

**June 24, 2015**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Tom Horst, Shane Wilkin and Jeff Duncan. Mr. Wilkin called the meeting to order at 8:40 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Caitlyn Ryan, Angela Shephard, Ruth Kowalewsky, Barb Cole, Bill Fawley and Aneka Collins were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 15-24. The total bill file amount paid was \$895,977.92. The amount paid from the General Fund was \$64,432.37. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

### **DISCUSSION**

Commissioner Horst spoke with Duralast, the Contractor for the Jail; they will be out next week to start removing the gravel from the roof in preparation for the new roofing system.

Commissioner Wilkin stated new safety surveillance system is being installed at the Courthouse. This is due to a technology grant received by Judge Coss.

Commissioner Duncan is going to be meeting with a contractor today, after lunch, about the EIFS for the Hi-Tec Center.

Health Insurance – Commissioner Wilkin approached the subject of the county health insurance. After speaking with a few employees, no one wants to pay any more for the insurance. We have never had a service problem with Brown/Rayburn. Horst feels we should renew, as Wilkin, and Duncan. Horst states we can research other options and look into them later. Maybe partial self-insurance. The pricing looks good.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to stay with current health care provider United Health Care with a 4% reduction in premium through Brown/Rayburn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Wilkin reminded attendees of the invigorating power point presentation from AMB Building Value last week. This will be put on hold for now.

Commissioner Horst requests Deputy Clerk Candy Matthews to gather up to date figures for next week on energy utility savings. Commissioner Horst also brought up the transmission repairs needing done at the Sheriff Office; the maintenance budget is being hammered. Sheriff would like to see if we can assist on some of these costs. Wilkin said he would have Deputy Clerk Candy Matthews look at the budgets. Currently there is a 4-wheel drive truck, the one used to push snow, being repaired, the exhaust and converter repair bill is sitting at around \$2,000.

All Tree Service called yesterday, they will not be able to remove the trees before the Festival of the Bells.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to accept low bid for restroom addition for Highland County Dog Pound. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Dog Warden also discussed dividers for the dog kennels.

Commissioner Wilkin will be in Columbus tomorrow all day for meetings. Camp Dovetail cookout is Friday. Everyone invited to attend.

#### RESOLUTIONS

**RESOLUTION NO. 15-144** Mr. Horst moved, seconded by Mr. Duncan, Probation requests a modification to the S-18 Probation Budget in the amount of \$25,000.00. Probation also requests an Advance from S-18 Probation Budget to cover expenses until grant funds are receiving from Ohio Department of Rehabilitation and Correction for a total amount of \$25,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-145** Mr. Horst moved, seconded by Mr. Duncan, Probation Department requests to establish a new fund T-47 Jail Diversion and appropriate to those line items. Estimated revenue for the 1<sup>st</sup> half of FY16 is \$87,011.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-146** Mr. Horst moved, seconded by Mr. Duncan, Probation Department requests to establish a new fund T-48 Prosecutorial Diversion and appropriate to those line items. Estimated revenue for the 1<sup>st</sup> half of FY 16 is \$39,424.50. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-147** Mr. Horst moved, seconded by Mr. Duncan, Probation Department requests to establish a new fund T-49 Pre-Trial Diversion and appropriate to those line items. Estimated revenue for the 1<sup>st</sup> half of FY 16 is \$47,282.50. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-148** Mr. Horst moved, seconded by Mr. Duncan, Probation Department requests to establish a new fund T-50 PSI Writing and appropriate to those line items. Estimated revenue for the 1<sup>st</sup> half of FY 16 is \$13,032.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-149** Mr. Horst moved, seconded by Mr. Duncan, HCDJ&FS requests a reimbursement from S-35 WIA Administrative Account to Public Assistance H-00 in the amount of \$30,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-150** Mr. Horst moved, seconded by Mr. Duncan, Engineer requests an additional appropriation unappropriated funds to Engineer Budget, Other Expense in the amount of \$48,740.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-151** Mr. Horst moved, seconded by Mr. Duncan, Recycling requests an additional appropriation from unappropriated funds to Q-01 Recycling Grant in the amount of \$957.48. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-152** Mr. Horst moved, seconded by Mr. Duncan, Board of DD requests an additional appropriation from unappropriated funds to S-00 Board of DD, Transfers Out in the amount of \$300,000.00. Highland County Board of DD requests a transfer from S-00 Board of DD, Transfers Out to N-00 Cap Improvement Permanent DD, Other Expense in the amount of \$300,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-153** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request modification within County Budget from Transfers Out to Court Stenographer in the amount of \$2,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-154** Mr. Horst moved, seconded by Mr. Duncan, Engineer request a modification of appropriations within the Engineer Budget in the amount of \$50,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-155** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request a modification of appropriations within the County Miscellaneous from Transfers to Advances in the amount of \$40,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-156** Mr. Horst moved, seconded by Mr. Duncan, Commissioners request an Advance from County Advances Out to O-17 Debt Retire-Mowrystown Sewer in the amount of \$40,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MEETINGS/ APPOINTMENTS**

*9:00 Cathy Seifer, Dog Warden, Restroom Quotes  
Cathy brought in quotes for adding a restroom in the office at the dog pound. Estimates came in around \$5,600. An individual has agreed to pay 1/2 the cost of the improvements. Dog & Kennel will probably assume the balance. Currently the dog pound is not full, and the price increase has not slowed down adoptions.*

**CORRESPONDENCE**

None

**CONTRACTS #84**

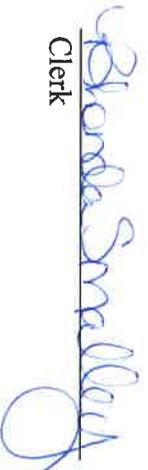
*Commissioners, HCDJ&FS, FRS Transportation, increase to June 30, 2015  
Commissioners, HCDJ&FS, FRS Transportation, July 2015 through June 2016  
Commissioners, HCDJ&FS, TANF July 1, 2015 through June 30, 2016  
Commissioners, HCDJ&FS, Sheriff Department, Child Service Contract July 1, 2015 through June 30, 2016  
Commissioners, Lexmark, Clerk of Courts Software Purchase and Software Maintenance & Support*

**REPORTS**

*ODJ&FS, Statewide Progress Report, Two Parent Work Participation Rates, April 2015  
ODJ&FS, Statewide Progress Report, All Family Work Participation Rates, April 2015  
ODJ&FS, Work Participation Summary, June 2015 Report*

Meeting Adjourned At 9:36 AM

  
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Steven Wilkin

  
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Blake Smalley

  
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Jay Duncan

Board of County Commissioners  
Highland County, Ohio