

April 7, 2016

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin absent, Jeff Duncan, and Tom Horst. Mr. Wilkin called the meeting to order at 10:30 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Alex Butler, Ron Coffee, Brian Smith, Frank Terwilliger, Angela and Shephard were present for the meeting.

Mr. Horst led attendees in saying the Pledge of Allegiance.

**MOTION** Mr. Duncan, seconded by Mr. Horst, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

**MOTION** Mr. Duncan moved, seconded by Mr. Horst, to approve payment of Bill File No. 16-13. The total bill file amount paid was \$199,415.12. The amount paid from the General Fund was \$13,414.94. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

**DISCUSSION**

Commissioner Horst noted President Wilkin was out of town on official business. Clerk Nicole Oberrecht spoke, the county received 2 proposals \$16,800 was the lowest bidders, already have an archeological study, already done, and just need the architectural study.

**MOTION** Mr. Duncan, seconded by Mr. Horst, to accept the Assistant Dog Wardens letter of resignation. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Horst stated the county received an application from Clay Township for the Revolving Recycling Funds.

**MOTION** Mr. Duncan, seconded by Mr. Horst, to award \$5,000 to Clay Township Recycling Funds. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

**RECESS/ RECONVENE 10:34 AM/ 10:45 AM**

**RECESS/ RECONVENE 10:51 AM/ 11:00 AM**

**MOTION** Mr. Duncan, seconded by Mr. Horst, to go into executive session for personnel. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

**ROLL CALL VOTE: JD yea, SW absent, TH yea**

**EXECUTIVE SESSION: Personnel 11:01 AM/ 11:30 AM**

**RESOLUTIONS**

**RESOLUTION NO. 16-68** Mr. Duncan moved, seconded by Mr. Horst, Commissioners requests a modification within County in the amount of \$10,000 from Transfers Out to County Miscellaneous – Workers Comp. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 16-69** Mr. Duncan moved, seconded by Mr. Horst, Commissioners received proposals to perform Environmental Studies of the Leesburg Industrial Park, and award the project per specifications to CTL Engineering, Inc. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

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**RESOLUTION NO. 16-70** Mr. Duncan moved, seconded by Mr. Horst, Probation Department requests budget modification within the T-48 Prosecutorial Diversion Account in the amount of \$3,835.00. The vote resulted as follows: Mr. Wilkin, absent; Mr. Duncan, yea; and Mr. Horst, yea.

**MEETINGS/ APPOINTMENTS**

*10:45 CDBG Public Hearing #1- Nicole Oberrecht training on Friday in Columbus*  
*Dates to Remember* Last Day to submit projects May 6, 2016 4:00PM  
2<sup>nd</sup> Public Hearing June 1, 2016  
June 17<sup>th</sup> 2016 last day to submit to the state.  
11:00 Recycling, Tom Davis Executive Session Personnel

**CORRESPONDENCE**

None

**CONTRACTS #32**

None

**REPORTS**

*Highland County Sheriff, Inmate Transport, March 2016*  
*Highland County Sheriff, Procurement Expenditure Report, April 2016*  
*Highland County Sheriff, Statement of Prisoners Meals, March 2016*  
*Ohio Attorney General, Annual Report for Shelters for Victims of Domestic Violence 2015*

Meeting Adjourned At 11:36 AM

Absent

Thomas Horst

Barbara Smalley

Clerk

Jeff Duncan

Board of County Commissioners  
Highland County, Ohio