Roades, Commissioners determined that it is in the best interest of the County to reject the bid received for the Highco Courtyard project on April 1, 2026. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-83 Mr. Daniels moved, seconded by Mr. Roades, Commissioners grant authorization for the listed “Then and Now” purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-84 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize WDC Group LLC to proceed with engineering and preparation of contractual documents for the Highland County Courthouse Project – Phase 1. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea. Mr. Britton added that Phase 1 of the courthouse renovations are for the exterior (bell tower, pillars, windows, etc. Phase 2 will be the interior and possibly looking at replacing the prosecutors office area.

Res No 26-85 Mr. Daniels moved, seconded by Mr. Roades, Commissioners award the 2026 Highland County Chip Seal program in the amount of \$554,750.00 to Miller-Mason Paving Co. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-86 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request a Budget Modification within the 4110 Engineer Building Improvement Capital Improvement Fund in the amount of \$750,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-87 Mr. Daniels moved, seconded by Mr. Roades, Auditor request to rename 2550 Moving Ohio Forward Fund to Southern Ohio Hospital Tax Pilot Program. Also requested is the creation of the following line item: Transfers Out. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-88 Mr. Daniels moved, seconded by Mr. Roades, Auditor request a budget modification within the 1000 County General fund in the amount of \$500.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-89 Mr. Daniels moved, seconded by Mr. Roades, Auditor requests an additional appropriation from unappropriated funds within the 2055 Real Estate Assessment fund in the amount of \$12,800.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

AUTHORIZE TO EXECUTE

Programmatic Agreement for HUD-Funded Programs and Invitation to Participate in Section 106 Consultation about Projects Carried Out Under These Programs
Basic Entitlement Programmatic Agreement between Highland County and Ohio’s State Historic Preservation Office for the Administration of Programs Using HUD Allocated Funds with Delegated Review Responsibilities Authorized Under 24 CFR Part 58
Filing of a Programmatic Agreement for HUD-funded programs

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve all three documents pertaining to the HUD program on behalf of Community Action. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Schindler Elevator – Corporation Addendum – Records Storage Building **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the addendum to add the Records Storage elevator. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

LETTER OF SUPPORT

Highland County Soil & Water Conservation District – H2Ohio Conservation Pilot Program
 Mr. Chuck Williams was present and gave an update on what ODA was looking for with this program. He explained that \$2 million dollars is available and Soil and Water can be awarded up to \$250,000.00. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve a letter of support for Highland County Soil and Water. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

APPROVALS

Highland County Sheriff FOP/OLC Tentative Agreement **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to authorize and approve the FOP Tentative agreements – retroactive pay to the first of January, 2026 until the official contracts come through. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Final Completion Certificate – Blue Scope Construction **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Final Completion Certificate for the Admin Building project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

DISCUSSION

- **Ohio Department of Commerce - Notice of Legislative Authorities – Objections to Renewal of Retail Liquor Permits – Class C and D**
 Commissioner Daniels said that our office would allow public comment until April 29th, as we are to respond by May 4th.

- **RFLWWTP Blower Quotes**

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the quote from BESCO in the amount of \$3,770.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Tech24 Steamer – Chief Schinkal said that this was a needed part for the jail kitchen.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the Tek24 quote in the amount of \$1,738.50. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

- **BMV Door Quotes** **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the quote from Assa Alboay in the amount of \$3,850.00. The vote was as follows: Mr. Britton,

OLD BUSINESS

Commissioner Britton reported we would be working on employee benefits and insurance through mid July when we are up for renewal.

MEETINGS AND APPOINTMENTS

9:30 a.m. – Work Session – Hanger 6

Anneka has updated the contract square footage and recommended we change the lease to a 20-year lease for 15,900 square foot, where the lessee will pay for all improvements and we charge \$0.30 cents per square foot. **MOTION: to approve the changes to the contract as submitted.** *Mr. Daniels moved, seconded by Mr. Roades. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea.*

Recess 9:50 a.m. // Reconvene 9:59 a.m.

MEETINGS AND APPOINTMENTS

1:30 p.m. – Work Session – America 250 Celebration and Courthouse Renovations

Julie Bolender, Jamie Wheeler, Rocky Coss

The America 250 Committee provided an update on events to the commissioners.

CORRESPONDENCE

3/4/1/2026 – Rory Ryan – Public Records Request

4/6/2026 – Gov. DeWine Comms – Governor DeWine Announces Funding Opportunity for Next

Round of Ohio Security Grants

4/6/2026 – Kesia McCoy – Join Us for Fairfield’s Meet Your Future Employee Event – May 7th

4/6/2026 – Gov. DeWine Comms – Governor DeWine, Ohio EPA Announces \$65 Million DuPont

Settlement Distribution

4/7/2026 – Gov DeWine Comms – Governor DeWine Activates State Disaster Relief Program for 11

Ohio Counties

4/7/2026 – Amber Hargett – Invitation to Goodwill Easterseals Adult Day Support Center Ribbon

Cutting

4/7/2026 – Gov. DeWine Comms – Governor DeWine Visits New London Schools to Continue

OhioSEE Tour and Celebrate Science of Reading Achievement

4/7/2026 – Secretary LaRose Press – **RELEASE:** Secretary LaRose Announces the Start of Early

Voting for 2026 Primary Election

4/8/2026 – Erica Tucker – Ross County Recycling Center Ribbon Cutting

4/8/2026 – Gov. DeWine Comms – Governor DeWine, Lt. Governor Tressel Preview In-Demand

Jobs Week 2026

4/9/2026 – Gov. DeWine Comms – Ohio and the Republic of Angola Formaliza State Partnership

Program Relationship

4/9/2026 – Michelle Swallen – Emergency Board Meeting

4/9/2026 – Gov. DeWine Comms – Representatives Member L. Helen Rankin

4/9/2026 – Appalachian Regional Commission – **IN THE REGION:** Register Now for ARC Annual

Conference

4/10/2026 – Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review

4/10/2026 – Secretary LaRose Press – Ohio Secretary of State Week in Review

4/10/2026 – Zachary Ward – 2026-029 Seth Raypole **NOVROV** 4-10-26

4/10/2026 - Statehouse Report

REPORTS

Dog Warden Weekly Dog Count, ending 04/11/2026.
Dog Warden Weekly Call Log, ending 04/10/2026.

Meeting Adjourned at 10:32 a.m.



Clerk



Board of County Commissioners
Highland County, Ohio