

March 23, 2016

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Tom Horst, and Jeff Duncan. Mr. Wilkin called the meeting to order at 8:32 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Angela Shephard, Anneka Collins, Molly Bolek, Ruth Kowlawski, Bill Fawley, Terry Britton, and Todd Wilkin were present for the meeting.

Commissioner Wilkin led attendees in saying the Pledge of Allegiance.

Following the pledge, Commissioner Wilkin requested a moment of silence for the passing of Terry Collins, former Ohio Prison Director.

MOTION Mr. Horst, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 16-11. The total bill file amount paid was \$108,059.75. The amount paid from the General Fund was \$26,036.39. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTIONS

RESOLUTION NO. 16-64 Mr. Horst moved, seconded by Mr. Duncan, County Court requests additional appropriation to County Court, Travel Expense in the amount of \$50. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

DISCUSSION

Commissioner Wilkin reminded everyone of the different start dates of the meetings on April 6th & 13th.

Clay Township submitted a letter requesting additional funding for the trash cleanup performed. The County has already awarded the township \$5,000 for tire disposal. Commissioner Wilkin asked that Clay Township submit a formal application requesting the funds. After July 1st they can apply for additional funding if no other projects have been submitted.

MOTION Mr. Horst, seconded by Mr. Duncan, to appoint Katie Adams as Acting Director until Director Debbie Robbins' return. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Wilkin expressed that the Energy Conservation candidates have been narrowed down to two. Commissioners Wilkin and Duncan have also been checking references.

MOTION Mr. Horst, seconded by Mr. Duncan, to approve a bid of \$1,129.95 from Simplex-Grinnell to correct a fire protection deficiency at the Justice Center. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Duncan congratulated Commissioner Wilkin on being elected OVRDC Chairman.

Commissioner Duncan also reported that the wash station project at the Dog Pound is complete. He thanked Hedges Supply Co. for donating supplies toward the project.

Auditor Fawley updated Commissioners on changes in the County's Workers' Compensation for 2016.

RECESS/ RECONVENE 8:47 AM to 8:55 AM

MEETINGS/ APPOINTMENTS

9:00 Rachel Willoughby CCAO Deferred Comp
9:30 Katie Adams, Executive Session Personnel

Rachel Willoughby with CCAO Deferred Compensation introduced herself to the Commissioners and explained the benefits available to county employees. She has met with county offices and will be meeting today with anyone interested in the basement of the Administration Building.

RECESS/ RECONVENE 9:05 AM to 9:15 AM

MOTION Mr. Horst moved, seconded by Mr. Duncan, to go into executive session for personnel. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

ROLL CALL VOTE: JD yea, SW yea, TH yea

EXECUTIVE SESSION: Personnel 9:15 AM/ 9:40 AM

MOTION Mr. Horst, seconded by Mr. Duncan, to accept the new organizational chart for Highland County Job & Family Services from the Acting Director Katie Adams. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MOTION Mr. Horst, seconded by Mr. Duncan, to accept the recommendation of the Acting Director of Highland County Job & Family Services of the abolishment of a position. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Prosecutor Collins discussed that there is a “big push” for law enforcement to carry nasal Narcan. She is going to contact CCAO regarding the liability concerns that she has with the County’s local law enforcement carrying/administering this drug.

The Commissioners had a lengthy debate regarding the consultants who have submitted proposals for the County’s Energy Conservation & Building Improvement Project.

MOTION Mr. Duncan moved, seconded by Mr. Horst, to award the Energy Conservation & Building Improvement Project to Plug Smart. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

CORRESPONDENCE

Ohio Department of Commerce, Division of Liquor Control, Renewal Notice for Liquor Permit
Ohio Children’s Trust Fund, Request for information

CONTRACTS #29

Commissioners, Sheriff, Meigs County Commissioners, Housing Agreement 2016
Commissioners, Simplex Grinnell, Justice Center, Fire Protection Quote

REPORTS

ODJFS, All Family Work Participation Rates, January 2016
ODJFS, Two-Parent Work Participation Rates, January 2016
Tyco, Fire & Security, Justice Center Inspection
Tyco, Fire & Security, Hi-Tec Center Inspection

Meeting Adjourned At 10:30 AM


Clerk



Board of County Commissioners
Highland County, Ohio