

**May 26, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin and Gary Heaton present. Mr. Horst was absent. Mr. Wilkin called the meeting to order at 8:45 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Highland Press, was present for the meeting, and Bill Fawley, Auditor, was present for a portion of the meeting.

**MOTION** Mr. Wilkin moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-20. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea. The total amount paid was \$538,093.78. The amount paid from the General Fund only was \$698.55. A list of all bills paid is on file in the Commissioners' office.

**LETTER** The Highland County Board of Commissioners signed a letter to all bidders for the Courthouse Renovation project informing them that a bid could not be awarded due to lack of funds.

**LETTER** The Highland County Board of Commissioners received a letter from Job & Family Services requesting approval of an exchange of funds.

**RESOLUTION NO. 10-150** Mr. Wilkin moved, seconded by Mr. Heaton, to approve the exchange of TANF and Title XX funds between Fairfield County Department of Job & Family Services and Highland County Department of Job & Family Services. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**RESOLUTION NO. 10-151** Mr. Wilkin moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Help Me Grow pass-through fund (S-26), in the amount of \$58,686.00 and authorize a reimbursement to the Help Me Grow budget (S-60), in the amount of \$13,426.00. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**RESOLUTION NO. 10-152** Mr. Wilkin moved, seconded by Mr. Heaton, to authorize a modification to the General Fund, Maintenance & Operations-Services to Rentals in the amount of \$16,641.50. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**RESOLUTION NO. 10-153** Mr. Wilkin moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Maintenance & Operations-Services to TEC-Repairs, in the amount of \$1,000.00. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**RESOLUTION NO. 10-154** Mr. Wilkin moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Attorney-Indigent Fees to Salary-Indigent Stenographer, in the amount of \$1,000.00. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from Job & Family Services requesting a modification to the Child Support Enforcement Agency budget.

**RESOLUTION NO. 10-155** Mr. Wilkin moved, seconded by Mr. Heaton, to authorize a modification to the Child Support Enforcement Agency budget (C-00) by adding new line-items and appropriations for stimulus fund allocations. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**DISCUSSION** The Board of Commissioners discussed the cost of propane for the Dog Kennel. Blue Flame offered \$1.99 per gallon and the county currently pays approximately \$3.00 per gallon with AmeriGas.

The Sheriff received two bids for the auction: 1) 5% fee, and 2) 10% buyer's fee.

The Board instructed the Clerk to draft a set of rules for the meeting room at the Training & Employment Center (TEC) and discussed the possibility of charging a fee for the meeting room to cover the cost of a maintenance person to lock the building after evening meetings.

Mr. Fawley informed the Board that the Times-Gazette lowered the cost of the advertising for the Delinquent Tax list published earlier in the year.

**REPORTS** The Highland County Board of Commissioners received the following reports:

Sheriff – Weekly Inmate Count – Averages: 54 Males, 12 Females

**REPORT** Mr. Wilkin signed a quarterly report for the Highland County Probation Department Comprehensive Reentry Initiative with the Ohio Office of Criminal Justice Services.

**AGREEMENT** On May 25, 2010, Mr. Wilkin signed an Inter-County Agreement and Certification for the Release and Acceptance of Funds for the Highland County Department of Job & Family Services. See Contract Binder 22, Page 35.

**LETTERS OF INTENT** Mr. Wilkin signed the following Letters of Intent for Highland County Job and Family Services:

Turning Point Applied Learning Center for TANF Summer Youth Program  
FRS Transportation for TANF Summer Youth Program  
Hopewell JOG for TANF Summer Youth Program

See Contract Binder 22, Page 36.

**INVESTMENT ADVISORY MEETING** Vickie Warnock, Treasurer; Bill Fawley, Auditor; and Shane Wilkin, President of the Board of Commissioners, held an Investment Advisory Meeting in the Commissioners' office. Ms. Warnock reported that most of the county's investment funds were in money market accounts and there was no fee to withdraw the money. One-year rates for Public Funds are as follows: Merchants National Bank, .35 percent; Fifth Third, .35 percent; and US Bank, .36 percent. Money Market accounts are much too low at .001 percent. Currently, the checking account at Merchant's National Bank earns .25 percent.

Mr. Wilkin asked Ms. Warnock to check with Merchant's for Money Market rates. Mr. Fawley suggested moving no more than one-million dollars into Certificate of Deposits (CDs) or Money Market accounts. The funds are non-general pass-through funds. The Board of Commissioners approved the move.

**MEETING** Bill Fawley, Auditor, met with the Board of Commissioners to discuss a change in personnel. He proposed re-hiring Debbie Zile, who was laid-off from the Auditor's office due to budget cuts, and using her to help the Auditor, Treasurer, and Clerk of Courts offices. Because non-general funds can be used, there is no additional expense from the General Fund. The Board of Commissioners approved the re-hire.

**MEETING** Wendy Jacobs, Executive Director, Children Services Board, met with the Board of Commissioners to discuss several issues. Ms. Jacobs asked the Board to sign a contract for software. She also informed the Board that the Ohio Department of Job & Family Services recommends that Children Services has a lease agreement with the County even though Children Services does not pay rent. Ms. Jacobs will give a sample lease to the prosecutor for his review. Ms. Jacobs reported that she was maintaining good staffing levels and the financial situation for Children Services is the best it has been in three years.

**BID OPENING** At 10:00 a.m., sealed bids were opened and read aloud for the Engineer’s Precast Reinforced Concrete Box Culverts. The following were present for the bid opening: Dean Otworth, Engineer. The bids were as follows:

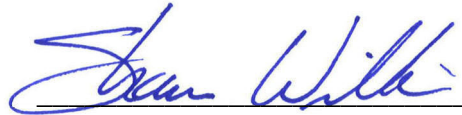
	<u>South Baker</u>	<u>Jamison</u>	<u>Oakgrove</u>
United Precast, Inc. Mt. Vernon, Ohio	\$21,060.00	\$34,800.00	\$22,080.00
Scioto Valley Precast Chillicothe, Ohio	\$24,516.00	\$38,940.00	\$23,424.00

After review of the bids, the Engineer recommended that United Precast, Inc. be awarded the project.

**RESOLUTION NO. 10-155** Mr. Wilkin moved, seconded by Mr. Heaton, to accept the bid of United Precast, Inc., of Mount Vernon, Ohio, for Precast Reinforced Concrete Box Culverts for a total of \$77,940.00. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**MOTION** At 11:00 a.m., Mr. Wilkin moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, June 2, 2010.

  
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Mr. Horst, Absent  
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Clerk of Board

  
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Board of County Commissioners  
Highland County, Ohio