

**August 26, 2015**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Tom Horst, Shane Wilkin and Jeff Duncan. Mr. Wilkin called the meeting to order at 8:31 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Angela Shephard, Bill Fawley, Barb Cole, Ruth Kowalewsky, Karen Burson, and Jerry Williams were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 15-32. The total bill file amount paid was \$104,048.47. The amount paid from the General Fund was \$2,490.41. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**DISCUSSION**

A bus tour of Ohio lake areas comparable to Rocky Fork Lake proved to be “very worthwhile,” according to Highland County Commissioner Jeff Duncan, who was on the tour last Thursday and Friday. Duncan, along with other county officials and state and federal representatives, went on the tour that took them to Buckeye Lake, Indian Lake, and Grand Lake St. Mary’s. The bus tour was part of the process a federal grant afforded to fund research and analysis of crime hot spots at Rocky Fork Lake. A \$100,000 grant was awarded to the Highland County Board of Commissioners last year from the U.S. Department of Justice’s Byrnes Criminal Justice Innovation Program. The grant was designed to facilitate the development of a strategic plan to reduce crime at Rocky Fork Lake. When the planning is complete and solutions are identified, the county will apply for an implementation grant to fund the fixes. LuAnn Winkle, executive director at the Turning Point Applied Learning Center in Hillsboro, was also on the tour, Duncan said. She heads up the Rocky Fork Lake Area Safety and Advancement Plan (RFL-ASAP), a project that resulted from the grant. At the locales visited last week, Duncan said they were able to speak with officials representing everyone from law enforcement to government, hear what is and is not working for their areas, and share in discussion about the problems all the lake areas deal with. Along with gathering information, Duncan said, “We made some good contacts. We’re hoping to expand on that” and get a plan for Rocky Fork Lake put together.

The Commissioners discussed briefly a network upgrade for the sheriff’s office. It’s an item needed, commissioners said, because EnergiTech, the company handling the 911 system upgrades at the Highland County Sheriff’s Office, is ahead of schedule and the network upgrades at the sheriff’s office are needed for them to move on with 911 system upgrades. Highland County Prosecutor Anneka Collins is to review the proposed contract, commissioners said, before approval.

On another matter, commissioners said Collins, as well as the county’s labor relations consultant, are to review the job description for an assistant director at Job and Family Services that commissioners have “narrowed down” from other counties’ job descriptions for the same position, but to fit Highland County. Commissioner Shane Wilkin said that “some may wonder why we are looking to hire” with the budget issues faced by county agencies. But, he said, “It’s a necessary thing to do. That’s not an easy operation to manage.” Wilkin has said previously that JFS Director Debbie Robbins, who anticipates retiring next summer, has nearly four decades in with the agency and vast institutional knowledge. Having an assistant director in place would help ease the transition upon Robbins’ retirement and insure that some of her knowledge could be imparted to the assistant director.

**RECESS/RECONVENE 8:55 AM/ 11:02 AM**

**RESOLUTIONS**

**RESOLUTION NO. 15-208** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request additional appropriation from unappropriated funds to Lakeside Sewer P-50, Other Expense in the amount of \$1,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-209** Mr. Horst moved, seconded by Mr. Duncan, Board of Elections requests an additional appropriation from unappropriated funds to Board of Election Budget in the amount of \$27,192.95. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-210** Mr. Horst moved, seconded by Mr. Duncan, County Court requests additional appropriation from unappropriated funds from telephone service expense from County General to County Court, Telephone Expense in the amount of \$239.70. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-211** Mr. Horst moved, seconded by Mr. Duncan, Commissioners authorize a contractual agreement for the F14 CDBG project for Homestead Drive-Resurfacing in Hillsboro, per project specifications and including Alternate #2 to Miller-Mason Paving Co., in the amount of \$32,225. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-212** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request additional appropriation from unappropriated funds to N-34, RFL Sewer Capital Improvement, Other Expense in the amount of \$113,101.49. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-213** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request additional appropriation from unappropriated funds to N-34, RFL Sewer Capital Improvement, Other Expense in the amount of \$34,480.30. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-214** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request additional appropriation from unappropriated funds to N-34, RFL Sewer Capital Improvement, Other Expense in the amount of \$1,545. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-215** Mr. Horst moved, seconded by Mr. Duncan, Sheriff requests modification within Sheriff Budget from Supplies to Telephone in the amount of \$6,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-216** Mr. Horst moved, seconded by Mr. Duncan, Probation requests additional appropriation from unappropriated funds to T-49 Pre-Trial Supervision Budget, Insurance in the amount of \$2,163. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-218** Mr. Horst moved, seconded by Mr. Duncan, Prosecutor requests an additional appropriation from unappropriated funds to the Detac, PERS line item in the amount of \$3,300. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-219** Mr. Horst moved, seconded by Mr. Duncan, Juvenile Court requests an additional appropriation from unappropriated funds to Youth Services, Community Service in the amount of \$400. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MEETINGS/ APPOINTMENTS**

None

**CORRESPONDENCE**

*ODAS, PY2015 CHIP Award*

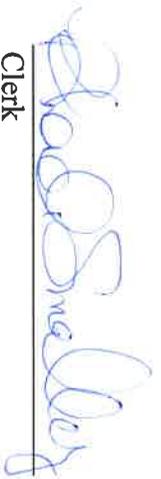
**CONTRACTS #108**

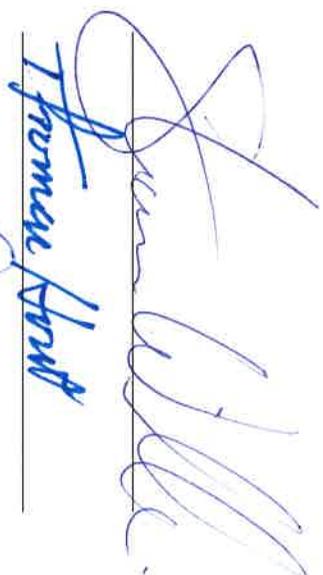
*Commissioners, Purchased Service Contract WIOA in School Youth, Yes for Youth, HCCAO  
Commissioners, Keeffe Group, Armored Car Service Contract  
Commissioners, Leesburg Industrial Park, Baldwin Farms  
Commissioners, DS2, Miller-Mason, FY14 CDBG Homestead Drive Resurfacing Project  
Commissioners, Southern State Community College, Joint Use Agreement*

**REPORTS**

None

Meeting Adjourned At 11:20 AM

  
Clerk

  
  
Board of County Commissioners  
Highland County, Ohio