

June 3, 2015

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Tom Horst, Shane Wilkin and Jeff Duncan. Mr. Wilkin called the meeting to order at 8:47 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Sarah Allen, Ruth Kowalewsky, Todd Wilkin, Anneka Collins and Jim Roeder were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 15-21. The total bill file amount paid was \$118,393.58. The amount paid from the General Fund was \$4,092.13. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

DISCUSSION

Commissioner Wilkin received a call from Adam at DS2 looking for proof of our DAS membership and signed contract and purchase order to be able to start at the end of June.

Wilkin discussed another bid received from F & E for a cash drawer for the Treasurer's office. Horst said to go forward with one cash drawer, Duncan agreed and stated the quote is good until the end of the year is we want to get another two units.

Commissioner Wilkin asked Prosecuting Attorney Anneka Collins about the Keefe contract. Mr. Horst said the new Keefe Contract states that if we cancel the contract we do not have to buy the equipment. Anneka did not see any problem with agreeing to these terms.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to make purchase of cash drawer from F & E for Treasurers office for \$3,925.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Horst explained Aramark was providing the Commissary items for the Sheriff Inmates, and they were losing money. Keefe has a better deal and it is paperless. This will free up 15-20 hours of deputy time weekly and the Sheriff Office will not be responsible for the money. The department will also receive 35% back to the Sheriff Department instead of the previous 25% through Aramark.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to accept Keefe agreement for Sheriff Department for Commissary items. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Sheriff office sent another contract from Aramark for lowering food cost.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to accept Aramark new contract for meals at the Justice Center. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Duncan had a contractor look at patching the roof at the airport, just on an hourly rate.

MOTION Mr. Duncan moved, seconded by Mr. Horst, to repair roof at airport not to exceed \$500.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Duncan noted repair work is beginning today at the Hi-Tec parking lot and storm sewer. There could be a serious issue with the collapsed storm sewer if someone ran over it.

Commissioner Horst and Jeff have been dealing with a roof for the dog kennel. There is a gate for the overhead garage door for \$125. Horst said we just replaced the garage door opener two weeks ago.

Commissioner Wilkin said the loaner bush hog at the airport needs to be recalled. Five Points has someone interested in purchasing it. The airport mows around 8 hours a week. Commissioners discussed changing from a 10 ft. tractor or 15 ft. tractor and how that would increase the mow time weekly.

Mr. Wilkin said they have received a health insurance offer and conferred with the Commissioners Association to see if it would be possible to go into executive session to discuss. Wilkin recessed awaiting a call back from the CCAO.

RECESS/RECONVENE 9:15 AM/ 11:30 AM

No action taken after reconvening.

RESOLUTIONS

RESOLUTION NO. 15-121 Mr. Horst moved, seconded by Mr. Duncan, Engineer requests additional appropriation from unappropriated funds to Engineer Budget, Other Expense in the amount of \$16,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 15-122 Mr. Horst moved, seconded by Mr. Duncan, Commissioners request additional appropriation from unappropriated funds to N5, Capital Improvement, Other Expense in the amount of \$27,170.68. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MEETINGS/ APPOINTMENTS

None

CORRESPONDENCE

None

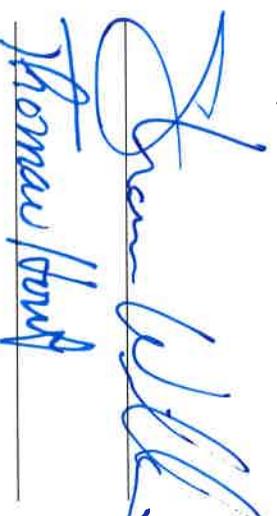
CONTRACTS #71

*Highland County Commissioners, Duro-Last, Justice Center Reroofing Project
Commissioners, Highland County Sheriff, Keeffe Commissary Network Agreement
Commissioners, Highland County Sheriff, Aramark, Operating Food Service, Amendment
No 15, Price Adjustment
Commissioners, HCDJ&FS, APPRISS Corporation, (Prison Data Program) July 1, 2015
through June 30, 2016
Commissioners, Treasurer, F & E Payment Pros, Cash Register*

REPORTS

*Sheriff, Statement of Expenditures, Inmate Transport for May 2015
Sheriff, Credit/Procurement Card Expenditures Report, June 2015
Sheriff, Pay Ins. from Securus, May 2015
Sheriff, County General Fund deposits, May 2015
Sheriff, Statement of Costs of Prisoners' Meals, May 2015*

Meeting Adjourned At 11:32 AM



Two handwritten signatures in blue ink. The first signature is 'Steven Wilkin' and the second is 'Thomas Horst'. Both signatures are written over horizontal lines.


Clerk


Board of County Commissioners
Highland County, Ohio