

December 14, 2016

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Jeff Duncan, Tom Horst. Mr. Wilkin called the meeting to order at 8:37 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Barb Cole, Jared Warner, Rory Ryan and Angela Shephard were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 16-48. The total bill file amount paid was \$1,475,275.37. The amount paid from the General Fund was \$119,300.34. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTIONS

RESOLUTION NO. 16-291 Mr. Horst moved, seconded by Mr. Duncan, Commissioners request an additional appropriation from unappropriated funds to T-25 Revolving Loan Fund in the amount of \$715,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-292 Mr. Horst moved, seconded by Mr. Duncan, Engineer requests an additional appropriation from unappropriated funds to the Engineer, Contracts & Services in the amount of \$1,450.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-293 Mr. Horst moved, seconded by Mr. Duncan, Engineer requests an additional appropriation from unappropriated funds to the Engineer, Contracts & Services in the amount of \$7,227.68. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-294 Mr. Horst moved, seconded by Mr. Duncan, HCDJ&FS requests a budget modification within Children Services S-03, from Medicare to Medical Insurance in the amount of \$15.14. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-295 Mr. Horst moved, seconded by Mr. Duncan, HCDJ&FS requests a reimbursement of funds from CSEA Administrative Account, C-45 to Public Assistance in the amount of \$8,518.58 for November shared cost distribution. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-296 Mr. Horst moved, seconded by Mr. Duncan, Community Action requests an additional appropriation from unappropriated funds to T-13 Chip Housing Trust Fund in the amount of \$8,730. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-297 Mr. Horst moved, seconded by Mr. Duncan, Prosecutor requests a modification within the Law Enforcement Trust Fund in the amount of \$2,500. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-298 Mr. Horst moved, seconded by Mr. Duncan, Board of Elections requests a modification within their budget from Contracts & Services & Supplies to Salary Employees for a total amount of \$32,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-299 Mr. Horst moved, seconded by Mr. Duncan, Auditor requests an additional appropriation from unappropriated funds to Real Estate Assessment Health Insurance in the amount of \$1,800.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-300 Mr. Horst moved, seconded by Mr. Duncan, Probation requests to revise the T-53 Jail Diversion Budget. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-301 Mr. Horst moved, seconded by Mr. Duncan, Probation requests to revise the T-51 PIIG Budget. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-302 Mr. Horst moved, seconded by Mr. Duncan, Commissioners request a transfer from PA Grant to H-00 Public Assistance in the amount of \$78,278.00 for TANF County Share for 2017. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-303 Mr. Horst moved, seconded by Mr. Duncan, Commissioners request an additional appropriation from unappropriated funds to Prosecutors Salary Employees line item in the amount of \$488.12. Also requested is an additional appropriation to the FOJ in the amount of \$1,390.22. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-304 Mr. Horst moved, seconded by Mr. Duncan, Commissioners request a modification within County from Transfers Out to SCORJDC in the amount of \$16,370.76. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-305 Mr. Horst moved, seconded by Mr. Duncan, Commissioners requests an additional appropriation from unappropriated funds to Agriculture in the amount of \$25,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-306 Mr. Horst moved, seconded by Mr. Duncan, Commissioners request an additional appropriation from unappropriated funds to N-05 Capital Improvements General in the amount of \$24,649.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 16-307 Mr. Horst moved, seconded by Mr. Duncan, Victim Witness requests a budget modification within the Victim Witness T-07 Budget. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

DISCUSSION

Commissioner Tom Horst discussed receiving the notification of transfer of a liquor license from the Ohio Division of Liquor Control. No opposition has been received by the commissioners.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve the transfer of liquor license. The vote resulted as follows: Mr. Wilkin, abstain; Mr. Duncan, yea; and Mr. Horst, yea.

President Wilkin discussed the contract received for the separation of DD and HighCo, the workshop located in the back of the building.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to sign the lease for DD and HighCo. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Wilkin stated the closing date for the bonding for the energy efficiency and the refinancing of the Justice Center will take place on December 28th.

Commissioner Horst spoke with Bill Kunkle, General Preservation, about the courthouse front doors. A local contractor is looking at repairing or replacing the doors. It would be part of an energy efficiency savings as well.

Commissioner Wilkin thanked the Hospital Foundation for their Gala, it was very well attended and raised funds for the new ER. The grand prize for the gator was donated back and auctioned back off.

Commissioner Horst praised the Hillsboro High School student council as well as Karen Cundiff and Magi Horst for their work on the uptown Christmas decorations on the lawn and around the courthouse.

Wilkin noted we are wrapping up the end of the year budget stuff, we were fortunate to work through it and able to spread those funds. In another note, there will be a department head meeting and elected official meeting on January the 18th over lunch to review and update our policy manual.

Horst briefly discussed the LED light airport quote received. The airport would like to remove the sodium lights in the large hanger.

MEETINGS/ APPOINTMENTS

None

CORRESPONDENCE

Ohio Division of Liquor Control, Tricia Howland, DBA Country Corner Marker

CONTRACTS #122

Commissioners, MRDD, HighCo Inc., Building & Vehicle Lease

REPORTS

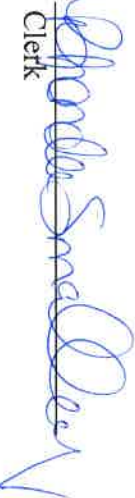
2016 County Auditor Inventory

2016 County Law Library Inventory

Meeting Adjourned at 8:58 AM


Tom Horst


Jeff Duncan
Board of County Commissioners
Highland County, Ohio


Clerk