

**April 15, 2015**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Tom Horst and Jeff Duncan. Mr. Wilkin called the meeting to order at 8:35 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Angela Shephard, Todd Wilkin, Bill Fawley and Barb Cole were present for the meeting.

Mr. Wilkin led attendees in saying the Pledge of Allegiance.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to approve payment of Bill File No. 15-14. The total bill file amount paid was \$207,991.93. The amount paid from the General Fund was \$61,415.08.

**DISCUSSION**

Commissioner Wilkin discussed the Wellers Plumbing quote for the Justice Center. All Commissioners agreed to go ahead and do not get the extended warranty.

All Commissioners agreed to donate the space to Ohio Means Jobs, they only use around 4% of the building.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to donate space to Ohio Means Jobs at the Hi Tec Center. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Wilkin mentioned our local J&FS received an award for the headway they are making in Fraud Enforcement.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to accept the recommendations from DS2 to move forward with bid packet for the Hi-Tech Center. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Duncan met with an electrical contractor on lighting for the parking lot. Looking at going with LED lighting, should provide more lighting for the area. The County should be able to receive help from AFP on the cost as well.

Auditor Bill Fawley announced Millhuff Strang will be doing our audit this year; this will be the third year.

**RECESS/ RECONVENE 9:37 AM/ 9:40 AM**

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to appoint Jennifer Waterman as representing the general interest of the Public of Highland County, and appoint Dori Bishop as representing the general interest of the Citizens of Highland County. The Industrial, Commercial or Institutional Waste Generators remains vacant at this time. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MOTION** Mr. Horst moved, seconded by Mr. Duncan, to accept the CHIP Joint Agreement, pending Prosecutor Anneka Collins approval. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

Commissioner Duncan will act as lead on the Hi-Tec Center improvements and will also find out what we need to do on the Justice Center roof.

**RESOLUTIONS**

**RESOLUTION NO. 15-080** Mr. Horst moved, seconded by Mr. Duncan, HCDJ&FS CSEA requests a reimbursement of funds from CSEA Administrative Account to Public Assistance in the amount of \$9,454.95 for shared cost distribution. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-081** Mr. Horst moved, seconded by Mr. Duncan, Engineer requests additional appropriation from unappropriated funds to K-00 Engineer, Contracts & Projects account in the amount of \$8,570.41. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-082** Mr. Horst moved, seconded by Mr. Duncan, Common Pleas Court requests to establish a new account S-83, Supreme Court Technology Grant and line item 0683-S083-S04.060 Equipment and appropriate \$11,570.00 to the equipment line item. Estimated Revenue for S-83 is \$11,570.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-084** Mr. Horst moved, seconded by Mr. Duncan, Common Pleas Court requests to set up a new line item, Office Cash Fund 0065-A002-B04.000. Also requested is a modification to Common Pleas Court Budget reducing Supplies line item and increasing Office Cash Fund in the amount of \$50.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**RESOLUTION NO. 15-085** Mr. Horst moved, seconded by Mr. Duncan, Commissioners agree to Joint Partnership Agreement with City of Hillsboro and CHIP for Fiscal Year 2015 Program. The vote resulted as follows: Mr. Wilkin, yea; Mr. Duncan, yea; and Mr. Horst, yea.

**MEETINGS/ APPOINTMENTS**

8:45 *Amy Rhoads, Rhonda Fannin Continuum of Care Rhonda dropped of a signed Housing Agreement and gave an update on the program.*

9:00 *Alternatives to Violence – Proclamation Dara Gulette, Julie Brassel, Peggy Lang, Elizabeth Crabtree, and Office Jeff Murphy were present for the reading of the Proclamation. Annual Tea Party is going to be held at the Hillsboro High School on May 2nd*

9:15 *Leesburg Lions Club 75<sup>th</sup> Anniversary – Proclamation Charles Newland invited everyone our Saturday evening for the 75 Anniversary Event at the Firehouse*

9:20 *Pete Pence, Grow Highland County & Fiona asked for 3 year commitment of \$5,000.00*

**CORRESPONDENCE**

*CORSA, Renewal 5/1/15-4/30/16, \$17,866 cost saving over previous year*

*OMI, MOU Space & Maintenance Agreement*

*RPHF Solid Waste District, Appointing Members*

*Hamilton Combs, Group Life & Accidental Death Insurance*

**CONTRACTS #47**

*Commissioners, DS2 Architects Service Agreement, Metal Siding, EIFS system, window seal replacement, and roof edge repair*

*Commissioners, DS2 Architects Service Agreement, Replacement of water source heat pump units and cooling tower*

*CHIP Housing Agreement, City & Commissioners*

*Commissioners, ODJ&FS, Common Pleas Court, Magistrate Service Agreement*

*Commissioners, ODJFG, Highland County Juvenile Court, Magistrate Service Agreement*

*Commissioners, OPWC, Distribution Request # 4,*

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*Commissioners, Contractor Application #6 between Highland County EES, Doll Layman*

**REPORTS**

*Otis Service Report, Highland County Annex, April 2015*

*Otis Service Report, Highland County Courthouse, April 2015*

**Meeting Adjourned At 9:55 AM**

  
Clerk

  
  
Board of County Commissioners  
Highland County, Ohio