

October 4, 2017

The Board of County Commissioners, Highland County, Ohio, met this day in a Regular Session with Shane Wilkin, Jeff Duncan, and Terry Britton. Mr. Wilkin called the meeting to order at 8:32 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** David Wright, Jared Warner, Beth Ellis and Rory Ryan were present for the meeting. Mr. Wilkin led attendees in saying the Pledge of Allegiance.

**MOTION** Mr. Duncan moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**MOTION** Mr. Duncan moved, seconded by Mr. Britton, to approve payment of Bill File No. 17-39 The total bill file amount paid was \$207,959.97. The amount paid from the General Fund was \$54,997.15. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

#### **RESOLUTIONS**

**RESCIND RESOLUTION NO. 17-209** Mr. Duncan moved, seconded by Mr. Britton, Veterans Service requests an additional appropriation from unappropriated funds within Veterans Service to Equipment & Repair in the amount of \$160.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-211** Mr. Duncan moved, seconded by Mr. Britton, Auditor requests a new line item created in the Rolling Acres Sewer, P-00 Other Expenses. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-212** Mr. Duncan moved, seconded by Mr. Britton, Probation requests to revise the T-53 Jail Diversion Budget. Also establish a new line item Unspent funds and appropriate \$1,648.75. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-213** Mr. Duncan moved, seconded by Mr. Britton, Probation requests to revise the T-55 Pre-Trial Supervision Budget and establish a new line item Unspent Funds and appropriate \$1,629.41. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-214** Mr. Duncan moved, seconded by Mr. Britton, Probation requests to revise the T-56 PSI Writing Budget and establish a new line item Unspent Funds and appropriate \$237.05. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-215** Mr. Duncan moved, seconded by Mr. Britton, Probation requests to establish a new line item Unspent Funds and appropriate \$14.34. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-216** Mr. Duncan moved, seconded by Mr. Britton, Community Action requests an additional appropriation from unappropriated funds to the S-24 FCFC, 0450-S024-S02.090 OH Children's Trust in the amount of \$13,136.22. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-217** Mr. Duncan moved, seconded by Mr. Britton, Community Action requests an additional appropriation from unappropriated funds to the T-06 CAO

Home Fund, 0370-T006-T01.090 Expenses in the amount of \$11,685.40. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-218** Mr. Duncan moved, seconded by Mr. Britton, Community Action requests an additional appropriation from unappropriated funds to the T-05 CHIP CDBG, 0360-T005-T01.000 Expenses in the amount of \$11,886.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-219** Mr. Duncan moved, seconded by Mr. Britton, Commissioners authorize the creation of the County Medicaid Sales Tax Transition Fund. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-220** Mr. Duncan moved, seconded by Mr. Britton, Engineer requests a modification within the Engineer Budget from Laborers- Salary to Materials in the amount of \$10,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-221** Mr. Duncan moved, seconded by Mr. Britton, Recycling requests a modification within the Q-02 Recycling Budget from Supplies to Travel & Expenses in the amount of \$400.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**RESOLUTION NO. 17-222** Mr. Duncan moved, seconded by Mr. Britton, HCBDD requests an additional appropriation from unappropriated funds to the S-92 DD Help Me Grow Budget in the amount of \$84,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**DISCUSSION**

President Wilkin thanked Heidi Devine for all her hard work on the recycling out at the Smoking on the Hills event. She also has a request from Paint Twp. to access the revolving loan funds with Recycling for a tire cleanup. The amount should be anywhere from \$200-\$300.00.

**MOTION** Mr. Duncan moved, seconded by Mr. Britton, to allow Paint Twp. to access the Recycling Revolving Loan Funds for a cleanup tire project. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

Wilkin addressed a change on the disclosure form from OPD, Indigent Council. All courts have been notified.

Wilkin stated the county is working on another project for economic development. Potentially more good news coming soon.

Beth Ellis, from Clinton County will be running for Speaker Rosenberg's office in 2018. She wanted to familiarize herself with Highland County.

Jared Warner, Health Department Director made attendees aware that October is Cancer Awareness Month.

**MEETINGS/ APPOINTMENTS**

*None*

**CORRESPONDENCE**

*OPD, Financial Disclosure Form Change*

**CONTRACTS #92**

*Commissioners, HCDJ&FS, Prevention, Retention & Contingency Plan TANF  
Commissioners, CIP Fund, RFL Wastewater System Repair/ Replace Project OPWC*

**MOTION** Mr. Duncan moved, seconded by Mr. Britton, to approve all contracts listed above. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Britton, yea.

**REPORTS**

- Highland County Sheriff, Statement of Prisoners' Meals September 2017*
- Highland County Sheriff, Credit Procurement Expenditure Report October 2017*
- Highland County Sheriff, Inmate Transport, September 2017*
- Highland County Community Action, Audit Report December 2016*
- CORSA, Loss Report, 9/30/17*

**Meeting Adjourned at 8:57 AM**



Board of County Commissioners  
Highland County, Ohio



Clerk