

August 3, 2016

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Jeff Duncan, Tom Horst. Mr. Wilkin called the meeting to order at 8:34 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Todd Wilkin, Sarah Allen, Alex Butler, Terry Britton, Barb Cole, and Doug Wagoner were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

**MOTION** Mr. Horst, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 16-30. The total bill file amount paid was \$301,569.44. The amount paid from the General Fund was \$36,841.32. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

## **RESOLUTIONS**

**RESOLUTION NO. 16-163** Mr. Horst moved, seconded by Mr. Duncan, HCDJ&FS requests to abolish 2 Social Service Supervisor 1 positions. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 16-164** Mr. Horst moved, seconded by Mr. Duncan, Engineer requests a modification of appropriations within the Engineer Budget from Contracts Projects to Equipment in the amount of \$15,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 16-165** Mr. Horst moved, seconded by Mr. Duncan, Auditor requests a modification of appropriations within the Auditors Budget, total amount of \$630.16. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RECESS/ RECONVENE 8:43 AM/ 8:48 AM**

## **DISCUSSION**

Commission Wilkin stated Katie Adams has done an outstanding job as Acting Director and asked if the board would entertain a motion moving her to Director.

**MOTION** Mr. Horst, seconded by Mr. Duncan, to move Katie Adams to Director of JFS going into effect immediately. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Wilkin discussed economic update on the Leesburg Industrial Park. Insite will assist in coming up with a name for the park. A grant through the revolving loan fund will help Corvac to the tune of \$915,000. Money will be repaid back with interest to the county.

Commissioner Horst spoke with Brad Roades regarding the Hi-Tec landscaping project, should be on schedule for next week.

President Wilkin spoke with Southern State and Dr. Boys on a sign for State Route 73 and Carl Smith Dr. The school is taking the lead on the project and is looking and in discussions on who maintenance will be paid, who can put their name on the sign and what the area will be called.

Wilkin also said the lighting project at the Hi-Tec Center could flow through Southern State as well. Wilkin also attended a hospital foundation meeting. After much discussion, Highland District and United Health Care have worked out an agreement. More to follow.

**RECESS/ RECONVENE 8:57 AM/9:00 AM**

**RECESS/ RECONVENE 9:02 AM/10:30 AM**

**MEETINGS/ APPOINTMENTS**

- 8:45 Doug Wagoner, Dental Insurance Quote
- 9:00 Admin Handicap Ramp Bid Opening
- 1 Quote Received, WAI \$105,048
- 9:30 Viewing New Market Alley, Heather Cummings
- 10:30 Hearing New Market Alley, Heather Cummings

**MOTION** Mr. Horst, seconded by Mr. Duncan, to table the New Market Alley until next week. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

- 10:45 Analysis of Impediments, Fair Housing, Rhonda Smalley
- 11:00 USDA, LEP LAP Plan, Rhonda Smalley

**CORRESPONDENCE**

- Ron & Jayne Cox, Re: Evans Road
- FCC, New Tower 1069 State Route 321, Buford OH
- Ohio Department of Youth Services, FY 2017 Subsidy Grant Funding Application Update
- Ohio Department of Rehabilitation & Correction, 2015 Annual Jail Inspection Compliance

**CONTRACTS #72**

- Commissioners, AT&T Highland County Sheriff, 937-R39-0097 187
- Commissioners, FRS, Help Me Grow, Service Coordination, SYF 2017
- Commissioners, Mercedes-Benz Financial Services, Western Star Lease, \$370,462.

**REPORTS**

- Highland County Sheriff, Procurement Card Expenditure Report August 2016
- Highland County Sheriff, Inmate Transport, July 2016
- Highland County Sheriff, Statement of Prisoners' Meals July 2016
- Otis, Maintenance Report, July 2016
- Otis, Service Report, August 2016 Building CPM424743
- Otis, Service Report, August 2016 Building CPM397443
- CORSA, Loss Control Report, through 7/30/16

**Meeting Adjourned At 11:10 AM**



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Rhonda Smalley



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Rhonda Smalley

Clerk



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Jeff Duncan  
Board of County Commissioners  
Highland County, Ohio