

January 12, 2022

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Jeff Duncan, Terry Britton, and David Daniels present.

Mr. Duncan called the meeting to order at 9:06 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Caitlin Forsha, Bill Fawley, Bill Myers, Todd Wilkin, and Jacob Clary were present for the meeting.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Duncan, yea; Mr. Britton, yea, and Mr. Daniels, yea.

#### **RESOLUTIONS**

**Res No 22-08** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize a transfer from County, Transfers Out, to EMA W-75 in the amount of \$30,000 for per capita match. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-09** Mr. Daniels moved, seconded by Mr. Britton, Commissioners adopt and approve a blanket resolution to cover all travel of Recorder Chad McConaughy to all State and District meetings as deemed necessary for 2022. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-10** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize the Highland County Engineer to establish an alternative schedule of vacation leave and holidays for employees of the appointing authority for whom the state employment relations board has not established an appropriate bargaining unit pursuant to section 4771.06 of the Revised Code. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-11** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize the Engineer to use the existing county employee forces and proceed by "Force Account" in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts as determined by the County Engineer in Highland County during 2022. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-12** Mr. Daniels moved, seconded by Mr. Britton, Commissioners approve a blanket resolution to cover all travel of Christopher Fauber, P.E., P.S., Highland County Engineer to meetings for 2022. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-13** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize a request for an additional appropriation of funds from unanticipated revenue with A-00- in the amount of \$14,395.01. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-14** Mr. Daniels moved, seconded by Mr. Britton, Juvenile Court requests a budget modification within M-00 Youth Services in the amount of \$17,200.00. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-15** Mr. Daniels moved, seconded by Mr. Britton, Probation requests a budget modification within T-33 Community Control in the amount of \$3,978.56. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-16** Mr. Daniels moved, seconded by Mr. Britton, Treasurer request a budget modification within Y-20 DETAC-Treasurer in the amount of \$2,000.00. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

**Res No 22-17** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize a request for reimbursement of funds from Public Children Services Fund S-03 to Public Assistance H-00 in the amount of \$300,000.00 for shared cost reimbursement. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

#### **CONTRACTS**

- #1 Commissioners, Engineer – 2021 County Highway Mileage Certification
- #2 Commissioners, Greystone Systems Inc. – Highland County Clerk of Courts
- #3 Commissioners, Greystone Systems Inc. – Highland County Clerk of Courts – Title Division
- #4 Lease agreement between the Highland County Historical Society and the Highland County Commissioners
- #5 DS2 Architects, LLC – New approximately 6,000 SF Animal Shelter Building on North Shore Drive
- #6 Commissioners, ARAMARK Amendment No. 22 to Operating Agreement- Food Services

**MOTION** Mr. Daniels moved, seconded by Mr. Britton to approve the contracts as presented. The vote resulted as follows: Mr. Britton moved and Mr. Daniels, yea.

#### **AUTHORIZE TO EXECUTE**

Subordination of Mortgage – Gary Schlueter and Scott Burdorf

**MOTION** Mr. Daniels moved, seconded by Mr. Britton to authorize Commissioner Britton to execute the subordination or mortgage agreement. The vote resulted as follows: Mr. Britton, yea and Mr. Daniels, yea.

#### **DISCUSSION**

Economic Development Partnership

**MEETINGS/APPOINTMENTS**

None

**RECESS: 9:14 a.m. / RECONVENE: 1:56 p.m.**

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 22-01. The total bill file amount paid was \$663,932.01. The amount paid from the General Fund was \$259,317.55. The vote resulted as follows: Mr. Duncan, yea; Mr. Britton, yea; and Mr. Daniels, yea.

**CORRESPONDENCE**




AEP Letter of Notification – Case No. 21-1219-EL-BLN  
December 17, 2021, Jake Kuss – USSEC SB52 (Utility Scale Solar Energy Coalition)  
December 23, 2021, Ted McReynolds – new kennel building  
December 26, 2021, Letter from ‘concerned people that do pay their taxes’  
December 28, 2021, Gene Barbour – Southwest Ohio Representative for OHIO811 (call before you dig)  
Highland County Recorder – official notice regarding zoning resolution and amendments  
December 27, 2021, China Darrington - Thrive Peer Recovery Services’ Funding Suggestions  
Medical Mutual of Ohio - Annual Notification of the Women’s Health and Cancer Rights Act of 1998  
January 7, 2022, Todd Campbell – Scenic Waterway Designation  
Common Pleas Court – Motion for default judgement of expedited tax foreclosure order to direct transfer and summary

**REPORTS**

- Sheriff – Credit Procurement Card Expenditure Report for the Month of January 2022*
- Sheriff – Statement of Expenditures for the Month of December 2021*
- Sheriff – Cost of Prisoner’s Meals December 2021*
- Sheriff – Annual Report of Unpaid Fees*
- Dog Warden Report – 12/19/2021 to 12/24/2021*
- Dog Warden Call Log Report – 12/17/2021 to 12/24/2021*
- Dog Warden Report – 12/26/2021 to 12/29/2021*
- Dog Warden Call Log Report – 12/26/2021 to 12/28/2021*
- Dog Warden Report – 01/03/2022 to 01/08/2022*
- Dog Warden Call Log Report – 01/03/2022 to 01/06/2022*
- Juvenile Court – Cash Receipts as of 01/03/2022*
- Juvenile Court – Statistical Report for 1/1/2021 – 12/31/2021*
- Juvenile Court – Past Due Notices as of 1/4/2022*
- Probate Court – Outstanding Costs Due Report as of 1/4/2022*
- Highland County Recorder’s Office – Inventory 2021*
- Highland County Veterans Service Commission – Physical Inventory 2021*
- Highland County Sheriff’s Office – Inventory 2021*

**Meeting Adjourned at 1:57 p.m.**

  
Clerk

  
  
  
Board of County Commissioners  
Highland County, Ohio