

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Caitlin Forsha, Jacob Clary, Alex Butler, Scott Miller, Donnie Barrera, Dave Bushelman, Jeremy Ratcliff, Molly Warrock, Tonya Sturgill, Vickie Warrock were present for the meeting.

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Daniels, yea; Mr. Roades, yea and Mr. Britton, yea,

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 24-11. The total bill file amount paid was \$278,865.71. The total General Fund paid was \$64,604.70. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

#### **MEETINGS/APPOINTMENTS**

9:00 a.m. – Developmental Disabilities Month Proclamation

Commissioners started the meeting by reading a proclamation in honor of this month being Developmental Disabilities Awareness month. Ms. Molly Warnock shared that they are educating the public and encouraging everyone to talk about abilities rather than the disabilities. Commissioner Daniels read a proclamation after which commissioners presented and a picture was taken.

9:00 a.m. – Jeremy Ratcliff – Director of Job and Family Services

Mr. Jeremy Ratcliff came in to give an update on Medicaid. It is unwinding and March 31<sup>st</sup> will mark the deadline for the extended COVID phase they have been working through. They did have 100% completion and as of now they have 14,000 Medicaid recipients through JFS. Mr. Ratcliff also presented to the Commissioners the MOU that was submitted between the Law Enforcement agencies and Job and Family Services.

#### **RESOLUTIONS**

**Res No 24-49** Mr. Roades moved, seconded by Mr. Britton, Commissioners hereby endorse the Highland County Children Services Levy Renewal for approval in the March 19, 2024, election. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

Commissioner Roades read the above-listed resolution in its entirety. Commissioners expressed their gratitude to Mr. Ratcliff for all that he does and encouraged the community to vote in favor of the levy next Tuesday.

9:00 a.m. – Tonya Sturgill – OneOhio RFP Update

Ms. Sturgill came in to inform the Commissioners and the community that the Request for Proposal is now open and all are welcome to register. She explained the process the selection committee will take the proposals through. She encouraged collaboration and asked the Commissioners to distribute the information to all elected officials and department heads.

9:15 a.m. – Dave Bushelman – Budget discussion

Commissioners brought Mr. Bushelman to discuss the \$30,000.00 disbursement that is normally given to his department. They asked if he could continue with his carry over and then this year's disbursement go towards the MARCs radio upgrades. Mr. Bushelman said he would need the money strictly for operations because the carry/over is not as prominent as it seems. He said he would have to talk to his board about this and then report back.

9:30 a.m. – Scott Miller – 911 Plan

Mr. Miller came in to get approval of the new 911 plan. It is due April 3<sup>rd</sup> to the state. He explained the process he went through to put this together.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve and accept the Highland County 9-1-1 plan. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, Yea

#### **RESOLUTIONS**

**Res No 24-46** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize the County Engineer to declare the following items (attached list), no longer needed by the County and obsolete, ORC 307-12 (A)(1). The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-47** Mr. Roades moved, seconded by Mr. Britton, Commissioners appoint the 2024 Board Members to the Highland County Local Corrections Planning Board & Reentry Coalition and approve and accept the Community Plan as submitted. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-48** Mr. Roades moved, seconded by Mr. Britton, **Res No 24-48** Commissioners authorize an additional appropriation from unappropriated funds within Auditor's REA fund 2055 in the amount of \$30,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**CONTRACTS**

#16 Commissioners, Canon Solutions America – Commissioners Copier Lease

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the contract as submitted. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades. Yea

**AUTHORIZE TO EXECUTE**

Ultra Pro Painting – Third Coat at BMV and Title Office  
Contractor’s Application for Payment – Doll Layman, Ltd. – App No. 7  
Change Order Request – Alpha Construction – Water Line Size Change

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the Ultra Pro Painting quotes, the contractors application for payment to Doll Layman in the amount of \$45,080.00. The Commissioners tabled the Change Order Request until they hear from McCarty’s. The vote was as follows: Mr. Daniels, yea, Mr. Britton, yea; and Mr. Roades. Yea

**DISCUSSION**

Environment Control – Proposal for Cleaning

Commissioners discussed the Environment Control proposal to do a one time deep clean to the administration building bathrooms. The cost is \$350.00 per project at \$48.00 per hour.

Commissioner Britton moved to accept the Environment Control proposal, seconded by Mr. Roades. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**RECESS: 9:40 a.m. / RECONVENE: 10:18 a.m.**

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to reject the change order based off of the recommendation from McCarty and Associates. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades. Yea

**CORRESPONDENCE**

Gov. DeWine Comms – Governor DeWine, Lt. Governor Husted Announce In-Demand Jobs Week 2024  
allForms – Doug Hooley  
Ryan Griffin – 5<sup>th</sup> Annual Memorial Month Project  
Many University Student Researchers and their scribe – Development of a Village that can Endure Extreme Weather and Provide a Safe, Sustainable Life  
allForms – Natalie Vine  
Secretary LaRose – Media Advisory: Secretary LaRose to Speak to Storm-Affected Voters with Clark County BOE  
allForms – Noah Thrall  
Ohio EPA Outreach – Ohio EPA is Partnering with the Ohio Bureau of Worker’s Compensation at the 2024 Ohio Safety Congress & Expo  
Anneka Collins – Open Letter  
Gov. DeWine Comms – Governor DeWine Statement on Death of Former State Senator Ted Gray  
allForms – Carol Swensen  
Justin Brown – SERB 2023 Wage Settlement Report – Now Available  
Daniel Hottle – Asphalt Maintenance  
Secretary LaRose – Release: Secretary LaRose Releases Statement on Supreme Court Ruling  
Jack Fisher – School Funding/Solar  
Gov. DeWine Comms – Governor DeWine, Lt. Governor Husted Announce Career Technical Education Equipment Grant Program Awards  
Department of the Treasury – IRS Statement  
Gina Collinsworth – Reposting to Share ODOT Discretionary Grant News

**REPORTS**

*Dog and Kennel – Dog Count Report 03/03/2024 to 03/09/2024*  
*Dog and Kennel – Call Log Report 03/04/2024 to 03/10/2024*  
**Meeting Adjourned at 10:31 a.m.**

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Board of County Commissioners  
Highland County, Ohio