

May 20, 2015

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Tom Horst, Shane Wilkin and Jeff Duncan. Mr. Wilkin called the meeting to order at 8:36 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Angela Shephard, Ruth Kowalewsky, Bill Fawley, and were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 15-19. The total bill file amount paid was \$207,898.61. The amount paid from the General Fund was \$47,815.50. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

DISCUSSION

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve the renewal contract with Superior Dental. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to approve J&FS to attend NACA Conference. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Wilkin spoke with Director Debbie Robbins about her retiring next summer after 39 years. Mr. Wilkin has been speaking with the CCAO to see if we are able to hire a Deputy Director to train for 6 months prior to her departure. All Commissioners agreed to proceed.

Wilkin discussed an electrical outage experienced at the Administration Building last week that resulted in the Treasure having a cash register issue. Treasure Warner has a quote from F & E Payment for a new register. The Commissioners would like to have more quotes to consider before moving forward. Tom will discuss with the Treasurer and should have enough information to make a recommendation next week.

Commissioner Wilkin received the plans for the Hi-Tec overnight. Bids will be due on June 17th at 2:30 per DS2 Architects, this however, could change. The HVAC is incomplete and we need to receive the plans by Monday to proceed as planned.

Commissioner Duncan received a quote from Duralast, we will be reviewing the quote next week.

Commissioner Wilkin excused himself from the request for liquor license received from the state. If there are no objects received, we will review next week.

The Clerk of Courts needs a heavier duty copier to maintain workload and has a Canon lease available for them. Ike's old Canon machine will be moved to EMA and the rate reduced.

MOTION Mr. Horst moved, seconded by Mr. Duncan, to accept the Canon Lease Contract for the Clerk of Courts. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Wilkin stated we need to have a landscape clean up at the Hi-Tec Center.

MOTION Mr. Duncan moved, seconded by Mr. Wilkin, to go into executive session.

ROLL CALL VOTE

Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, absent

EXECUTIVE SESSION 9:09 AM TO 10:05 AM

RESOLUTIONS

RESOLUTION NO. 15-114 Mr. Horst moved, seconded by Mr. Duncan, Engineer requests a modification to K-00 Engineer Budget in the amount of \$50,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 15-115 Mr. Horst moved, seconded by Mr. Duncan, Probation requests a new line item to the T-43 Jail Diversion Budget, 0443-T043-T09,060 Equipment and also a modification within the T-43 Budget from Operating Expense to Equipment in the amount of \$619,000. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 15-116 Mr. Horst moved, seconded by Mr. Duncan, Additional appropriation to B-00 Dog & Kennel Other in the amount of \$1,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

RESOLUTION NO. 15-117 Mr. Horst moved, seconded by Mr. Duncan, EMA requests modification within the W-75 Emergency Management Agency from Salary Employees to Condo Fees in the amount of \$10,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

MEETINGS/ APPOINTMENTS

9:00 CDBG, 2nd Public Hearing, Nicole Oberrecht, Danny Daulton, Gary Silcott, Randy Bar, were in attendance for the hearing.
The selected projects were:

Hillsboro	\$46,900	Curb & Gutter Street Imp.
LAFAD	\$25,000	Equipment
Leesburg	\$25,700	Sidewalk
	\$97,600	Allocation Amount

*Applications due June 26 to the State.
Hillsboro is also going to be applying for competitive set asides for Critical Infrastructure, Downtown Revitalization and Target of Opportunity. These are due June 1.*

MOTION Mr. Horst moved, seconded by Mr. Duncan, to go into executive session to discuss Economic Development.

ROLL CALL VOTE

Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea

EXECUTIVE SESSION 9:09 AM TO 09:25 AM

9:30 Records Retention Meeting, Shane Wilkin, Chad McConaughy, Bill Fawley, Jeff Duncan, Tom Horst and Rhonda Smalley were also present.

CORRESPONDENCE

Ohio Division of Liquor Control, 1st Stop Rainsboro

CONTRACTS #67

*Commissioners, Superior Dental Care Renewal
Commissioners, Ohio Department of Rehabilitation & Correction, Subsidy Grant
Agreement, Probation \$154,022.00*

*Commissioners, HCDJ&FS, TANF Summer Youth program Contract Yes, For Youth Employment Program
Commissioners, Canon Copier Lease, Clerk of Courts*

REPORTS

None

Meeting Adjourned At 9:35 AM





Board of County Commissioners
Highland County, Ohio


Clerk