The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Jennifer Schinkal, Doug Karnes, Alex Butler, Jacob Clary, and Caitlin Forsha were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-06. The total bill file amount paid was $286,635.65. The total General Fund paid was $71,970.72. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

RESOLUTIONS
Res No 26-42 Mr. Daniels moved, seconded by Mr. Roades, Commissioners grant authorization for the listed "Then and Now" purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
Res No 26-43 Mr. Daniels moved, seconded by Mr. Roades, Sheriff declares the following item, no longer needed by the County and obsolete, ORC 307-12(A)(1); Therefore, the said board declares the listed item to be surplus property and no longer needed by the County, Single-man Genie lWP Lift. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
Res No 26-44 Mr. Daniels moved, seconded by Mr. Roades, Board of DD request to create the following line item within the 2100 Board of DD fund: Community Access Trailer. Also requested is an additional appropriation from unappropriated funds in the amount of $75,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
Res No 26-45 Mr. Daniels moved, seconded by Mr. Roades, Probation requests an additional appropriation from unappropriated funds within the 2625 TCAP FY24-25 fund in the amount of $46.54. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
Res No 26-46 Mr. Daniels moved, seconded by Mr. Roades, Sheriff requests an additional appropriation from unappropriated funds within the 2320 Sheriff K9 Donation fund in the amount of $1,200.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
Res No 26-47 Mr. Daniels moved, seconded by Mr. Roades, Sheriff declares the following items, no longer needed by the County and obsolete, ORC 307-12(A)(1); Therefore, the said board declares the listed items to be surplus property and no longer needed by the County, see attached list. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

CONTRACTS
#11 Commissioners, Canon, Tax Map – 63 Month Copier Lease
MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the 63 month copier lease for the Tax Map. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

DISCUSSION
Commissioner Britton explained that Knoblauch Lawn Care has provided an estimate for the Old Sheriff's Office Door at the Courthouse. He said this was a recommendation from Chris at WDC, but we need to go ahead and get it fixed. The quote was for $1,685.00. **MOTION** Mr. Raodes moved, seconded by Mr. Daniels, to approve the door replacement quote from Knoblauch Lawn Care. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

APPROVALS
Solar Letter to State Representatives, Senator, and Governor
Commissioner Britton said this was a follow up letter for projects under 50MW where they would like to see OPSB oversight on all commercial projects. **MOTION** Mr. Daniels moved, seconded by Mr. Britton, to authorize signature on all letters to the general assembly. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

AUTHORIZE TO EXECUTE
- Ohio Water Development Authority – Fund Payment Request – RFL WWTP Pay App No. 12. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve pay app number 12 for the RFL WWTP phase 2 project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

DISCUSSION
Auditor Butler took the floor to discuss 1st half property tax which will be due March 13th. He explained tax bills will be going out tomorrow due to a delay in the real estate software they are using. He explained the recent property tax reform and encouraged residents to only pay 1st half taxes, not the year in full due to the slight reduction that will be in place over the next 4 years. He congratulated his State Auditor's association and the work they did to accomplish this reform. Commissioner Daniels brought up another comment about the reduction in pennies across the nation. He asked what Vickie will do if she is not able to provide change due to having a cap on the number of pennies she can have in a day. Auditor Butler said he sees this coming down to a statutory deal and he would like to see the ability to round – because if not it could cause us to not balance at the end of the day.

Mr. Doug Karnes was present at the meeting and updated on the Hi-Tec Roof Replacement project. He said the final schedule was provided by Stockmeister today and the only thing outstanding are a few doors.

MEETINGS/APPOINTMENTS
9:15 a.m. – HighCo Bid Opening

Mary Remsing, Alex Butler, Nicole Roades, Doug Karnes
Midwest Building and Supply $212,000.00
Dance Excavation $144,265.00
Mr. Karnes said he would review and award at a later date.

Recess 9:21 a.m. // Reconvene 9:31 a.m.
MEETINGS/APPOINTMENTS
9:30 a.m. – OVRDC 1st Round Caucus
Stephanie Gilbert, Julie Bolender, Rita Smith Daulton, Jamie Wheeler, Rachel (Greenfield), Justin Harsha, Shawn Adkins, Alex Butler, Lauren Walker, Yolanda Moorman, Nicole Roades, Kerri Richardson

Recess 9:53 a.m. // Reconvene 1:00 p.m.
MEETINGS/APPOINTMENTS
1:00 p.m. – Work Session – Julie Wallingford
Commissioners discussed various topics regarding the records building: cleaning, signage, shelving, social media, an intern, etc.

2:00 p.m – Executive Session ORC 121.22 (G)(8) Confidential Business Information related to Economic Development
MOTION: ***To enter into executive session per ORC 121.22 (G)(8), Mr. Daniels moved, seconded by Mr. Roades. The vote was as follows: Mr. Roades, yea; Mr. Britton, yea; and Mr. Daniels, yea. Entered: 1:57 p.m. Exited: 2:54 p.m.***

3:00 p.m. – Work Session – Courthouse Renovation Menu Item Discussion
Judge Greer
Commissioners discussed various items within the Courthouse Renovation project with Judge Greer.

CORRESPONDENCE
02/02/2026 – Gov. DeWine Comms – Governor DeWine Appoints Yarger to Van Wert County Court of Common Pleas, Probate and Juvenile Division
02/03/2026 – Gov. DeWine Comms – Governor DeWine Celebrates New Department of Youth Services Career Technology Center
02/03/2026 – Mia Bryant – Highland County Tax Bill Parcel 25-10-000-249.02
02/03/2026 – Department of Children and Youth – DCY GMS Updates
02/04/2026 – Alice Hill – Reimbursement FAQ
02/04/2026 – Gov. DeWine Comms – Governor DeWine Appoints Clary to the Eighth District Court of Appeals
02/04/2026 – Gov. DeWine Comms – Governor DeWine Appoints Styer to Tuscarawas County Court of Common Pleas, General and Domestic Relations Division
02/04/2026 – Secretary LaRose Releases List of Candidates Filing for Statewide Office
02/05/2026 – Jenna Griffin Gage – Southern Ohio Hospital Tax Pilot Program Update
02/05/2026 – U.S. Census Bureau – 2026 Boundary and Annexation Survey – TC/HEO Courtesy Copy
02/06/2026 – Secretary LaRose Press – Ohio Secretary of State Week in Review
02/06/2026 – Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
02/06/2026 – nciolli – Statehouse Report
02/06/2026 – Karla Dunbar – 2026 Ohio counties Scholarship Applications
02/06/2026 – Lt. Gov. Tressel Comms – Tressel Visits Schools to Launch Round Two of the Team Tressel Fitness Challenge
02/06/2026 – Ohio Valley Regional Development Commission – The Regional Report
02/09/2026 – South Central Power Company – GBQ Partners Audit
02/09/2026 – CCAO – Counties Current
02/09/2026 – allForms – C. Sears – South Central Power Company Complaint

REPORTS
Dog Warden Weekly Dog Count, ending 02/07/2026
Dog Warden Weekly Call Log, ending 02/07/2026

Meeting Adjourned at 3:38 p.m.

Clerk

Board of County Commissioners
Highland County, Ohio